



# KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

## REGULAR MEETING OF KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

Tuesday, November 26, 2024 at 6:15 p.m.  
(In-camera Session 6:15 p.m. – Open Session 7:00 p.m.)  
Roy H. Wilfong Boardroom, Education Centre  
1994 Fisher Drive, Peterborough, Ontario

### Character Makes a Difference

The Character Attribute for November is **Courage**

### \*\* REVISED AGENDA \*\*

- ITEM 1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT
- ITEM 2. IN-CAMERA SESSION
- ITEM 3. OPEN SESSION AND LAND ACKNOWLEDGEMENT (7:00 p.m.)
- ITEM 4. NATIONAL ANTHEM AND A MOMENT OF SILENCE
- ITEM 5. CHARACTER ATTRIBUTE – STUDENT TRUSTEE
- ITEM 6. ADOPTION OF AGENDA
- ITEM 7. DECLARATIONS OF CONFLICTS OF INTEREST
- ITEM 8. ADOPTION OF MINUTES
- 8.1 For the Regular Meeting of Kawartha Pine Ridge District School Board held on Tuesday, October 22, 2024 – \*\*
- 8.2 For the Emergent Meeting of Kawartha Pine Ridge District School Board held on Monday, October 28, 2024 – \*\*
- 8.3 For the Organizational Meeting of Kawartha Pine Ridge District School Board held on Wednesday, November 19, 2024 – \*\*
- ITEM 9. EDUCATIONAL PRESENTATIONS
- Nil.

ITEM 10. **DELEGATIONS**

10.1 **DELEGATIONS (10 minutes)**

**City and County of Peterborough Accommodation Planning**

10.1.1 Stacey Grabham – \*\*

10.1.2 Lorrie Gabourie – \*\*

10.1.3 Vanessa Phillips – \*\*

10.1.4 Emily Convery – \*\*

10.2 **DELEGATIONS (3 minutes)**

10.3 **DISPOSITION OF DELEGATION CONCERNS**

ITEM 11. **DIRECTOR'S UPDATE**

ITEM 12. **BUSINESS ARISING FROM THE MINUTES**

ITEM 13. **STUDENT TRUSTEE REPORT – \*\***

ITEM 14. **DECISION ITEMS**

14.1 **COMMITTEE DECISION REPORTS**

14.1.1 Chairpersons Committee Report – \*\*

14.1.2 Resource Committee Report – \*\*

14.1.3 Audit Committee Report – \*\*

\* 14.1.4 Report of the Striking Committee – Board Committees – \*\*

14.2 **DECISION REPORTS**

14.2.1 Naming of Northglen School Ad Hoc Committee Report – \*\*

14.2.2 Awards and Scholarships –  
Norwood District High School – \*\*

ITEM 15. **ONTARIO PUBLIC SCHOOL BOARDS' ASSOCIATION (OPSBA) REPORT**

ITEM 16. **CORRESPONDENCE**

Nil.

ITEM 17. **INFORMATION ITEMS – CONSENT ITEMS**

- 17.1 Parent Involvement Committee Report – \*\*
- 17.2 Special Education Advisory Committee – \*\*
- 17.3 Program Review Committee – \*\*
- 17.4 Indigenous Education Advisory Committee – \*\*

ITEM 18. **BOARD MEMBER ADDITIONS**

ITEM 19. **FUTURE MEETING DATES** – \*\*

ITEM 20. **REPORT OF THE IN-CAMERA SESSION**

ITEM 21. **ADJOURNMENT**

– \*\*Copy Attached

Note: If unable to attend, please advise Lorraine Haemel, Executive Liaison to the Trustees, at [lorraine\\_haemel@kprdsb.ca](mailto:lorraine_haemel@kprdsb.ca).

REVIEWED



**Month Character Attribute – *Courage***  
**Student Trustee Ben Poley**

Courage is the backbone of growth for students and educators alike, enabling them to face challenges, take risks, and pursue their goals. For students, courage means raising a hand in class to ask a difficult question, sharing ideas even when uncertain, and stepping out of our comfort zones to have new experiences and learn. For educators, courage can involve trying new teaching techniques, supporting students through hardships, standing by their values to foster an inclusive educational environment, and so much more. Acts of courage, whether in or out of the classroom, build resilience, inspire confidence, and ultimately lead to stronger, more engaged individuals and communities.

Measuring courage often combines self-assessment and observation, aiming to capture both tangible actions and internal resolve. While courage is often seen as inherent fearlessness, it can be nurtured through self-confidence, risk tolerance, and the capacity to receive and apply constructive criticism. Developing courage brings many rewards, from personal empowerment to a greater capacity to influence positive change.

**SUBJECT TO BOARD APPROVAL**

**DRAFT MINUTES OF THE REGULAR MEETING OF  
KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**

**Tuesday, October 22, 2024 at 6:15 P.M.  
Roy H. Wilfong Boardroom, Education Centre  
1994 Fisher Drive, Peterborough, Ontario**

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**ATTENDANCE**

Present: Jaine Klassen Jeninga (Chairperson of the Board), Angela Lloyd (Vice-chairperson of the Board), Cathy Abraham, Paul Brown, Terry Brown, Sean Conway, Cyndi Dickson, Kathleen Flynn, Diane Lloyd, Steve Russell and Student Trustees Ben Poley and Aanya Singh.

Trustee Rose Kitney attended virtually via Microsoft Teams.

Also Present: R. Russo, D. McNaughton, J. Brake, J. Ford, A. Foster, S. Gohil, M. Loya, J. Maliha, G. Payne, J. Sepkowski, A. Anirud, D. Fitzgerald, G. Kidd and L. Haemel.

1. **CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Chairperson called the meeting to order at 6:15 p.m.

2. **IN-CAMERA SESSION**

It was,

Moved by: Trustee A. Lloyd  
Seconded by: Trustee Abraham

(24-119) **That the Board move into In-camera Session (6:16 p.m.).**

**CARRIED**

The Open Session of the meeting resumed at 7:07 p.m.

3. **LAND ACKNOWLEDGEMENT**

Vice-chairperson, A. Lloyd, respectfully acknowledged the Board was meeting on the traditional territory of the Mississauga First Nations.

4. **NATIONAL ANTHEM AND A MOMENT OF SILENCE**

Chairperson J. Klassen Jeninga introduced Otonabee Valley Public School students who sang a vocal rendition of the National Anthem, followed by a moment of silence.

5. **CHARACTER ATTRIBUTE – STUDENT TRUSTEE**

Student Trustee Singh spoke to this month's character attribute, fairness.

**ACCOLADES PRESENTATIONS**

**Cathy Abraham**

**Ontario Public School Boards' Association (OPSBA) President, 2018 to 2024**

R. Russo, Director of Education spoke to the accomplishment of Trustee Abraham upon completion of four terms as President of the Ontario Public School Boards' Association (OPSBA) and the first trustee from Kawartha Pine Ridge District School Board (KPR) to be elected to OPSBA's three-member executive group.

Trustee Abraham has played a critical role in advancing public education across the province through years of challenge and change. OPSBA is routinely called on by the provincial government for input and advice on legislation and the impact of government policy.

Trustee Abraham thanked the Board for the accolades and stated that it was a pleasure and honour to serve as president of OPSBA for six years.

**2024 OPSBA Awards Recipients:**

**Derek Doucet, Educator, Lakefield District Public School**

R. Russo spoke to the accomplishment of Lakefield District Public School (LDPS) educator, D. Doucet, for receiving a 2024 OPSBA Award recognizing his exemplary commitment and dedication to the LDPS community.

**Andrew Gibson, Educator, Roger Neilson Public School**

R. Russo spoke to the accomplishment of Roger Nielson School (RNPS) educator, A. Gibson, for receiving a 2024 OPSBA Award recognizing his exemplary commitment and dedication to the RNPS community.

**Jennifer Robertson, Educator, Roger Nielson Public School  
2024 OPSBA Awards Recipient**

R. Russo spoke to the accomplishment of RNPS educator, J. Robertson, for receiving a 2024 OPSBA Award recognizing her exemplary commitment and dedication to the RNPS community.

Each 2024 OPSBA Awards recipient was provided with the OPSBA Award Certificate, a framed Accolade Certificate and a photo opportunity.

6. **ADOPTION OF AGENDA**

It was,

Moved by: Trustee Conway  
Seconded by: Trustee P. Brown

(24-120) **That the agenda be adopted as printed.**

**CARRIED**

7. **DECLARATIONS OF CONFLICTS OF INTEREST**

Nil.

8. **ADOPTION OF MINUTES**

8.1 **Regular Board Meeting – Tuesday, September 24, 2024**

It was,

Moved by: Trustee D. Lloyd  
Seconded by: Trustee Abraham

(24-121) **That the minutes for the Regular Board meeting held on Tuesday, September 24, 2024 be adopted as recorded.**

**CARRIED**

9. **EDUCATIONAL PRESENTATIONS**

Nil.

10. **DELEGATIONS**

Nil.

10.3 **DISPOSITION OF DELEGATION CONCERNS**

Nil.

11. **DIRECTOR'S UPDATE**

R. Russo reported that the 2024-2025 KPR Board Action Plan focuses on inspiring students to excel in learning, succeed in life, and enrich communities. This month's emphasis is to establish a strong foundation for student achievement in literacy and math. Evidence-based instruction in literacy and math is being provided, informed by ongoing assessment to tailor supports for student success. The early reading screening process for Senior Kindergarten to Grade 2 students is nearly complete, and progress reports will be sent to families.

Professional learning for educators will continue at the Professional Activity Day on October 25, 2024. Elementary staff will focus on math and engage in resources developed by the Teaching and Learning Department in partnership with Mental Health and Information Communications Technology Departments on topics such as social-emotional learning, composing and decomposing numbers, and assessment. Secondary staff will focus on assessment and evaluation and engage in resources developed by the Teaching and Learning Department in partnership with Mental Health and Information Communications Technology Departments on topics such as culturally relevant and responsive assessment and evaluation, a review of exams and culminating tasks and guidelines, and social-emotional learning.

On Thursday, October 24, 2024 from 6:30 to 7:30 p.m., a parent engagement webinar opportunity is planned entitled Engaging in Your Child's Educational Journey with a variety of topics to be presented.

November is Indigenous Peoples Awareness Month at KPR. Throughout this month and beyond, KPR celebrates Indigenous excellence and amplifies the voices of First Nation, Metis and Inuit peoples. November was chosen because it includes several important dates, such as treaties recognition week, Rock your Mocs week November 10 to 16, 2024, National Indigenous Veterans Day on November 8, 2024, and Louis Riel Day on November 16, 2024. While meaningful learning takes place throughout the entire year, the learning focus for the month of November is treaties. Schools and classes will learn directly from authentic Indigenous voices, Indigenous elders and Knowledge Keepers and then share their learning with others.

On behalf of the senior administrative team, Director Russo extended sincere thanks and appreciation to Chairperson Klassen Jeninga and Vice-chairperson A. Lloyd for their dedicated leadership over the last year.

12. **BUSINESS ARISING FROM THE MINUTES**

Nil.

13. **STUDENT TRUSTEE REPORT**

Student Trustee Poley reported that the Student Senate met on October 7, 2024 and received updates for each school regarding September start-up activities, including how they commemorated the National Day of Truth and Reconciliation. Schools across KPR honoured this day through various activities such as informative videos, class activities, and outdoor land acknowledgements. Additionally, schools reported an active start to the year with a variety of clubs and sports, including eco clubs, debate clubs, Genders and Sexualities Alliances (GSAs), peer tutoring, bands, choirs, and musical productions. Many schools also held their Terry Fox events, which saw significant student engagement.



The student trustees are focused on enhancing connections between elementary and secondary students within KPR. Student senators shared how their student councils making connections within their schools and feeder schools. Schools with intermediate schools within their buildings are exploring intermediate representation or voice through communication or collaboration KPR student senators will continue to share strategies for connecting with feeder schools and their intermediate leaders.

During the meeting discussions occurred around mental health initiatives, reactions to the new cell phone policy, and safety concerns.

On October 11, 2024, student senators attended a leadership development session at Larryland. This session provided an opportunity for student senators to learn important leadership skills, work in groups, and assist those in need. The event was engaging and impactful.

Questions of clarification were addressed by Student Trustee Poley and Superintendent Gohil.

14. **DECISION ITEMS**

14.1 **COMMITTEE DECISION REPORTS**

14.1.1 **Special Education Advisory Committee Report**

Trustee A. Lloyd reported that the committee met on October 1, 2024 and received board, administrative and association updates and participated in a Special Education Plan exercise.

It was,

Moved by: Trustee A. Lloyd  
Seconded by: Trustee Russell

(24-122)

**That Stephanie Fuller be appointed alternative representative to the Special Education Advisory Committee for Frontenac Youth Services, for the current four-year term of 2023-2026.**

**CARRIED**

It was,

Moved by: Trustee A. Lloyd  
Seconded by: Trustee T. Brown

(24-123)

**That the Special Education Advisory Committee Report, dated October 22, 2024, be received for information.**

**CARRIED**

14.2 **DECISION REPORTS**

Nil.

15. **ONTARIO PUBLIC SCHOOL BOARDS' ASSOCIATION (OPSBA) REPORT**

Trustee D. Lloyd, the Board's Delegate Member of OPSBA, reported that at the recent regional meeting a presentation was provided on anti-black racism and mental health initiatives. Two booklets are placed in the trustee workroom with respect to these presentations.

At the September 27 and 28, 2024 meeting of the Board of Directors, Stewart McDonough representing the Association of Municipalities of Ontario provided a presentation of the Healthy Democracy Project, and the Board of Directors received the annual operational plan and monitoring Framework for 2024 to 2025.

Trustee D. Lloyd provided further items of interest with respect to OPSBA and highlighted the following dates:

- Local Government Week October 21 to 25, 2024. Trustees were encouraged to visit Grade 5 and Grade 12 civics classes.
- The 2025 Public Education Symposium is scheduled to be held at the Sheraton Centre in Toronto on January 24 and 25, 2025.
- The OPSBA Advocacy Day is on February 24, 2024.
- The Education and Labour Relations Conference is scheduled to be held May 1 and 2, 2025 at the Sheraton Centre in Toronto.
- The 2025 Annual General Meeting is scheduled for June 12 to 14, 2025 at Queens Landing in Niagara on the Lake.
- The next OPSBA Board of Directors meeting will be held on November 29 and 30, 2025

Trustee Abraham spoke to the National School Food Program and reported that Manitoba and Newfoundland are participating in the program. It was expressed that Ontario students would benefit greatly if the Ontario Government participated in this program.

It was,

Moved by: Trustee Conway  
Seconded by: Trustee Abraham

**(24-124) That correspondence be sent to Members of Provincial Parliament local to the Kawartha Pine Ridge District School Board urging them to consider signing on to the National School Food Program, and that copies be sent to Ontario Public School Boards' Association and other school boards.**

**CARRIED**

16. **CORRESPONDENCE**

Nil.

17. **INFORMATION ITEMS – CONSENT ITEMS**

It was,

Moved by: Trustee Abraham  
Seconded by: Trustee P. Brown

(24-125) That the following agenda items for the October 22, 2024 Board meeting be received for information:

- Item 17.1 Indigenous Education Advisory Committee Report
- Item 17.2 Accessibility Advisory Committee Report
- Item 17.3 Program Review Committee Report
- Item 17.4 Equity, Diversity and Inclusion Committee Report
- Item 17.5 Student Transportation Services of Central Ontario (STSCO) Governance Committee Report
- Item 17.6 Resource Committee Report

Requests were made by trustees to pull the following reports for comment and/or discussion:

- Item 17.2 Accessibility Advisory Committee Report
- Item 17.5 Student Transportation Services of Central Ontario (STSCO) Governance Committee Report
- Item 17.6 Resource Committee Report

The motion was ..... **CARRIED**

17.2 **Accessibility Advisory Committee**

Trustee A. Lloyd reported that the committee met on September 25, 2024 and received a presentation from Rory Burke, Director of the Accessibility of the Ontarians with Disabilities Act (AODA) Compliance Branch. The committee received reports with respect to the Accessibility for Ontarians with Disabilities Act (AODA) Desk Audit and KPR's Accessibility 101 training program and participated in an accessibility inclusion exercise.

It was noted that a Human Rights System Survey was emailed to all board staff on October 11, 2024 and will be open for participation until October 31, 2024.

Questions of clarification were address by Commissioner A. Anirud.

17.5 **Student Transportation Services of Central Ontario (STSCO) Governance Committee**

Trustee Klassen Jeninga reported that the committee met on October 9, 2024 and received updates with respect to the 2024-2025 school year start-up that was busier than usual attributable to route changes. Due to a shortage of drivers in the Peterborough area some routes were temporarily consolidated but have now been restored. Significant delays in the Clarington region were experienced due to a shortage of vehicles. These delays have now been reduced.

The committee also received updates with respect to the Opt-in for Transportation Program, 2024 start-up compliance for school bus and taxi operators, 2024 First Rider Program and the 2024-2025 school bus safety training.

Trustee Abraham expressed concerned about the shortage of vehicles in Clarington and requested that the STSCO Governance Committee complete an inquiry and report back to the Board about this situation.

Trustee D. Lloyd requested a cost assessment with respect to the Opt-In for Transportation Program.

Questions of clarification were addressed by Superintendent Foster.

17.6 **Resource Committee**

Trustee D. Lloyd reported that the committee met on October 9, 2024 and received a Capital Priorities Program 2024-2025 report outlining five proposals submitted to the Ministry of Education for consideration, a Northglen neighbourhood school update, and a boundary adjustment review for Bowmanville Area Schools.

Questions of clarification we addressed by Superintendent Foster and Superintendent Payne.

18. **BOARD MEMBER ADDITIONS**

Nil.

19. **FUTURE MEETING DATES**

Chairperson Klassen Jeninga drew attention to the future meeting dates listed in the Board agenda.

It was,

Moved by: Trustee P. Brown  
Seconded by: Trustee A. Lloyd

- (24-126) **That the Board rejoin In-camera session to complete unfinished business 8:38 p.m.**

**CARRIED**

The Board reconvened in Open Session to complete unfinished business at 9:40 p.m.

20. **REPORT OF THE IN-CAMERA SESSION**

20.1 **Resource Committee Report – Recommendation 1**

It was,

Moved by: Trustee A. Lloyd  
Seconded by: Trustee Abraham

- (24-127) **That the Project Plan – Maintenance and Program Enhancements 2024-2025 be approved.**

**CARRIED**

20.2 **Real Estate Disposal Committee Report – Recommendation 1**

It was,

Moved by: Trustee A. Lloyd  
Seconded by: Trustee Conway

- (24-128) **That the Real Estate Committee Report, Agenda Item IC.8.3, Recommendation 1, considered in the In-Camera Session of the Board meeting on Tuesday, October 22, 2024, be approved.**

**CARRIED**

22. **ADJOURNMENT**

It was,

Moved by: Trustee D. Lloyd  
Seconded by: Trustee T. Brown

(24-129) **That the meeting be adjourned (9:42 p.m.).**

**CARRIED**

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Jaine Klassen Jeninga  
Chairperson of the Board

\_\_\_\_\_  
Rita Russo  
Director of Education  
and Secretary of the Board

**Kawartha Pine Ridge  
District School Board**

DRAFT

**SUBJECT TO BOARD APPROVAL**

**DRAFT MINUTES OF THE  
EMERGENT MEETING OF  
KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**

**Monday, October 28, 2024 at 6:15 p.m.  
Roy H. Wilfong Boardroom, Education Centre  
1994 Fisher Drive, Peterborough, Ontario**

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**ATTENDANCE**

Present: Trustees Jaine Klassen Jeninga (Chairperson of the Board),  
Angela Lloyd (Vice-chairperson of the Board), Paul Brown, and  
Steve Russell.

Trustees Cathy Abraham, Terry Brown, Sean Conway, Cyndi Dickson,  
Kathleen Flynn, Rose Kitney and Diane Lloyd attended virtually via  
Microsoft Teams.

Also Present: R. Russo and L. Haemel.

1. **CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

J. Klassen Jeninga, Chairperson of the Board, called the meeting to order at 6:15  
p.m.

2. **LAND ACKNOWLEDGEMENT**

J. Klassen Jeninga respectfully acknowledged that the Board was meeting on the  
traditional territory of the Mississauga First Nations.

3. **ADOPTION OF THE AGENDA**

It was,

Moved by: Trustee P. Brown  
Seconded by: Trustee A. Lloyd

**(24-130) That the agenda be adopted as printed.**

**CARRIED**

4. **DECLARATIONS OF CONFLICTS OF INTEREST**

Nil.

5. **IN-CAMERA SESSION**

It was,

Moved by: Trustee Kitney  
Seconded by: Trustee Abraham

(24-131) **That the Board move into In-camera Session (6:19 p.m.).**

**CARRIED**

The Board reconvened in Open Session to complete unfinished business at 7:12 p.m.

6. **REPORT OF THE IN-CAMERA SESSION**

Nil.

7. **ADJOURNMENT**

It was,

Moved by: Trustee Conway  
Seconded by: Trustee D. Lloyd

(24-132) **That the meeting be adjourned (7:12 p.m.).**

**CARRIED**

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Jaine Klassen Jeninga  
Chairperson of the Board

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Rita Russo  
Director of Education  
and Secretary of the Board

**Kawartha Pine Ridge  
District School Board**



**SUBJECT TO BOARD APPROVAL**

**DRAFT MINUTES OF THE  
ORGANIZATIONAL MEETING OF  
KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**

**Tuesday, November 19, 2024 at 7:00 p.m.  
Roy H. Wilfong Boardroom, Education Centre  
1994 Fisher Drive, Peterborough, Ontario**

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**ATTENDANCE**

Present: Trustees Cathy Abraham, Paul Brown, Terry Brown, Cyndi Dickson, Kathleen Flynn, Jaine Klassen Jeninga, Angela Lloyd, Diane Lloyd and Steve Russell.

Trustees Sean Conway and Rose Kitney attended virtually via Microsoft Teams.

Also Present: R. Russo, D. McNaughton, J. Brake, J. Ford, A. Foster, S. Gohil, G. Payne, M. Loya; A. Anirud, D. Fitzgerald, G. Kidd, and L Haemel.

1. **CALL TO ORDER**

The Director called the meeting to order at 7:00 p.m.

**LAND ACKNOWLEDGEMENT**

Director Russo respectfully acknowledged that the Board was meeting on the traditional territory of the Mississauga First Nations.

2. **NATIONAL ANTHEM AND A MOMENT OF SILENCE**

The meeting was opened with the singing of the National Anthem followed by a Moment of Silence.

3. **ADOPTION OF AGENDA**

It was,

Moved by: Trustee Dickson  
Seconded by: Trustee Abraham

**(24-133) That the agenda be adopted as printed.**

**CARRIED**

4. **DECLARATIONS OF CONFLICTS OF INTEREST**

Nil.

5. **PROCEDURE FOR ELECTION OF THE CHAIRPERSON**

Director of Education, R. Russo, stated that The Education Act, Section 208, states that at the Organizational Board Meeting the members shall elect one of themselves to be Chairperson and that the chief executive officer shall preside until the election of the Chairperson is complete.

It was noted that in choosing a Chairperson and Vice-chairperson for the ensuing year, the manner in which the choice is to be made is provided in Board Policy B-2.2, Annual Meetings and Committees of the Board.

Director Russo then called for nominations for the position of Chairperson of the Board.

It was,

Moved by: Trustee Russell  
Seconded by: Trustee A. Lloyd

**(24-134) That Trustee Klassen Jeninga be nominated to the position of Chairperson of the Board for 2025.**

**CARRIED**

After calling for further nominations three times, there were no further nominations.

It was,

Moved by: Trustee A. Lloyd  
Seconded by: Trustee T. Brown

**(24-135) That nominations for the position of Chairperson of the Board for 2025 be closed.**

**CARRIED**

Trustee Klassen Jeninga was asked if she would allow her name to stand. Trustee Klassen Jeninga confirmed she would allow this.

Trustee Klassen Jeninga was acclaimed as Chairperson of the Board for 2025.

Trustee Klassen Jeninga assumed the Chair.

6. **CHAIRPERSON'S REMARKS**

Chairperson Klassen Jeninga stated that she was honoured and felt privileged to be named Chairperson of the Board, and that she is committed to continuing to represent the Board in this leadership position for 2025.

7. **PROCEDURE FOR ELECTION OF THE VICE-CHAIRPERSON**

Chairperson Klassen Jeninga reviewed the procedure for the election of a Vice-chairperson noting it would follow the same procedure used for the election of Chairperson of the Board.

Chairperson Klassen Jeninga called for nominations for the position of Vice-chairperson of the Board.

It was,

Moved by: Trustee Flynn  
Seconded by: Trustee Abraham

**(24-136) That Trustee P. Brown be nominated to the position of Vice-chairperson of the Board for 2025.**

**CARRIED**

It was,

Moved by: Trustee D. Lloyd  
Seconded by: Trustee Dickson

**(24-137) That Trustee A. Lloyd be nominated to the position of Vice-chairperson of the Board for 2025.**

**CARRIED**

After calling for nominations three times, there were no further nominations.

It was,

Moved by: Trustee A. Lloyd  
Seconded by: Trustee T. Brown

**(24-138) That nominations for the position of Vice-chairperson of the Board for 2025 be closed.**

**CARRIED**

Trustee P. Brown confirmed he would allow his name to stand.

Trustee A. Lloyd confirmed she would allow her name to stand.

Trustee Flynn spoke to Trustee P. Brown's nomination.

Trustee D. Lloyd spoke to Trustee A. Lloyd's nomination.

Trustee P. Brown thanked his nominators and spoke to his nomination.

Trustee A. Lloyd thanked her nominators and spoke to her nomination.

Ballots were distributed, with voting to take place for Trustee P. Brown or Trustee A. Lloyd.

Balloting resulted in Trustee Paul Brown being elected as Vice-chairperson of the Board for 2025.

8. **BANKING ARRANGEMENTS**

Superintendent Foster spoke to the report, noting that approved banking arrangements concerning current and capital funds are adopted annually, and need to be in place to facilitate the financial responsibilities of Kawartha Pine Ridge District School Board.

Borrowing Resolutions are necessary in order to borrow funds to meet current and capital expenditures of the Board, until revenues for the year are received.

Board Policy B-1.4, Signing Officers of the Board, states that:

- (a) The signing authorities for all banking and other business matters, such as signing contracts, legal papers, and undertakings approved by Kawartha Pine Ridge District School Board, shall be signed by either the Chairperson or Vice-chairperson, together with one of the Director of Education (Secretary) or the Superintendent of Business and Corporate Services (Treasurer).
- (b) The Superintendent of Business and Corporate Services (Treasurer) shall be authorized to endorse bills of exchange, cheques, drafts and orders for payment of money, for deposit to the credit of the Board and to adjust accounts with the bank, settle balances and receive all paid cheques and vouchers and any documents the said bank may have from time-to-time belonging to the Board and to sign the bank's form of settlement and release.

For 2025, all of the terms and conditions, including the borrowing limits, remain the same as currently in place.

It was,

Moved by: Trustee Abraham  
Seconded by: Trustee T. Brown

(24-139)

**That the Kawartha Pine Ridge District School Board reaffirm the Signing Officers of the Board in accordance with Board Policy B-1.4, Signing Officers of the Board.**

**CARRIED**

It was,

Moved by: Trustee Abraham  
Seconded by: Trustee D. Lloyd

(24-140)

That the following Borrowing Resolution be adopted:

A RESOLUTION AUTHORIZING THE BORROWING OF MONEY TO MEET CURRENT EXPENDITURES OF KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD (THE BOARD).

- a) In accordance with Subsection 243(1) of the Education Act (the Act), the Board considers it necessary to borrow the amount of up to 90 million dollars (\$90,000,000) to meet, until current revenue is received, the current expenditures of the Board for the period commencing on January 1, 2025 and ending on December 31, 2025 (the Period);
- b) The Board further authorizes that the 90 million dollar (\$90,000,000) credit facility be subdivided into two facilities: one for \$30,000,000 for operating purposes and the other for \$60,000,000 for capital project financing of school construction projects. The financing institution has agreed to match the interest rate charged to the eligible rate of reimbursement from the Ministry of Education;
- c) Pursuant to Subsection 243(3) of the Act, the total amount borrowed pursuant to this Resolution together with the total of any similar borrowings and any accrued interest on those borrowings is not to exceed the unreceived balance of the estimated revenues of the Board for the Period;
- d) The amount borrowed for current expenditures is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education from time to time.

THEREFORE BE IT RESOLVED THAT:

The Chairperson or Vice-chairperson and the Treasurer are authorized on behalf of the Board to borrow in accordance with Section 243 of the Education Act from time to time by way of promissory note, or overdraft, or bankers' acceptance from the Bankers of the Board or from any other approved lender a sum or sums not exceeding in the aggregate 90 million dollars (\$90,000,000) to meet, until current revenue is collected, the current expenditures of the Board for the Period and to give to the Bankers of the Board or to any other approved lender promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chairperson or Vice-chairperson and the Treasurer for the sum borrowed plus interest at a rate to be agreed upon

from time to time with the Bankers of the Board or any other approved lender;

The interest charged on all sums borrowed pursuant to this Resolution plus any related charges, is not to exceed the interest that would be payable at the prime lending rate of the chartered banks listed in Schedule 1 of the Bank Act (Canada) on the date of borrowing; and

The Treasurer is authorized and directed to apply payment of all sums borrowed plus interest, all of the moneys collected or received in respect to any of the current revenues of the Board.

**CARRIED**

9. **APPOINTMENT OF THE STRIKING COMMITTEE**

Chairperson Klassen Jeninga presented the Appointment of Striking Committee Report, noting that Board Policy B-2.2, Annual Meetings and Committees of the Board, states that the Striking Committee consists of the Board Chairperson, Vice-chairperson, Past Chairperson, and two additional trustees.

The committee was briefed on trustee preferences. A brief discussion was held regarding which trustees could be placed on the committee based on their preferences. The following trustees had selected Striking Committee: Trustees Dickson, Flynn, A. Lloyd and D. Lloyd on their committee selection form.

Ballots were distributed, with voting to take place for the members of the Striking Committee.

Balloting resulted in Trustees A. Lloyd and D. Lloyd being elected to the Striking Committee.

It was,

Moved by: Trustee A. Lloyd  
Seconded by: Trustee Dickson

(24-141) **That Trustees A. Lloyd and D. Lloyd be appointed as members of the Board's Striking Committee for November 2024.**

**CARRIED**

10. **APPOINTMENT OF THE EXPULSION COMMITTEE**

Chairperson Klassen Jeninga presented the Appointment of the Expulsion Committee Report, noting that Board Policy ES-1.1, Safe and Caring Schools, states that "in the case of an expulsion hearing, a committee of five trustees of the Board will hear and decide on the expulsion and provide an information report to the Board."

Board Policy B-2.2, Annual Meetings and Committees of the Board, states that at the Board's annual/inaugural meeting, "the Board shall appoint trustees to the membership on the Board's Expulsion Committee." The policy also dictates that an Expulsion Committee is to be established consisting of five trustees and one alternate.

The committee was briefed on trustee preferences. Board members heard that five trustees requested the committee as their first choice. Following a brief discussion regarding trustees' selections, it was determined that Trustees P. Brown, T. Brown, Dickson, Kitney, and D. Lloyd would be assigned to the Expulsion Committee for 2025.

It was,

Moved by: Trustee Abraham  
Seconded by: Trustee P. Brown

**(24-142) That Trustees P. Brown, T. Brown, Dickson, Kitney, and D. Lloyd be appointed as members of the Board's Expulsion Committee for 2025.**

**CARRIED**

A discussion occurred regarding the selections for Alternate Member to the Committee. The following trustees had selected Expulsion Committee: Trustees Abraham and Flynn on their committee selection form.

Ballots were distributed, with voting to take place for the Alternate member of the Board's Expulsion Committee.

Balloting resulted in Trustee Flynn being elected as Alternate member of the Board's Expulsion Committee.

It was,

Moved by: Trustee Dickson  
Seconded by: Trustee Russell

**(24-143) That Trustee Flynn be appointed as an alternate member of the Board's Expulsion Committee for 2025.**

**CARRIED**

11. **FUTURE BOARD MEETING DATES**

Chairperson Klassen Jeninga presented the report, noting that Board Policy B-2.2, Annual Meetings and Committees of the Board, states that the Board shall confirm Board meeting dates for the year.

The following Board meeting dates were set through the master calendar for December 2024 to August 2025:

Tuesday, December 10, 2024	Regular Board Meeting
Tuesday, January 28, 2025	Regular Board Meeting
Tuesday, February 25, 2025	Regular Board Meeting
Tuesday, March 25, 2025	Regular Board Meeting
Thursday, April 22, 2025	Regular Board Meeting
Tuesday, May 20, 2025	Regular Board Meeting
Tuesday, June 17, 2025	Regular Board Meeting

The following are tentative Board meeting dates for September to December 2025 pending approval of the September 2025 to June 2026 master calendar by the Board of Trustees and the receipt of the Days of Significance/Holy Days Calendar:

Tuesday, September 23, 2025	Regular Board Meeting
Tuesday, October 28, 2025	Regular Board Meeting
Tuesday, November 18, 2025	Organizational Board Meeting
Tuesday, November 25, 2025	Regular Board Meeting
Tuesday, December 16, 2025	Regular Board Meeting

It was,

Moved by: Trustee A. Lloyd  
Seconded by: Trustee Flynn

**(24-144) That the Future Board Meeting Dates report, dated November 19, 2024, be received for information.**

**CARRIED**



13. **ADJOURNMENT**

It was,

Moved by: Trustee T. Brown  
Seconded by: Trustee Dickson

**(24-145) That the meeting be adjourned (7:54 p.m.).**

**CARRIED**

\_\_\_\_\_  
Jaine Klassen Jeninga  
Chairperson of the Board

\_\_\_\_\_  
Rita Russo  
Director of Education  
and Secretary of the Board

**Kawartha Pine Ridge  
District School Board**

**Stacey Grabham  
Township of Cavan Monaghan Resident**

Topic:  
City and County of Peterborough Accommodation Planning

Brief Outline:  
Present verbally an endorsement for A.2.

Key Points:  
Endorse concept A.2.  
A.2 meets the guiding principles while exceeding concepts A.1 and E at lowering transportation cost. Moving North Cavan PS, one of the smallest schools in the district out of Crestwood creates a negative ripple effect. Examples of the negative impacts: creates under utilization of Crestwood (E) or back fill/over utilization (A.1). This concept supports a healthy enrollment balance at Crestwood SS and Crestwood IS. A.2 exhibits the most balanced enrollment numbers at all 5 Secondary schools (in comparison to A.1 & E).

Acknowledgement of Board Policy:

*"I/We Stacey Grabham, agree to respect the decorum, and meeting rules of order as established by the Board. I/We understand that non-adherence to presentation time limits, and/or disrespectful behaviour may result in the immediate suspension of my/our presentation; forfeiture of presentation privileges for a calendar year, and/or further limitations as deemed appropriate by the Board, including the possible issuance of a trespass notice(s)."*

**Lorrie Gabourie**  
**Township of Selwyn Resident**

Topic:  
City and County of Peterborough Accommodation Planning

I am wishing to speak at the Board of Education meeting in support of Concept A.2.

Moving the students from Mount Pleasant , North Cavan School, to Crestwood makes much more sense both due to their fewer numbers and closer proximity. I think this idea will help balance enrollment issues and also helps to keep costs under control for the benefit of all.

*I, Lorrie Gabourie, agree to respect the decorum, and meeting rules of order as established by the Board. I understand that non-adherence to presentation time limits, and/or disparaging or disrespectful behavior may result in the immediate suspension of my presentation; forfeiture of presentation privileges for a calendar year, and/or further limitations as deemed appropriate by the Board, including the possible issuance of a trespass notice.*

**Vanessa Phillips**  
**Township of Cavan Monaghan Resident**

City and County of Peterborough Accommodation Planning

Key speaking points will be:

- why concept A.2 is favorable opposed to concepts A.1 and E.
- Concept A.2 shows the lowest cost for bussing, according to the numbers provided by the board.

One of the main differences in this concept is leaving North Cavan with Crestwood. This makes sense as North Cavan's projected numbers show a decline in the next 10 years. There would then be no reason rearrange their current system.

Expressing gratitude for considering North Cavan's needs separate from Millbrook. Not grouping them together with Millbrook.

- This concept also shows the most favorable projected numbers for Crestwood school.

Due to North Cavan School being located in the North of Cavan, the students in this zone would have to pass Crestwood to get to Kenner. I believe this is where most of the bus budget savings come from. Students in South Cavan, since living more south, have a more direct route to Kenner while not passing Crestwood.

I have included the acknowledgement of Board Policy below.

Acknowledgement of Board Policy:

*"I/We Vanessa Phillips agree to respect the decorum, and meeting rules of order as established by the Board. I/We understand that non-adherence to presentation time limits, and/or disrespectful behaviour may result in the immediate suspension of my/our presentation; forfeiture of presentation privileges for a calendar year, and/or further limitations as deemed appropriate by the Board, including the possible issuance of a trespass notice(s)."*

**Emily Convery**  
**Township of Cavan Monaghan Resident**

Topic:  
City and County of Peterborough Accommodation Planning

Brief Outline:  
Oral presentation of endorsement for A.2

Key Points:

Vocalizing support for concept A.2. Asking the board to vote in favour of this concept:

- Of the proposed concepts A.2 is the most cost effective option for transportation, by a fairly large margin.
- This concept best meets the board's guiding principles.
- According to projections A.2 will create the most balanced enrollment numbers at all five secondary schools.
- We are a small rural school and by the board's own projections a declining school. This concept keeps students in the intermediate and secondary schools closest to their community.
- Speak to my own family, specifically students with additional needs, and the adverse effect on their educational experience under the other two concepts.

*I/We \_Emily Convery\_, agree to respect the decorum, and meeting rules of order as established by the Board. I/We understand that non-adherence to presentation time limits, and/or disparaging or disrespectful behaviour may result in the immediate suspension of my/our presentation; forfeiture of presentation privileges for a calendar year, and/or further limitations as deemed appropriate by the Board, including the possible issuance of a trespass notice(s)."*

## **Student Trustee Report**

Student Trustees Aanya Singh and Ben Poley

The Student Senate met for the third time this year on November 7. All schools present contributed insights into student engagement and participation at Kawartha Pine Ridge District School Board (KPR) high schools. Senator reports focused mainly on successful student-led events at each school, including pleasant news about Crestwood Secondary School's equity council running initiatives to recognize Diwali, the Hindu festival of lights. Schools at KPR continue to run activities that ensure student engagement in equitable and diverse environments.

Many schools held Grade 8 days this month and reported that participation was at an all-time high. Student council members volunteered their time to introduce Grade 8 students to the high school environment, classes, and clubs. Sports continue to be popular: Senators reported many successful sports events, such as rugby tournaments and softball intramurals, with many schools at the board qualifying for the Kawartha championship and Central Ontario Secondary Schools Association (COSSA) tournaments. Additionally, schools organized fundraisers like bake sales and participated in initiatives like Socktober, Movemeber, and conducted food drives. Other prominent events were Halloween dances, spirit weeks, and school field trips.

Student Senators also discussed ongoing problem solving at their schools for challenges including continuing work related to new policies for vaping.

The student senate also discussed the upcoming KPR Leadership conference to be held in May. We discussed feedback about last year's conference, focusing on programs we'd like to run again as well as what improvements can be made to make the conference increasingly engaging for participants.

In pursuit of our shared goal, we continue to work with Student Senators in building and sharing opportunities for Intermediate students, especially leaders. At this point, schools where Grade 7 to 8 students are within or near to the high school, Senators are engaging in conversations and early planning for shared activities.

Finally, this past month I had the privilege of attending the Ontario Student Trustees' Association's (OSTA) Fall General Meeting. I'd like to express my gratitude to the Board for allowing me to participate in this event and represent the Kawartha Pine Ridge District School Board. The four-day conference was an incredible opportunity to network with student trustees from across the province, sharing our ideas and initiatives with each other through networking breaks, advocacy interest group breakouts, and education interest group breakouts. Further, we had the priceless opportunity to listen to keynote speeches by pioneers like Annie Kidder from People for Education, as well as the Ontario Public School Boards' Association's (OPSBA) President, Kathleen Woodcock, and attend sessions on trustee networking and LinkedIn building.

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

**CHAIRPERSONS' COMMITTEE REPORT**

The committee met on October 30, 2024 and reports as follows.

**ATTENDANCE**

Present: Trustees Jaine Klassen Jeninga (Committee Chairperson/Chairperson of the Board), Angela Lloyd (Vice-chairperson of the Board), Paul Brown (Program Review Committee Chairperson), Diane Lloyd (Resource Committee Chairperson) and Steve Russell (Past Chairperson of the Board).

Also Present: Trustees Cathy Abraham and Terry Brown; Student Trustees Ben Poley and Aanya Singh; R. Russo, J. Brake, K. Cummings and L. Haemel.

Trustee Cyndi Dickson attended virtually via Microsoft Teams.

**DIRECTOR'S UPDATE**

**Accolades**

Director Russo spoke to the Kawartha Pine Ridge District School Board (KPR) Accolades, a long-standing practice to celebrate student, staff and community member accomplishments. Recipients are nominated based on specific criteria. The nomination form is located on the KPR website

A consultation process will be started to seek input regarding broadening KPR Accolades criteria and adding other types of recognition such as demonstrating excellence in character.

Trustees provided feedback and expressed the hope to celebrate KPR Accolades at every Board meeting. They also discussed the potential for creating additional awards that would be accessible to a wider range of staff, students, and community members. It was suggested that significant achievements in the arts be included in KPR Accolades.

**DECISION REPORTS**

**Review of Board Policy B-1.12, Selection, Appointment and Evaluation of Superintendents**

Director Russo stated that the Resource Committee reviewed newly developed Board Policy B-1.12, Selection, Appointment and Evaluation of Superintendents (Appendix A) on June 5, 2024. After this review, language from Section 6.3 was struck before the policy advanced to the June 18, 2024 Board meeting. Section 6.3 has now been updated to align with current practices for evaluating superintendent accomplishments by the Director of Education.

It was noted that this policy will again be revised once the superintendent evaluation process is developed further in time for implementation in September 2025.

Review of Board Policy BA-6.2, School Openings: New or Expanded Schools, and Board Policy BA-6.1, Naming/Renaming and Opening Ceremonies of Schools and Board Facilities

Director Russo stated KPR policies are reviewed every five years to ensure they remain up-to-date, relevant and responsive. As part of the regular review cycle, Board Policy BA-6.2, School Openings: New or Expanded Schools, has been reviewed.

Following a review of Board Policy BA-6.2, School Openings: New or Expanded Schools, it was evident that the content of this policy should be integrated into Board Policy BA-6.1, Naming/Renaming of Schools and Board Facilities (Appendix B) and Board Policy BA-6.2, School Openings: New or Expanded Schools (Appendix C), should be rescinded. The suggested revisions for Board Policy BA-6.1, Naming/Renaming of Schools and Board Facilities include updates based on the relocation of content from Board Policy BA-6.2, School Openings: New or Expanded Schools as well as other relevant updates.

DISCUSSION/INFORMATION ITEMS

Student Trustee Initiative – KPR Kudos

Student Trustees B. Poley and A. Singh reported that while KPR maintains a clear process and criteria for student and staff Accolades through the Board of Trustees, as part of their commitments to the KPR Student Senate, they have identified a goal of sharing positive feedback and celebration regarding secondary students within the school board through Student Senate meetings.

The Student Trustees and Student Senate propose KPR Kudos to recognize student achievements. Each secondary school's Student Senator will highlight students or groups contributing to Student Voice, Personal Achievement, or Community Contribution in monthly reports.

Criteria for KPR Kudos will be set collaboratively with school administration, focusing on exceptional achievements in the three categories. Recommendations will be made by Local Student Senators, who will also present the accolades within their schools. Student Trustees will include these recognitions in their Board Reports.



Trustee Budget Update

Chairperson J. Klassen Jeninga spoke to the October 2024 Budget Report that was included in the agenda package.

Account Description	Total	Budget	Available	% Spent
Honorarium	11,799.60	158,589.00	146,789.40	7.44%
Benefits	725.88	9,225.00	8,499.12	7.87%
P.D. Non-academic	0	28,000.00	38,000.00	0.00%
P.D. Non-academic (Student Trustees)	0	10,000.00	10,000.00	0.00%
Photocopying	525.72	6,000.00	5,474.28	8.76%
Mileage	1,451.36	32,981.00	31,529.64	4.40%
Other Travel	12.46	3,000.00	2,987.54	0.42%
Telephone	347.94	16,900.0	16,552.06	2.06%
Supplies	340.45	5,000.00	4,659.55	6.81%
<b>Grand Total:</b>	<b>\$15,203.41</b>	<b>\$269,695.00</b>	<b>\$251,747.60</b>	<b>5.64%</b>

**RECOMMENDATIONS**

1. That Board Policy B-1.12, Selection, Appointment and Evaluation of Superintendents, be approved as revised.
2. That Board Policy BA-6.2, School Openings: New or Expanded Schools, be rescinded.
3. That Board Policy BA-6.1, Naming/Renaming and Opening Ceremonies of Schools and Board Facilities, be approved as revised.
4. That the Chairpersons' Committee Report, dated November 26, 2024, be received for information.

J. Klassen Jeninga  
Committee Chairperson



## Kawartha Pine Ridge District School Board

### Policy Statement

**Policy Name: Selection, Appointment and Evaluation of Superintendents**

**Policy Code: B-1.12**

**Section: Board and Community**

Established: June 18, 2024,

Revised or

Reviewed: DRAFT October 15, 2024; DRAFT October 30, 2024

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#### 1. Policy Statement

Fair and equitable selection processes shall be used to identify and select the best candidate. Such processes shall be developed in compliance with the requirements of the Ontario Human Rights Code and Accessibility for Ontarians with Disabilities Act.

Recruitment shall be conducted with a commitment to building a diverse workforce that reflects the diversity of the communities the Board serves. To further this commitment, recruitment strategy should include outreach recruitment tactics to diversify the applicant pool.

The operation of this policy will adhere to the principles in all policies and administrative regulations, with particular emphasis on Board Policy B-3.2, Equity, Diversity and Inclusion.

#### 2. Objective

The Kawartha Pine Ridge District School Board recognizes the importance of attracting and appointing to positions, quality candidates with particular focus on student achievement.

#### 3. Definitions

**Administrative Official**

For purposes of this policy, administrative official shall mean the positions of Director of Education and Secretary, superintendent, principal, vice-principal, manager or supervisor.

**Board**

The corporate Board which maintains the daily operation of the system; Kawartha Pine Ridge District School Board; a reference specifically pertaining to Kawartha Pine Ridge District School Board as a legal entity; also referred to as KPR or KPRDSB.

**Board of Trustees**

The elected governance branch of the Board.

**Designate**

A person authorized to carry out certain and specific tasks on behalf of the Chairpersons, Vice-chairpersons, Director, or other employee, as appropriate.

**Immediate Family Member**

Includes, but is not limited to, spouse, parent, child, sibling, grandparent/grandchild, and/or in-law, foster, step, or family of choice equivalent as appropriate.

**Policy**

A statement of intent, governing principle or end result, adopted by the Board of Trustees in open public session; it is intended to articulate what must be done, the rationale for it and a framework for the system.

**4. Application**

The process for appointment to the positions of superintendent are included in this policy for use by the Board of Trustees and the Director of Education in filling vacancies for these positions.

**5. Responsibility**

The Board of Trustees will be responsible for the appointment to positions of superintendent. The Director of Education will participate in the selection of superintendents alongside the Board of Trustees. Appointment to all other positions is the responsibility of the Director of Education or designate.

**6. Policy**

**6.1 Selection and Appointment to the Position of Superintendent**

6.1.1 The Director of Education will be responsible for overseeing the selection process for positions of superintendent in consultation with the Board. The Board of Trustees is responsible for making the appointment.

6.1.2 When a vacancy occurs in any of the positions of superintendent, the Director of Education in consultation with the Board of Trustees will follow the procedures described below to hire a suitable replacement. Recruitment and selection will be accomplished in such a manner as to ensure:

6.1.2.1 meeting the needs of the particular position,

- 6.1.2.2 sufficient advertising to encourage a qualified pool of candidates,
  - 6.1.2.3 a fair and equitable selection process to identify and select the best candidate, and
  - 6.1.2.4 clarification of the contractual relationship between the Board of Trustees and the selected candidate, if applicable.
- 6.1.3 The Board of Trustees and Director of Education may employ the services of a recruitment consultant, where appropriate.
- 6.1.4 The Chairpersons' Committee and Director of Education will:
- 6.1.4.1 review and screen initial applications,
  - 6.1.4.2 schedule interviews with selected applicants,
  - 6.1.4.3 plan the structure of the interviews, and
  - 6.1.4.4 set the terms of the personal services contracts for all positions of superintendent.
- 6.1.5 The Director of Education will:
- 6.1.5.1 prepare data and materials required for the recruitment process,
  - 6.1.5.2 arrange for advertising, and
  - 6.1.5.3 consult with a recruitment consultant (if appropriate).
- 6.1.6 The Chairpersons' Committee and Director of Education will:
- 6.1.6.1 determine the responsibilities of staff in assisting with recruitment,
  - 6.1.6.2 form a short list of superintendent candidates for interview, and final selection by the Board of Trustees and the Director, and
  - 6.1.6.3 identify the successful candidate.
- 6.1.7 Appointments to the position of superintendent will be made in a special report to the Board of Trustees.

## 6.2 Relatives of the Director of Education and Board Members

- 6.2.1 It is the policy of the Board, in the recruitment to the Board of new employees, in making internal appointments, and in effecting internal transfers of employees, to avoid situations where the Director of Education or a trustee has decision-making responsibility for such recruitment, appointment, or transfer involving the Director of Education's or the trustee's immediate family as appropriate. Accordingly, the Director of Education and trustees may not participate in the process for such recruitment, appointment, or transfer where a member of the immediate family is an applicant or candidate. However, a candidate shall not otherwise have their employment opportunity limited solely on the basis of their relationship with the Director of Education or a trustee.
- 6.2.2 It is the policy of the Board to avoid situations where an administrative official has direct supervisory responsibility for the administrative official's immediate family member as appropriate.
- 6.2.3 Where the immediate family member of an administrative official or a trustee is recommended for appointment as a new employee, or to a position of responsibility requiring the approval of the Board, the relationship shall be noted in the recommendation to the Board.

## 6.3 Evaluation of Superintendents

The Board requires the evaluation of progress made by staff toward established goals.

~~In September~~ By October of each year, superintendents shall submit to the Director of Education their annual goals and objectives related to the superintendent's responsibilities based on the Board's current multi-year strategic plan, and priorities and performance goals in accordance with the portfolio. Evaluation of progress shall be conducted every second year. A documented summary of progress shall be filed in the Director's Office. ~~In May/June of each year the accomplishment of the superintendent of the agreed upon goals shall be evaluated by the Director of Education and the results filed in the Director's Office.~~

## 6.4 Succession Planning

The Board supports the development and use of the Board's Succession and Talent Development Plan for all employee groups.

**7. Related Policies, Administrative Regulations or Procedural Documents**

Board Policies:

[B-3.2, Equity, Diversity and Inclusion](#)

[B-3.4, Accessibility for Persons with Disabilities](#)

[HR-1.0, Careers](#)

Administrative Regulations:

[HR-1.0.1, Recruitment, Hiring and Employment](#)

Other:

[KPR Mission, Vision and Values](#)

[KPR Strategic Plan](#)

**8. Reference Documents**

Legislation:

[Accessibility for Ontarians with Disabilities Act](#)

[Education Act](#)

[Human Rights Code](#)

Other:

[Calls for Justice for Missing and Murdered Indigenous Women and Girls](#)

[Truth and Reconciliation Commission of Canada 94 Calls to Action](#)

[United Nations Declaration on the Rights of Indigenous Peoples \(UNDRIP\)](#)



## Kawartha Pine Ridge District School Board

### Policy Statement

**Policy Name: Naming/Renaming and Opening Ceremonies of Schools and Board Facilities**      **Policy Code: BA-6.1**

Section: Business and Administrative Services

Established: April 29, 1999

Revised or

Reviewed: October 27, 2005; October 29, 2009; April 16, 2014; April 25, 2019;  
May 28, 2024; DRAFT October 15, 2024; DRAFT October 30, 2024

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#### 1. Policy Statement

The Kawartha Pine Ridge District School Board recognizes that schools and Board facilities are an integral part of the community in which they are situated and serve.

The Board will conduct official opening ceremonies for new or expanded schools, and the naming or renaming of any new or existing school will involve consultation with students, staff, families, local communities, and partners, as decided by the Board of Trustees.

#### 2. Objective

This policy will establish the parameters for opening ceremonies appropriate to the completion of a new school or an addition to an existing school and the naming and renaming of schools and Board facilities. This policy will ensure clarity, fairness and transparency regarding the process of naming and renaming through consultation.

#### 3. Definitions

**Ad Hoc Committee**

An ad hoc committee is a temporary committee established with the sole mandate to resolve a specific issue and is dissolved when the specific task is complete.

**Board**

The corporate Board which maintains the daily operation of the system; Kawartha Pine Ridge District School Board; a reference specifically pertaining to Kawartha Pine Ridge District School Board as a legal entity; also referred to as KPR or KPRDSB.

**Board of Trustees**

The elected governance branch of the Board.

Consultation

A process of seeking guidance, information, and opinions from stakeholders, including students, staff, families, local communities, and partners, to inform decision-making by the Board of Trustees.

Cornerstone

An essential design feature that marks the start of the school or facility's opening.

Facility

A building that is owned by KPR but is not functioning as a school.

Opening Ceremony

An event that marks the official commencement or inauguration of a school or facility. This event typically includes speeches, the presence of dignitaries, and various ceremonial activities to celebrate the opening.

Policy

A statement of intent, governing principle or end result, adopted by the Board of Trustees in open public session; it is intended to articulate what must be done, the rationale for it and a framework for the system.

School

A place of teaching and learning for KPR students.

School Plaque

A school plaque is a commemorative or informative sign typically mounted on a wall within a school building or facility. It serves to recognize significant events, achievements, or individuals associated with the school or facility, such as the opening of a new building.

**4. Application**

This policy applies to all trustees and staff members who are involved in the completion of a new school or an addition to an existing school or Board facility and to those considering a name change for an existing school or Board facility.

**5. Responsibility**

The Board of Trustees will have final approval for the naming or renaming of a school or Board facility based on names as recommended by the ad hoc naming committee.

The Director of Education will ensure the establishment of the ad hoc naming committee and will determine and allocate staff and other resources required to support this policy and related administrative regulation.



**6. Policy**

**6.1 Naming/Renaming of Schools and Board Facilities**

As identified in the guiding principles, as outlined in this policy's associated Administrative Regulation BA-6.1.1, Naming/Renaming and Opening Ceremonies of Schools and Board Facilities, principles of fairness and transparency will be supported in the naming and renaming of schools and Board facilities.

The Board will ensure that the relevant community is involved in the request of the formation of an ad hoc naming committee while also ensuring that wider KPR community has input if and when a committee is formed. The membership and duties of the ad hoc naming committee are outlined in Administrative Regulation BA-6.1.1, Naming/Renaming and Opening Ceremonies of Schools and Board Facilities.

**6.2 New Schools and Major Renovations**

New schools and major additions to schools or facilities shall be opened in an official manner with a program that follows expectations described in the administrative regulation.

**6.3 Expansions to Schools**

Expansions may be opened with a less formal program established through the administrative regulation.

**6.4 School Plaques**

Plaques to identify new construction and major alterations shall be inscribed with the names of the Chairperson and members of the Board of Trustees in office at the date of the official opening together with the name of the Director of Education.

**6.5 Cornerstone**

A cornerstone inscribed with the year of school opening/expansion will be incorporated into the construction of the new school or major expansion.

**6.6 Funding of Opening Ceremonies**

The Board will consider the need for school opening ceremonies within the upcoming budget year and shall provide sufficient funds to complete 6.2, 6.3, 6.4 and 6.5 above.

**7. Related Policies, Administrative Regulations or Procedural Documents**

Board Policies:

[B-3.2, Equity, Diversity and Inclusion](#)

[B-3.3, Human Rights: Code-Based Discrimination and Harassment](#)

Administrative Regulations:

[B-3.3.1, Human Rights: Code-Based Discrimination and Harassment](#)

[BA-6.1.1, Naming/Renaming and Opening Ceremonies of Schools and Board Facilities](#) (new version to be linked)

BA-6.1.1A, Naming/Renaming and Opening Ceremonies of Schools and Board Facilities: Appendix A: Principal's Sample Ceremony Checklist (to be linked)

Other:

[KPR Mission, Vision and Values](#)

[KPR Strategic Plan](#)

**8. Reference Documents**

Legislation:

[Education Act](#)

[Human Rights Code](#)

Other:

[Calls for Justice for Missing and Murdered Indigenous Women and Girls](#)

[Truth and Reconciliation Commission of Canada 94 Calls to Action](#)

[United Nations Declaration on the Rights of Indigenous Peoples \(UNDRIP\)](#)



## KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

### POLICY STATEMENT

**Section: Business and Administrative Services**

- **Property and Facilities Services**

**Policy: SCHOOL OPENINGS – NEW OR EXPANDED SCHOOLS**

**Policy Code: BA-6.2**

**Page 1**

The Kawartha Pine Ridge District School Board will conduct an official opening ceremony appropriate to the completion of a new school or an addition to an existing school.

#### **1. New Schools and Major Renovations**

New schools and major additions to schools shall be opened in an official manner with a program that follows the established Board protocol. The Board will host the official opening ceremony. Arrangements for an official opening of a new school or major renovation shall be made by the principal, staff of the school, and the school council, in consultation with the appropriate superintendent of student achievement and the Chairperson of the Board and the local trustee representative(s).

#### **2. Expansions to Schools**

Expansions may be opened with a less formal program established through administrative regulations.

#### **3. School Plaques**

Plaques to identify new construction and major alterations shall be inscribed with the names of the Chairperson and members of the Board in office at the date of the official opening together with the name of the Director of Education.

#### **4. Cornerstone**

A cornerstone inscribed with the year of school opening/expansion will be incorporated into the construction of the new school or major expansion.

#### **5. Funding of Opening Ceremonies**

The Board will consider the need for school opening ceremonies within the upcoming budget year and shall provide sufficient funds to complete 1, 2, 3 and 4 above.

**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**

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**Section: Business and Administrative Services**

- **Property and Facilities Services**

**Policy: SCHOOL OPENINGS – NEW OR EXPANDED  
SCHOOLS – continued**

**Policy Code: BA-6.2  
Page 2**

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**6. Naming of New Schools**

New schools shall be named in accordance with Board Policy No. BA-6.1, Naming/Renaming of Schools and Board Facilities.

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Established: January 20, 2000    Revised/Reviewed:    November 25, 2004  
October 23, 2008  
April 16, 2014  
April 25, 2019

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

**RESOURCE COMMITTEE REPORT**

The committee met on November 6, 2024 and reports as follows.

**ATTENDANCE**

Present: Trustees Diane Lloyd (Committee Chairperson), Cathy Abraham and Cyndi Dickson.

Trustees Sean Conway and Rose Kitney attended virtually via Microsoft Teams.

Also Present: Trustees Jaine Klassen Jeninga (Chairperson of the Board), Angela Lloyd (Vice-chairperson of the Board), Paul Brown Steve Russell; R. Russo, A. Foster, S. Gohil, M. Loya, C. McKeen, C. Pike, J. Thompson and M. Williams.

**INFORMATION ITEMS**

**City and County of Peterborough Accommodation Planning Update**

Superintendent Foster spoke to the Resource Committee Meeting held on February 28, 2024 where staff presented an initial report which rationalized the need for a school attendance area review, program offering and/or grade cohort review. On April 3, 2024, four initial concepts were shared at a Community Engagement Meeting. Feedback was gathered from those in attendance and through an on-line option.

The four principles that have guided this decision are:

- providing high quality programs for all students,
- developing long term sustainable plans that balance enrolment,
- maintaining walkable routes to school, and
- maintaining efficient transportation services.

In reviewing the community feedback and evaluating the proposed concepts against these principles, administration presented two refined concepts at the September 11, 2024, Resource Committee meeting.

Director Russo reported that there were three community engagement opportunities in October which were used to gather feedback on the refined concepts. The feedback gathered as well as the feedback received through the online survey, which closed on October 30, 2024, and those submitted directly through email, are being consolidated and reviewed. A full summary of the community engagement feedback will be shared at the November 27, 2024, Resource Committee meeting.

Administration has summarized general costs associated with Concepts A.1 (Appendix A) and E (Appendix B) as presented. R. Russo noted that an immediate implementation path represents the most cost-effective approach to any accommodation changes. It is also, however, the most impactful on families.

In reviewing the feedback that was received as a part of the most recent engagement meetings and the online submissions, and in alignment with the guiding principles, an additional concept is being presented for consideration as Concept A.2 (Appendix C). R. Russo noted how Concept A.1 and A.2 look similar, however, the difference is that Highland Heights Public School (PS) remains a Junior Kindergarten to Grade 8 school and part of the Adam Scott Collegiate Vocational Institute (CVI) family of schools, and that North Cavan PS remains as a part of the Crestwood Secondary School (SS) family of schools. Additionally, a designated holding area (Appendix D) would need to be established for phase two of the Nature's Edge (often referred to as the Lily Lake Road) residential development. Students from phase two of this development would attend Queen Mary PS for elementary and then Kenner CVI for secondary (Grades 9 to 12).

Further consideration was given to whether or not the Millbrook/South Cavan PS community could be included back into the Crestwood Intermediate and Crestwood SS family of schools' scenario but given the projected future enrolment and growth coming out of this community, it reaffirmed that we are unable to bring forward a scenario or concept that allows the Millbrook community to stay at Crestwood.

A final recommendation on the three concepts will be made to the Board of Trustees at the December 10, 2024 Board meeting.

#### Student Accommodation Planning – Clarke High School

Superintendent Gohil provided information on the Accommodation Planning for Clarke High School (HS) noting due to significant growth within the Municipality of Clarington, Newcastle PS and the Pines Senior PS have both been experiencing greater than anticipated accommodation pressures.

In September of 2022, Grade 6 students from Newcastle PS were transitioned to The Pines Senior PS to alleviate some of the accommodation pressures at Newcastle PS. During the 2022-2023 school year, there was a comprehensive community consultation process that took place where administration recommended that beginning in the 2024-2025 school year, Grade 5 students from Newcastle PS would also transition to The Pines Senior PS. This has resulted in the Grade 7 and 8 students from The Pines Senior PS being relocated to the Clarke HS building. This space is referred to as The Pines at Clarke.

Administration acknowledges the concerns that have been raised by the Newcastle PS community through the accommodation planning process for the Clarke HS family of schools, and as such administration has continued to prioritize securing funding to build a new school on the board owned property at Grady Drive and Ruddell Road in Newcastle.

Superintendent Gohil noted that Clarke HS has been experiencing declining enrolment since 2013. Currently, with the Grade 7 and 8 students from The Pines at Clarke and the students at Clarke HS, the utilization rate at Clarke is sitting at 54%. Students from the Clarke HS attendance area, have historically been provided transportation services to attend Bowmanville HS. Bowmanville HS is currently sitting over capacity with respect to enrolment, currently at a utilization rate of 126%. Much of the accommodation pressures that Bowmanville HS is experiencing is due to students who are attending from outside the Bowmanville HS attendance area.

In 2023, 310 students, or 75% of the out of boundary students at Bowmanville HS resided within the Clarke HS attendance area. Given the significant accommodation pressures that are being felt at Bowmanville HS, as well as the decreasing enrolment at Clarke HS, administration is recommending that enhanced programming opportunities be provided at Clarke HS beginning in 2025-2026. This would result in formally closing Bowmanville HS to all out of boundary students, including those in the Clarke HS attendance area, beginning in September 2026.

This change will impact students beginning in Grade 9 in 2026. Existing out of boundary students who are currently at Bowmanville HS from the Clarke HS attendance area will be permitted to remain at Bowmanville HS.

Administration believes that this decision will provide a long-term solution to the accommodation pressures being felt at Bowmanville HS. It will also begin to address the concerns raised by community with respect to programming at Clarke HS and continue to enhance the education experience of all students within these schools.

#### 2023-2024 Year-end Financial Variance Report

Superintendent Foster reviewed the report, which is based on the September 1, 2023 to August 31, 2024 financial activity, as well as school enrolments on October 31, 2023 and March 31, 2024.

For fiscal year 2023-2024, the Board approved a budgeted deficit of \$1.298 million for external reporting purposes. The year-end consolidated operating and capital deficit of \$5.646 million compares to a budgeted deficit of \$1.298 million, for an unfavourable variance of \$4.347 million.

#### DECISION ITEMS

##### 2023-2024 Accumulated Surplus/Deficit and Deferred Revenue Report

Superintendent Foster summarized the description of various reserves, as well as the recommended allocation of funds to and from reserves for 2023-2024, in accordance with allowable use. The Public Sector Accounting Board (PSAB) standard requires that Internally Restricted Reserves are to be included in the Board's Accumulated Surplus. For Ministry of Education (MOE) and external reporting, the annual Surplus cannot be increased or decreased by moving amounts to or from reserve funds.

**RESOURCE COMMITTEE REPORT**

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The PSAB and MOE reporting requirements mandate boards to set aside certain unspent grant allocations until they are spent on their intended purpose. These externally restricted amounts are reported as Deferred Revenue.

The Draft Financial Statements for Year Ended August 31, 2024, will be presented to the Audit Committee on November 11, 2024.

A motion was adopted that Accumulated Surplus transfers be approved, as detailed in the 2023-2024 Accumulated Surplus/Deficit and Deferred Revenue Report, dated November 26, 2024 (Appendix E).

**RECOMMENDATIONS**

1. That the Accumulated Surplus transfers be approved, as detailed in the 2023-2024 Accumulated Surplus/Deficit and Deferred Revenue Report, dated November 26, 2024.
2. That the Resource Committee Report, dated November 26, 2024, be received for information.

Diane Lloyd  
Committee Chairperson



**City and County of Peterborough Transportation Cost Analysis**

*\*\*Enrolment numbers are listed below the school names in column B as average students in a grade cohort / newly bussed students)*

*Small vehicle capacity ~ 20 students - \$53,000*

*Large vehicle capacity ~ 46 students - \$78,500*

*FI = French Immersion*

**Concept A.1**

	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031
<p><b>Millbrook/South Cavan PS to Kenner Intermediate/CVI (64/0)</b></p> <p><i>Transition Plan (0)</i> Transportation</p>	n/a	<p><b>Grade 7's attend Kenner Int. (64)</b> 1 large bus required {64 students offset by existing large IB bus (27 seats available for 25-26)} \$78,500</p>	<p><b>Grades 7 &amp; 8 attend Kenner Int. (150)</b> 1 large bus required {86 new students offset by existing large IB bus (35 seats available for 26-27)} \$78,500</p>	<p><b>Grades 7-9 attend Kenner (225)</b> In years 3 and beyond, do not anticipate any incremental transportation costs. As students graduate out from Crestwood, bus routes will be redesigned, and busses reallocated from Crestwood to Kenner.</p>	<p><b>Grades 7-10 attend Kenner (314)</b> In years 3 and beyond, do not anticipate any incremental transportation costs. As students graduate out from Crestwood, bus routes will be redesigned, and busses reallocated from Crestwood to Kenner.</p>	<p><b>Grades 7-11 attend Kenner (392)</b> In years 3 and beyond, do not anticipate any incremental transportation costs. As students graduate out from Crestwood, bus routes will be redesigned, and busses reallocated from Crestwood to Kenner.</p>	<p><b>Grades 7-12 attend Kenner (480)</b> In years 3 and beyond, do not anticipate any incremental transportation costs. As students graduate out from Crestwood, bus routes will be redesigned, and busses reallocated from Crestwood to Kenner.</p>
<p><b>North Cavan PS to Kenner Intermediate/CVI (27/0)</b></p> <p><i>Transition Plan (0)</i> Transportation</p>	n/a	<p><b>Grade 7's attend Kenner Int. (27)</b> 1 small bus required {27 students offset by existing small IB bus (8 seats available for 2025-2026)} \$53,000</p>	<p><b>Grades 7 &amp; 8 attend Kenner Int. (87)</b> 1 large bus required {50 new students} \$78,500</p>	<p><b>Grades 7-9 attend Kenner (114)</b> In years 3 and beyond, do not anticipate any incremental transportation costs. As students graduate out from Crestwood, bus routes will be redesigned, and busses reallocated from Crestwood to Kenner.</p>	<p><b>Grades 7-10 attend Kenner (151)</b> In years 3 and beyond, do not anticipate any incremental transportation costs. As students graduate out from Crestwood, bus routes will be redesigned, and busses reallocated from Crestwood to Kenner.</p>	<p><b>Grades 7-11 attend Kenner (174)</b> In years 3 and beyond, do not anticipate any incremental transportation costs. As students graduate out from Crestwood, bus routes will be redesigned, and busses reallocated from Crestwood to Kenner.</p>	<p><b>Grades 7-12 attend Kenner (195)</b> In years 3 and beyond, do not anticipate any incremental transportation costs. As students graduate out from Crestwood, bus routes will be redesigned, and busses reallocated from Crestwood to Kenner.</p>
<p><b>Keith Wightman PS (29/-16), Otonabee Valley PS (27/-20) and Roger Neilson PS (30/2) change to JK-8 Schools (86/-34)</b></p> <p><i>Transition Plan</i> Transportation (-34)</p>	n/a	<p><b>Grade 7's attend home school (86)</b> With keeping Grade 7 students at their home school, there is a reduction in the number of students on busses for Keith Wightman PS (down 16), Otonabee Valley PS (down 20), offset by an increase at Roger Neilson PS (up 2). Total reduction of 34. Year one savings would be at least one small vehicle. SAVE - \$53,000</p>	<p><b>Grade 7-8's attend home school (177)</b> With keeping Grade 7&amp;8 students at their home school, there is a reduction in the number of students on busses for Keith Wightman PS (down 32), Otonabee Valley PS (down 40), offset by an increase at Roger Neilson PS (up 4). Total reduction of 72. Year two savings would be at least one large vehicle (on top of the small one saved in year one). SAVE - \$78,500</p>	n/a	n/a	n/a	n/a
<p><b>Havelock Belmont and Norwood District PS FI to Hillcrest/Campbellford (18/0)</b></p> <p><i>Transition Plan (0)</i> Transportation</p>	n/a	<p><b>Senior Kindergarten (SK) students start French Immersion (FI) at Hillcrest PS</b> Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs</p>	<p><b>SK students start FI at Hillcrest PS</b> Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs</p>	<p><b>SK students start FI at Hillcrest PS</b> Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs</p>	<p><b>SK students start FI at Hillcrest PS</b> Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs</p>	<p><b>SK students start FI at Hillcrest PS</b> Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs</p>	<p><b>SK students start FI at Hillcrest PS</b> Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs</p>
<p><b>Kaawaate East City PS to Otonabee Valley PS (52/21)</b></p> <p><i>Transition Plan</i> Transportation (52)</p>	n/a	<p><b>Grade 7's attend Otonabee Valley PS (52)</b> 52 students being transported to Otonabee Valley PS. 31 would have been previously bussed. 21 new busses. Assume in Year 1, a large bus is required \$78,500</p>	<p><b>Grade 7-8's attend Otonabee Valley PS (101)</b> Year 2 would have 101 students being transported to Otonabee Valley PS. 62 would have been previously bussed. 42 new busses. Assume in Year 2, a second large bus is required \$78,500</p>	<p>For year 3 and beyond, assume the reduction of 62 bussed students from Kaawaate East City PS releases a large and small bus from the transportation network that is reallocated to Otonabee Valley PS. Therefore, no future transportation costs are calculated.</p>	<p>For year 3 and beyond, assume the reduction of 62 bussed students from Kaawaate East City PS releases a large and small bus from the transportation network that is reallocated to Otonabee Valley PS. Therefore, no future transportation costs are calculated.</p>	<p>For year 3 and beyond, assume the reduction of 62 bussed students from Kaawaate East City PS releases a large and small bus from the transportation network that is reallocated to Otonabee Valley PS. Therefore, no future transportation costs are calculated.</p>	<p>For year 3 and beyond, assume the reduction of 62 bussed students from Kaawaate East City PS releases a large and small bus from the transportation network that is reallocated to Otonabee Valley PS. Therefore, no future transportation costs are calculated.</p>

**City and County of Peterborough Transportation Cost Analysis**

\*\*Enrolment numbers are listed below the school names in column B as average students in a grade cohort / newly bussed students)  
 Small vehicle capacity ~ 20 students - \$53,000  
 Large vehicle capacity ~ 46 students - \$78,500

FI = French Immersion

**Concept A.1**

	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031
<b>North Shore PS FI to Prince of Wales PS (30/0)</b> Transition Plan (0) Transportation	n/a	<b>SK students start FI at Prince of Wales PS</b> Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs	<b>SK - Grade 1 FI at Prince of Wales PS</b> Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs	<b>SK - Grade 2 FI at Prince of Wales PS</b> Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs	<b>SK - Grade 3 FI at Prince of Wales PS</b> Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs	<b>SK - Grade 4 FI at Prince of Wales PS</b> Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs	<b>SK - Grade 5 FI at Prince of Wales PS</b> Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs
<b>Highland Heights PS to Crestwood Intermediate/Secondary (27/17)</b> Transition Plan Transportation (17)	n/a	<b>Grade 7's attend Crestwood Intermediate (27)</b> In year 1, there will be approximately 17 students on busses that wouldn't have otherwise been. 1 small vehicle required \$53,000	<b>Grades 7 &amp; 8 attend Crestwood Intermediate (49)</b> In year 2, there will be approximately 34 students on busses that wouldn't have otherwise been. 1 large vehicle required offset by the small vehicle added in the PY (only 1 vehicle is needed) \$78,500 - \$53,000 = \$25,500 incremental cost	<b>Grades 7-9 attend Crestwood (76)</b> In year 3, there will be approximately 51 students on busses that wouldn't have otherwise been. 1 large vehicle required. Should be able to fit on existing bus implemented in Year 2. No additional cost incurred.	<b>Grades 7-10 attend Crestwood (106)</b> In year 4 and beyond, bus routes can be redesigned to move the Adam Scott runs to Crestwood that serviced this school. Should not anticipate any further costs for transportation.	<b>Grades 7-11 attend Crestwood (140)</b> In year 4 and beyond, bus routes can be redesigned to move the Adam Scott runs to Crestwood that serviced this school. Should not anticipate any further costs for transportation.	<b>Grades 7-12 attend Crestwood (174)</b> In year 4 and beyond, bus routes can be redesigned to move the Adam Scott runs to Crestwood that serviced this school. Should not anticipate any further costs for transportation.
<b>Chemong PS to Crestwood Secondary School (46/0)</b> Transition Plan (0) Transportation	n/a	n/a	n/a	<b>Grade 9's attend Crestwood (46)</b> 1 large bus required {46 new students} \$78,500	<b>Grades 9-10 attend Crestwood (98)</b> 1 large bus required {52 new students} \$78,500	<b>Grades 9-11 attend Crestwood (144)</b> In years 3 and beyond, do not anticipate any incremental transportation costs for Chemong students going to Crestwood. As students graduate out from Adam Scott, bus routes will be redesigned, and busses reallocated from Adam Scott to Crestwood. 1 small vehicle will likely be needed to transport FI students from Chemong catchment to Adam Scott \$53,000	<b>Grades 9-12 attend Crestwood (197)</b> In years 3 and beyond, do not anticipate any incremental transportation costs. As students graduate out from Adam Scott, bus routes will be redesigned, and busses reallocated from Adam Scott to Crestwood.

**City and County of Peterborough Transportation Cost Analysis**

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Small vehicle capacity ~ 20 students - \$53,000

Large vehicle capacity ~ 46 students - \$78,500

FI = French Immersion

Concept E		2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031
Millbrook/South Cavan PS to Kenner Intermediate/CVI (64/0)	Transition Plan (0)		<b>Grade 7's attend Kenner Int. (64)</b>	<b>Grades 7 &amp; 8 attend Kenner Int. (150)</b>	<b>Grades 7-9 attend Kenner (225)</b>	<b>Grades 7-10 attend Kenner (314)</b>	<b>Grades 7-11 attend Kenner (392)</b>	<b>Grades 7-12 attend Kenner (480)</b>
	Transportation	n/a	1 large bus required {64 students offset by existing large IB bus (27 seats available for 25-26)} \$78,500	1 large bus required {86 new students offset by existing large IB bus (35 seats available for 26-27)} \$78,500	In years 3 and beyond, do not anticipate any incremental transportation costs. As students graduate out from Crestwood, bus routes will be redesigned, and busses reallocated from Crestwood to Kenner.	In years 3 and beyond, do not anticipate any incremental transportation costs. As students graduate out from Crestwood, bus routes will be redesigned, and busses reallocated from Crestwood to Kenner.	In years 3 and beyond, do not anticipate any incremental transportation costs. As students graduate out from Crestwood, bus routes will be redesigned, and busses reallocated from Crestwood to Kenner.	In years 3 and beyond, do not anticipate any incremental transportation costs. As students graduate out from Crestwood, bus routes will be redesigned, and busses reallocated from Crestwood to Kenner.
North Cavan PS to Kenner Intermediate/CVI (27/0)	Transition Plan (0)		<b>Grade 7's attend Kenner Int. (27)</b>	<b>Grades 7 &amp; 8 attend Kenner Int. (87)</b>	<b>Grades 7-9 attend Kenner (114)</b>	<b>Grades 7-10 attend Kenner (151)</b>	<b>Grades 7-11 attend Kenner (174)</b>	<b>Grades 7-12 attend Kenner (195)</b>
	Transportation	n/a	1 small bus required {27 students offset by existing small IB bus (8 seats available for 25-26)} \$53,000	1 large bus required {50 new students} \$78,500	In years 3 and beyond, do not anticipate any incremental transportation costs. As students graduate out from Crestwood, bus routes will be redesigned, and busses reallocated from Crestwood to Kenner.	In years 3 and beyond, do not anticipate any incremental transportation costs. As students graduate out from Crestwood, bus routes will be redesigned, and busses reallocated from Crestwood to Kenner.	In years 3 and beyond, do not anticipate any incremental transportation costs. As students graduate out from Crestwood, bus routes will be redesigned, and busses reallocated from Crestwood to Kenner.	In years 3 and beyond, do not anticipate any incremental transportation costs. As students graduate out from Crestwood, bus routes will be redesigned, and busses reallocated from Crestwood to Kenner.
Keith Wightman PS (29-16), Otonabee Valley PS (27-20) and Roger Neilson PS (30/2) change to JK-8 Schools (86/-34)	Transition Plan		<b>Grade 7's attend home school (86)</b>	<b>Grade 7-8's attend home school (177)</b>				
	Transportation (-34)	n/a	With keeping Grade 7 students at their home school, there is a reduction in the number of students on busses for Keith Wightman PS (down 16), Otonabee Valley PS (down 20), offset by an increase at Roger Neilson PS (up 2). Total reduction of 34. Year one savings would be at least one small vehicle. SAVE - \$53,000	With keeping Grade 7 & 8 students at their home school, there is a reduction in the number of students on busses for Keith Wightman PS (down 32), Otonabee Valley PS (down 40), offset by an increase at Roger Neilson PS (up 4). Total reduction of 72. Year two savings would be at least one large vehicle (on top of the small one saved in year one). SAVE - \$78,500	n/a	n/a	n/a	n/a
Havelock Belmont and Norwood District PS FI to Hillcrest/Campbellford (18/0)	Transition Plan (0)		<b>SK students start French Immersion (FI) at Hillcrest PS</b>	<b>SK students start FI at Hillcrest PS</b>	<b>SK students start FI at Hillcrest PS</b>	<b>SK students start FI at Hillcrest PS</b>	<b>SK students start FI at Hillcrest PS</b>	<b>SK students start FI at Hillcrest PS</b>
	Transportation	n/a	Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs	Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs	Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs	Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs	Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs	Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs
Kaawaate East City PS to Otonabee Valley PS (52/21)	Transition Plan		<b>Grade 7's attend Otonabee Valley PS (52)</b>	<b>Grade 7-8's attend Otonabee Valley PS (101)</b>				
	Transportation (52)	n/a	52 students being transported to Otonabee Valley PS. 31 would have been previously bussed. 21 new busses. Assume in Year 1, a large bus is required \$78,500	Year 2 would have 101 students being transported to Otonabee Valley PS. 62 would have been previously bussed. 42 new busses. Assume in Year 2, a second large bus is required \$78,500	For year 3 and beyond, assume the reduction of 62 bussed students from Kaawaate East City PS releases a large and small bus from the transportation network that is reallocated to Otonabee Valley PS. Therefore, no future transportation costs are calculated.	For year 3 and beyond, assume the reduction of 62 bussed students from Kaawaate East City PS releases a large and small bus from the transportation network that is reallocated to Otonabee Valley PS. Therefore, no future transportation costs are calculated.	For year 3 and beyond, assume the reduction of 62 bussed students from Kaawaate East City PS releases a large and small bus from the transportation network that is reallocated to Otonabee Valley PS. Therefore, no future transportation costs are calculated.	For year 3 and beyond, assume the reduction of 62 bussed students from Kaawaate East City PS releases a large and small bus from the transportation network that is reallocated to Otonabee Valley PS. Therefore, no future transportation costs are calculated.
North Shore PS FI to Prince of Wales PS (30/0)	Transition Plan (0)		<b>Senior Kindergarten (SK) students start FI at Prince of</b>	<b>SK - Grade 1 FI at Prince of Wales PS</b>	<b>SK - Grade 2 FI at Prince of Wales PS</b>	<b>SK - Grade 3 FI at Prince of Wales PS</b>	<b>SK - Grade 4 FI at Prince of Wales PS</b>	<b>SK - Grade 5 FI at Prince of Wales PS</b>
	Transportation	n/a	Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs	Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs	Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs	Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs	Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs	Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs

**City and County of Peterborough Transportation Cost Analysis**

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 Large vehicle capacity ~ 46 students - \$78,500

FI = French Immersion

Concept E	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031
<p><b>Highland Heights PS to Crestwood Intermediate/Secondary (27/17)</b></p> <p><i>Transition Plan</i> Transportation (17)</p>	n/a	<p><b>Grade 7's attend Crestwood Intermediate (27)</b></p> <p>In year 1, there will be approximately 17 students on busses that wouldn't have otherwise been. 1 small vehicle required \$53,000</p>	<p><b>Grades 7 &amp; 8 attend Crestwood Intermediate (49)</b></p> <p>In year 2, there will be approximately 34 students on busses that wouldn't have otherwise been. 1 large vehicle required offset by the small vehicle added in the PY (only 1 vehicle is needed) \$78,500 - \$53,000 = \$25,500 incremental cost</p>	<p><b>Grades 7-9 attend Crestwood (76)</b></p> <p>In year 3, there will be approximately 51 students on busses that wouldn't have otherwise been. 1 large vehicle required. Should be able to fit on existing bus implemented in Year 2. No additional cost incurred.</p>	<p><b>Grades 7-10 attend Crestwood (106)</b></p> <p>In year 4 and beyond, bus routes can be redesigned to move the Adam Scott runs to Crestwood that serviced this school. Should not anticipate any further costs for transportation.</p>	<p><b>Grades 7-11 attend Crestwood (140)</b></p> <p>In year 4 and beyond, bus routes can be redesigned to move the Adam Scott runs to Crestwood that serviced this school. Should not anticipate any further costs for transportation.</p>	<p><b>Grades 7-12 attend Crestwood (174)</b></p> <p>In year 4 and beyond, bus routes can be redesigned to move the Adam Scott runs to Crestwood that serviced this school. Should not anticipate any further costs for transportation.</p>
<p><b>Intermediate School - Relocation of Grade 7 and 8s (Edmison Heights PS (24/10), R.F. Downey PS (34/21) to Queen Mary PS</b></p> <p><i>Transition Plan</i> Transportation (16)</p>	n/a	<p><b>Grade 7's attend Queen Mary PS</b></p> <p>In year 1, there will be approximately 16 students on busses that wouldn't have otherwise been. 1 small vehicle required \$53,000</p>	<p><b>Grade 7 &amp; 8's attend Queen Mary PS</b></p> <p>In year 2, there will be approximately 31 students on busses that wouldn't have otherwise been. 1 large vehicle required offset by the small vehicle added in the PY (only 1 vehicle is needed) \$78,500 - \$53,000 = \$25,500 incremental cost</p>	n/a	n/a	n/a	n/a
<p><b>Intermediate School - Boundary Adjustment between Queen Mary PS and Queen Elizabeth PS (72/-31)</b></p> <p><i>Transition Plan</i> Transportation (3)</p>	n/a	<p><b>New registrations attend Queen Elizabeth PS</b></p> <p>In year 1, there will be approximately 3 junior kindergarten students that would walk to school that would have otherwise been bussed to school. Numbers too low to represent a significant change in bussing.</p>	<p><b>New registrations attend Queen Elizabeth PS</b></p> <p>In year 2, there will be approximately 6 junior kindergarten students that would walk to school that would have otherwise been bussed to school. Numbers too low to represent a significant change in bussing.</p>	<p><b>New registrations attend Queen Elizabeth PS</b></p> <p>In year 3, there will be approximately 9 junior kindergarten students that would walk to school that would have otherwise been bussed to school. Numbers too low to represent a significant change in bussing.</p>	<p><b>New registrations attend Queen Elizabeth PS</b></p> <p>In year 4, there will be approximately 12 junior kindergarten students that would walk to school that would have otherwise been bussed to school. Numbers are now over half a small vehicle. Transportation network can be adjusted to find savings. \$53,000 x 0.5 = \$26,500 SAVINGS</p>	<p><b>New registrations attend Queen Elizabeth PS</b></p> <p>In year 5, there will be approximately 15 junior kindergarten students that would walk to school that would have otherwise been bussed to school. Same savings as prior year.</p>	<p><b>New registrations attend Queen Elizabeth PS</b></p> <p>In year 6, there will be approximately 18 junior kindergarten students that would walk to school that would have otherwise been bussed to school. Numbers now almost fill a small vehicle. Transportation network can be adjusted to find savings for a small vehicle, offset by half savings in year 4. \$53,000 x 0.5 = \$26,500 Incremental SAVINGS</p>

*\*Within the proposed boundary adjustment, there are 72 students who would be impacted. But, as the boundary adjustment applies to new registrations only, Junior Kindergarten projection data was used to calculate anticipated transportation costs.*

**City and County of Peterborough Accommodation Planning  
Concept A.2**

<b>Adam Scott CVI Family of Schools</b>	
<b>SCHOOL</b>	<b>IMPACT</b>
Chemong Public School (PS)	<p>Would become part of Crestwood Secondary School (SS) family of schools.</p> <p>Students would attend Crestwood SS for Grades 9 to 12, with Grade 8 students from Chemong PS starting in Grade 9 at Crestwood SS in September 2027.</p> <p>Students from Chemong PS would attend Westmount PS for Senior Kindergarten (SK) to Grade 6 and Adam Scott Intermediate School for Grades 7 to 8 for French Immersion, with SK students starting at Westmount PS in September 2025. Existing French Immersion students may remain at Edmison Heights PS.</p>
Highland Heights PS	<p>A holding area would need to be established on Phase 2 of the Nature’s Edge (Lily Lake Road) residential development. Elementary registrations from the designated holding area would attend Queen Mary PS for Junior Kindergarten (JK) to Grade 8.</p> <p>Secondary registrations would attend Kenner Collegiate Vocational Institute (CVI) for Grades 9 to 12. Students would attend these schools until such time as a new school or school addition is built in the community, or all or a portion of a holding area can be incorporated into the existing home school.</p>

<b>Crestwood SS Family of Schools</b>	
<b>SCHOOL</b>	<b>IMPACT</b>
Millbrook/South Cavan PS	<p>Would become part of Kenner CVI family of schools.</p> <p>Students would attend Kenner Intermediate and CVI for Grades 7 to 12, with Grade 7 students from Millbrook/South Cavan PS attending Kenner Intermediate School starting in September 2025.</p> <p>French Immersion students from Millbrook/South Cavan PS would attend Prince of Wales for SK to Grade 8, with SK students starting at Prince of Wales PS in September 2025. Existing French Immersion students may remain at Westmount PS/Adam Scott Intermediate School.</p>

**City and County of Peterborough Accommodation Planning  
Concept A.2**

<b>Kenner CVI Family of Schools</b>	
<b>SCHOOL</b>	<b>IMPACT</b>
Keith Wightman PS	Would become a JK to Grade 8 school, feeding directly into Kenner CVI for Grade 9, with Grade 7 students remaining at Keith Wightman PS starting in September 2025.
Otonabee Valley PS	<p>Would become a JK to Grade 8 school, feeding directly into Kenner CVI for Grade 9, with Grade 7 students remaining at Otonabee Valley PS starting in September 2025.</p> <p>Grade 7/8 students from Kaawaate East City PS would attend Otonabee Valley PS, with Grade 7 students from Kaawaate East City PS starting in Grade 7 at Otonabee Valley in September 2025.</p>
Roger Neilson PS	Would become a JK to Grade 8 school, feeding directly into Kenner CVI for Grade 9, with Grade 7 students remaining at Roger Neilson PS starting in September 2025.

<b>Norwood District HS Family of Schools</b>	
<b>SCHOOL</b>	<b>IMPACT</b>
Havelock Belmont PS	<p>French Immersion students from within Havelock Belmont PS boundary would attend Hillcrest PS and then Campbellford District High School (HS), with SK students starting at Hillcrest PS in September 2025. Existing French Immersion students may remain at Kaawaate East City PS/Adam Scott Intermediate School/Adam Scott CVI.</p> <p>No change to English stream students.</p>
Norwood District PS	<p>French Immersion students from within Norwood District PS boundary would attend Hillcrest PS and then Campbellford District HS, with SK students starting at Hillcrest PS in September 2025. Existing French Immersion students may remain at Kaawaate East City PS/Adam Scott Intermediate School/Adam Scott CVI.</p> <p>No change to English stream students.</p>

**City and County of Peterborough Accommodation Planning  
Concept A.2**

<b>Thomas A. Stewart SS Family of Schools</b>	
<b>SCHOOL</b>	<b>IMPACT</b>
Kaawaate East City PS	<p>Kaawaate East City PS would become dual-track JK/SK to Grade 6. Students would attend Otonabee Valley PS for Grades 7 to 8, with Grade 7 students from Kaawaate East City PS starting in Grade 7 at Otonabee Valley PS in September 2025. Kaawaate East City PS students would continue to attend Thomas A. Stewart SS for Grades 9 to 12. Grade 7 and 8 French Immersion students would continue to attend Adam Scott Intermediate School and Adam Scott CVI.</p>
North Shore PS	<p>French Immersion students who attend Westmount PS and reside in the area generally described as being bounded by the 6<sup>th</sup> Line and the Otonabee River to the north, the Otonabee River to the east, Rice Lake to the south, and Highway 28 to the west of the North Shore PS school boundary would attend Prince of Wales PS for French Immersion. SK students would start at Prince of Wales PS in September 2025. Existing French Immersion students may remain at Westmount PS/Adam Scott Intermediate School.</p> <p>French Immersion students who attend Kaawaate East City PS and reside in the area generally described as being bounded by Highway 7 and Division Road to the north, Cameron Line to the east, Rice Lake to the south and the Otonabee River to the west would attend Prince of Wales PS for French Immersion. SK students would start at Prince of Wales PS in September 2025. Existing French Immersion students may remain at Kaawaate East City PS/Adam Scott Intermediate School.</p> <p>No boundary change for English stream students.</p>

Concept A.2 – Enrolment Projections

Adam Scott CVI Family of Schools																							
School	OTG (Capacity)	2023-2024 OCT 31 ADE		2024-2025 1-YR Projection		2025-2026 2-YR Projection		2026-2027 3-YR Projection		2027-2028 4-YR Projection		2028-2029 5-YR Projection		2029-2030 6-YR Projection		2030-2031 7-YR Projection		2031-2032 8-YR Projection		2032-2033 9-YR Projection		2033-2034 10-YR Projection	
		Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization
Adam Scott CVI (9-12, FI 9-12)*	1,017	993	98%	1,017	100%	1011	99%	1,049	103%	1,020	100%	1009	99%	981	96%	942	93%	941	93%	923	91%	904	89%
Adam Scott IS (7-8, FI 7-8)	225	298	132%	320	142%	338	150%	344	153%	328	146%	343	152%	352	156%	323	144%	304	135%	321	143%	335	149%
<b>Total in Physical Building</b>	<b>1,242</b>	<b>1,291</b>	<b>104%</b>	<b>1,337</b>	<b>108%</b>	<b>1,349</b>	<b>109%</b>	<b>1,393</b>	<b>112%</b>	<b>1,348</b>	<b>109%</b>	<b>1,352</b>	<b>109%</b>	<b>1,333</b>	<b>107%</b>	<b>1,265</b>	<b>102%</b>	<b>1,245</b>	<b>100%</b>	<b>1,244</b>	<b>100%</b>	<b>1,239</b>	<b>100%</b>
Edmison Heights PS (JK-6, FI SK-6)	432	546	126%	531	123%	516	119%	504	117%	491	114%	477	110%	469	109%	465	108%	472	109%	466	108%	456	106%
Highland Heights PS (JK-8)*	300	211	70%	244	81%	259	86%	286	95%	299	100%	322	107%	326	109%	330	110%	330	110%	332	111%	335	112%
Queen Elizabeth PS (JK-8)	295	220	75%	210	71%	192	65%	188	64%	180	61%	180	61%	184	62%	182	62%	177	60%	173	59%	180	61%
Queen Mary PS (JK-8)**	421	363	86%	370	88%	360	86%	352	84%	335	80%	333	79%	342	81%	342	81%	352	84%	368	87%	376	89%
R.F. Downey PS (JK-6)	222	265	119%	264	119%	275	124%	270	122%	275	124%	273	123%	275	124%	275	124%	277	125%	271	122%	265	119%
<b>Total</b>	<b>2,912</b>	<b>2,896</b>	<b>99%</b>	<b>2,956</b>	<b>102%</b>	<b>2,951</b>	<b>101%</b>	<b>2,993</b>	<b>103%</b>	<b>2,928</b>	<b>101%</b>	<b>2,937</b>	<b>101%</b>	<b>2,929</b>	<b>101%</b>	<b>2,859</b>	<b>98%</b>	<b>2,853</b>	<b>98%</b>	<b>2,854</b>	<b>98%</b>	<b>2,851</b>	<b>98%</b>

\* Anticipated student yield from Phase 1 of Nature's Edge (Lily Lake Road) Development has been incorporated into the Adam Scott CVI and Highland Heights PS enrolment projections.

\*\* Anticipated student yield from Phase 2 of Nature's Edge (Lily Lake Road) Development has been incorporated into the potential holding schools (i.e., Kenner CVI and Queen Mary PS enrolment projections commencing in 2028-2029).

Crestwood SS Family of Schools																							
School	OTG (Capacity)	2023-2024 OCT 31 ADE		2024-2025 1-YR Projection		2025-2026 2-YR Projection		2026-2027 3-YR Projection		2027-2028 4-YR Projection		2028-2029 5-YR Projection		2029-2030 6-YR Projection		2030-2031 7-YR Projection		2031-2032 8-YR Projection		2032-2033 9-YR Projection		2033-2034 10-YR Projection	
		Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization
Crestwood SS (9-12)	765	737	96%	732	96%	752	98%	755	99%	774	101%	787	103%	789	103%	774	101%	757	99%	732	96%	743	97%
Crestwood IS (7-8)	184	271	147%	294	160%	266	145%	206	112%	187	102%	175	95%	172	93%	163	89%	171	93%	176	96%	179	97%
<b>Total in Physical Building</b>	<b>949</b>	<b>1,008</b>	<b>106%</b>	<b>1,026</b>	<b>108%</b>	<b>1,018</b>	<b>107%</b>	<b>961</b>	<b>101%</b>	<b>961</b>	<b>101%</b>	<b>962</b>	<b>101%</b>	<b>961</b>	<b>101%</b>	<b>937</b>	<b>99%</b>	<b>928</b>	<b>98%</b>	<b>908</b>	<b>96%</b>	<b>922</b>	<b>97%</b>
Chemong PS (JK-8)	501	444	89%	455	91%	450	90%	442	88%	435	87%	423	84%	418	83%	403	80%	393	78%	392	78%	404	81%
James Strath PS (JK-8)	714	616	86%	617	86%	608	85%	601	84%	616	86%	615	86%	604	85%	604	85%	599	84%	610	85%	602	84%
Kawartha Heights PS (JK-6)	268	248	93%	241	90%	228	85%	232	87%	235	88%	252	94%	255	95%	263	98%	269	100%	279	104%	280	104%
North Cavan PS (JK-6)	130	210	162%	211	162%	214	165%	201	155%	201	155%	191	147%	197	152%	203	156%	193	148%	198	152%	189	145%
Westmount PS (JK-6, FI SK-6)	562	510	91%	496	88%	483	86%	474	84%	463	82%	463	82%	459	82%	468	83%	466	83%	470	84%	478	85%
<b>Total</b>	<b>3,124</b>	<b>3,036</b>	<b>97%</b>	<b>3,046</b>	<b>98%</b>	<b>3,001</b>	<b>96%</b>	<b>2,911</b>	<b>93%</b>	<b>2,911</b>	<b>93%</b>	<b>2,906</b>	<b>93%</b>	<b>2,894</b>	<b>93%</b>	<b>2,878</b>	<b>92%</b>	<b>2,848</b>	<b>91%</b>	<b>2,857</b>	<b>91%</b>	<b>2,875</b>	<b>92%</b>

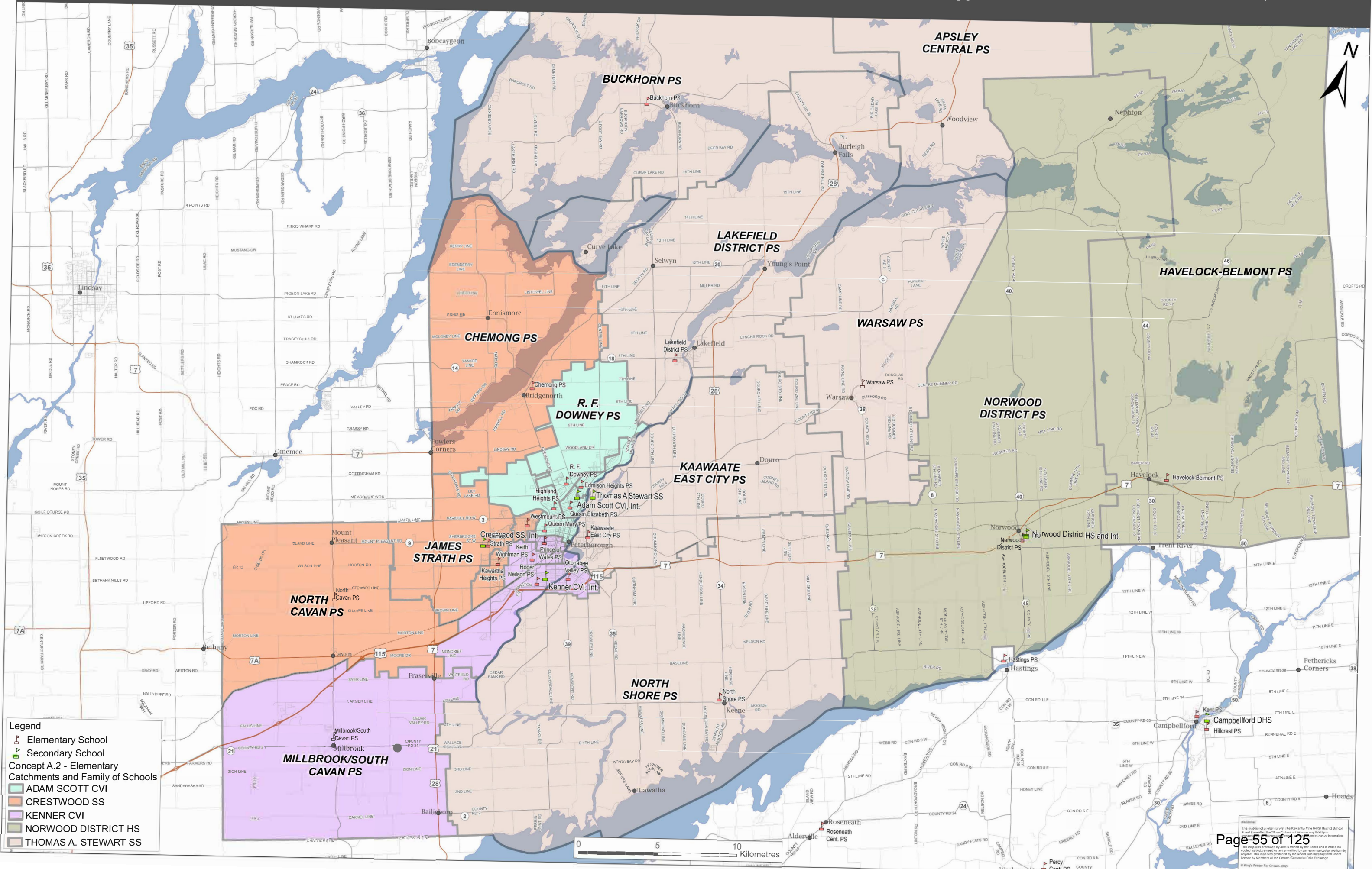
Kenner CVI Family of Schools																							
School	OTG (Capacity)	2023-2024 OCT 31 ADE		2024-2025 1-YR Projection		2025-2026 2-YR Projection		2026-2027 3-YR Projection		2027-2028 4-YR Projection		2028-2029 5-YR Projection		2029-2030 6-YR Projection		2030-2031 7-YR Projection		2031-2032 8-YR Projection		2032-2033 9-YR Projection		2033-2034 10-YR Projection	
		Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization
Kenner CVI (9-12)**	918	570	62%	580	63%	519	57%	482	53%	504	55%	562	61%	649	71%	717	78%	734	80%	754	82%	757	82%
Kenner IS (7-8)	306	161	53%	173	57%	148	48%	137	45%	149	49%	156	51%	167	55%	169	55%	181	59%	170	56%	166	54%
<b>Total in Physical Building</b>	<b>1,224</b>	<b>731</b>	<b>60%</b>	<b>753</b>	<b>62%</b>	<b>667</b>	<b>54%</b>	<b>619</b>	<b>51%</b>	<b>653</b>	<b>53%</b>	<b>718</b>	<b>59%</b>	<b>816</b>	<b>67%</b>	<b>886</b>	<b>72%</b>	<b>915</b>	<b>75%</b>	<b>924</b>	<b>75%</b>	<b>923</b>	<b>75%</b>
Keith Wightman PS (JK-8)	353	238	67%	242	69%	298	84%	299	85%	291	82%	289	82%	290	82%	290	82%	286	81%	279	79%	276	78%
Millbrook/South Cavan PS (JK-6)	447	585	131%	599	134%	633	142%	644	144%	660	148%	669	150%	679	152%	682	153%	679	152%	693	155%	698	156%
Otonabee Valley PS (JK-8)	459	255	56%	251	55%	308	67%	358	78%	358	78%	354	77%	366	80%	376	82%	363	79%	368	80%	370	81%
Prince of Wales PS (JK-8, FI SK-8)	622	557	90%	553	89%	627	101%	603	97%	591	95%	585	94%	583	94%	593	95%	580	93%	573	92%	571	92%
Roger Neilson PS (JK-8)	338	250	74%	244	72%	312	92%	302	89%	299	88%	291	86%	292	86%	297	88%	296	88%	293	87%	296	88%
<b>Total</b>	<b>3,443</b>	<b>2,616</b>	<b>76%</b>	<b>2,642</b>	<b>77%</b>	<b>2,845</b>	<b>83%</b>	<b>2,825</b>	<b>82%</b>	<b>2,852</b>	<b>83%</b>	<b>2,906</b>	<b>84%</b>	<b>3,026</b>	<b>88%</b>	<b>3,124</b>	<b>91%</b>	<b>3,119</b>	<b>91%</b>	<b>3,130</b>	<b>91%</b>	<b>3,134</b>	<b>91%</b>

\*\* Anticipated student yield from Phase 2 of Nature's Edge (Lily Lake Road) Development has been incorporated into the potential holding schools (i.e., Kenner CVI and Queen Mary PS enrolment projections commencing in 2028-2029).



Concept A.2 – Enrolment Projections

Norwood District HS Family of Schools																							
School	OTG (Capacity)	2023-2024 OCT 31 ADE		2024-2025 1-YR Projection		2025-2026 2-YR Projection		2026-2027 3-YR Projection		2027-2028 4-YR Projection		2028-2029 5-YR Projection		2029-2030 6-YR Projection		2030-2031 7-YR Projection		2031-2032 8-YR Projection		2032-2033 9-YR Projection		2033-2034 10-YR Projection	
		Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization
Norwood District HS (9-12)	429	285	66%	280	65%	303	71%	314	73%	311	72%	318	74%	335	78%	348	81%	354	83%	367	86%	372	87%
Norwood District IS (7-8)	138	133	96%	127	92%	138	100%	145	105%	149	108%	150	109%	153	111%	168	122%	174	126%	169	122%	179	130%
Total in Physical Building	567	418	74%	407	72%	441	78%	459	81%	460	81%	468	83%	488	86%	516	91%	528	93%	536	95%	551	97%
Havelock Belmont PS (JK-6)	257	215	84%	212	82%	207	81%	210	82%	213	83%	215	84%	223	87%	225	88%	227	88%	226	88%	221	86%
Norwood District PS (JK-6)	323	328	102%	341	106%	356	110%	356	110%	372	115%	386	120%	404	125%	404	125%	417	129%	429	133%	430	133%
Total	1,147	961	84%	960	84%	1,004	88%	1,025	89%	1,045	91%	1,069	93%	1,115	97%	1,145	100%	1,172	102%	1,191	104%	1,202	105%
Thomas A. Stewart SS Family of Schools																							
School	OTG (Capacity)	2023-2024 OCT 31 ADE		2024-2025 1-YR Projection		2025-2026 2-YR Projection		2026-2027 3-YR Projection		2027-2028 4-YR Projection		2028-2029 5-YR Projection		2029-2030 6-YR Projection		2030-2031 7-YR Projection		2031-2032 8-YR Projection		2032-2033 9-YR Projection		2033-2034 10-YR Projection	
		Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization	Students	Utilization
Thomas A. Stewart SS (9-12)	1,290	1,282	99%	1,300	101%	1,327	103%	1,326	103%	1,358	105%	1,362	106%	1,348	104%	1,371	106%	1,382	107%	1,413	110%	1,429	111%
Apsley PS (JK-8)	141	171	121%	173	123%	178	126%	188	133%	180	128%	174	123%	159	113%	162	115%	158	112%	150	106%	147	104%
Buckhorn PS (JK-6)	118	165	140%	172	146%	185	157%	203	172%	208	176%	214	181%	230	195%	236	200%	239	203%	243	206%	247	209%
Kaawaate East City PS (JK-6, FI SK-6)	675	784	116%	816	121%	760	113%	707	105%	723	107%	733	109%	721	107%	724	107%	723	107%	712	105%	711	105%
Lakefield District PS (JK-8, FI SK-8)	678	674	99%	685	101%	692	102%	707	104%	717	106%	731	108%	721	106%	723	107%	729	108%	740	109%	748	110%
North Shore PS (JK-8)	441	394	89%	399	90%	391	89%	401	91%	391	89%	397	90%	402	91%	406	92%	407	92%	400	91%	406	92%
Warsaw PS (JK-8)	187	142	76%	132	71%	138	74%	140	75%	143	76%	144	77%	149	80%	150	80%	146	78%	147	79%	150	80%
Total	3,530	3,612	102%	3,677	104%	3,671	104%	3,672	104%	3,720	105%	3,755	106%	3,730	106%	3,772	107%	3,784	107%	3,805	108%	3,838	109%



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**City and County of Peterborough Transportation Cost Analysis**

*\*\*Enrolment numbers are listed below the school names in column B as average students in a grade cohort / newly bussed students)*

*Small vehicle capacity ~ 20 students - \$53,000*

*Large vehicle capacity ~ 46 students - \$78,500*

*FI = French Immersion*

**Concept A.2**

	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031
<p><b>Millbrook/South Cavan PS to Kenner Intermediate/CVI (64/0)</b></p> <p><i>Transition Plan (0)</i> Transportation</p>	n/a	<p><b>Grade 7's attend Kenner Int. (64)</b> 1 large bus required (64 students offset by existing large IB bus (27 seats available for 25-26)) \$78,500</p>	<p><b>Grades 7 &amp; 8 attend Kenner Int. (150)</b> 1 large bus required (86 new students offset by existing large IB bus (35 seats available for 26-27)) \$78,500</p>	<p><b>Grades 7-9 attend Kenner (225)</b> In years 3 and beyond, do not anticipate any incremental transportation costs. As students graduate out from Crestwood, bus routes will be redesigned, and busses reallocated from Crestwood to Kenner.</p>	<p><b>Grades 7-10 attend Kenner (314)</b> In years 3 and beyond, do not anticipate any incremental transportation costs. As students graduate out from Crestwood, bus routes will be redesigned, and busses reallocated from Crestwood to Kenner.</p>	<p><b>Grades 7-11 attend Kenner (392)</b> In years 3 and beyond, do not anticipate any incremental transportation costs. As students graduate out from Crestwood, bus routes will be redesigned, and busses reallocated from Crestwood to Kenner.</p>	<p><b>Grades 7-12 attend Kenner (480)</b> In years 3 and beyond, do not anticipate any incremental transportation costs. As students graduate out from Crestwood, bus routes will be redesigned, and busses reallocated from Crestwood to Kenner.</p>
<p><b>Keith Wightman (29/-16), Otonabee Valley (27/-20) and Roger Neilson PS (30/2) change to JK-8 Schools (86/-34)</b></p> <p><i>Transition Plan</i> Transportation (-34)</p>	n/a	<p><b>Grade 7's attend home school (86)</b> With keeping grade 7 students at their home school, there is a reduction in the number of students on busses for Keith Wightman PS (down 16), Otonabee Valley PS (down 20), offset by an increase at Roger Neilson PS (up 2). Total reduction of 34. Year one savings would be at least one small vehicle. SAVE - \$53,000</p>	<p><b>Grade 7-8's attend home school (177)</b> With keeping grade 7&amp;8 students at their home school, there is a reduction in the number of students on busses for Keith Wightman PS (down 32), Otonabee Valley PS (down 40), offset by an increase at Roger Neilson PS (up 4). Total reduction of 72. Year two savings would be at least one large vehicle (on top of the small one saved in year one). SAVE - \$78,500</p>	n/a	n/a	n/a	n/a
<p><b>Havelock Belmont and Norwood District PS FI to Hillcrest/Campbellford (18/0)</b></p> <p><i>Transition Plan (0)</i> Transportation</p>	n/a	<p><b>SK students start FI at Hillcrest</b> Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs</p>	<p><b>SK students start FI at Hillcrest</b> Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs</p>	<p><b>SK students start FI at Hillcrest</b> Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs</p>	<p><b>SK students start FI at Hillcrest</b> Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs</p>	<p><b>SK students start FI at Hillcrest</b> Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs</p>	<p><b>SK students start FI at Hillcrest</b> Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs</p>
<p><b>Kaawaate East City PS to Otonabee Valley PS (52/21)</b></p> <p><i>Transition Plan</i> Transportation (52)</p>	n/a	<p><b>Grade 7's attend Otonabee Valley (52)</b> 52 students being transported to Otonabee Valley PS. 31 would have been previously bussed. 21 new busses. Assume in Year 1, a large bus is required \$78,500</p>	<p><b>Grade 7- 8's attend Otonabee Valley (101)</b> Year 2 would have 101 students being transported to Otonabee Valley PS. 62 would have been previously bussed. 42 new busses. Assume in Year 2, a second large bus is required \$78,500</p>	<p>For year 3 and beyond, assume the reduction of 62 bussed students from Kaawaate East City PS releases a large and small bus from the transportation network that is reallocated to Otonabee Valley PS. Therefore, no future transportation costs are calculated.</p>	<p>For year 3 and beyond, assume the reduction of 62 bussed students from Kaawaate East City PS releases a large and small bus from the transportation network that is reallocated to Otonabee Valley PS. Therefore, no future transportation costs are calculated.</p>	<p>For year 3 and beyond, assume the reduction of 62 bussed students from Kaawaate East City PS releases a large and small bus from the transportation network that is reallocated to Otonabee Valley PS. Therefore, no future transportation costs are calculated.</p>	<p>For year 3 and beyond, assume the reduction of 62 bussed students from Kaawaate East City PS releases a large and small bus from the transportation network that is reallocated to Otonabee Valley PS. Therefore, no future transportation costs are calculated.</p>
<p><b>North Shore PS FI to Prince of Wales PS (30/0)</b></p> <p><i>Transition Plan (0)</i> Transportation</p>	n/a	<p><b>SK students start FI at Prince of Wales PS</b> Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs</p>	<p><b>SK - Grade 1 FI at Prince of Wales PS</b> Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs</p>	<p><b>SK - Grade 2 FI at Prince of Wales PS</b> Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs</p>	<p><b>SK - Grade 3 FI at Prince of Wales PS</b> Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs</p>	<p><b>SK - Grade 4 FI at Prince of Wales PS</b> Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs</p>	<p><b>SK - Grade 5 FI at Prince of Wales PS</b> Do not anticipate additional transportation costs, as routes will be designed to include these students on existing runs</p>

**City and County of Peterborough Transportation Cost Analysis**

\*\*Enrolment numbers are listed below the school names in column B as average students in a grade cohort / newly bussed students)  
 Small vehicle capacity ~ 20 students - \$53,000  
 Large vehicle capacity ~ 46 students - \$78,500

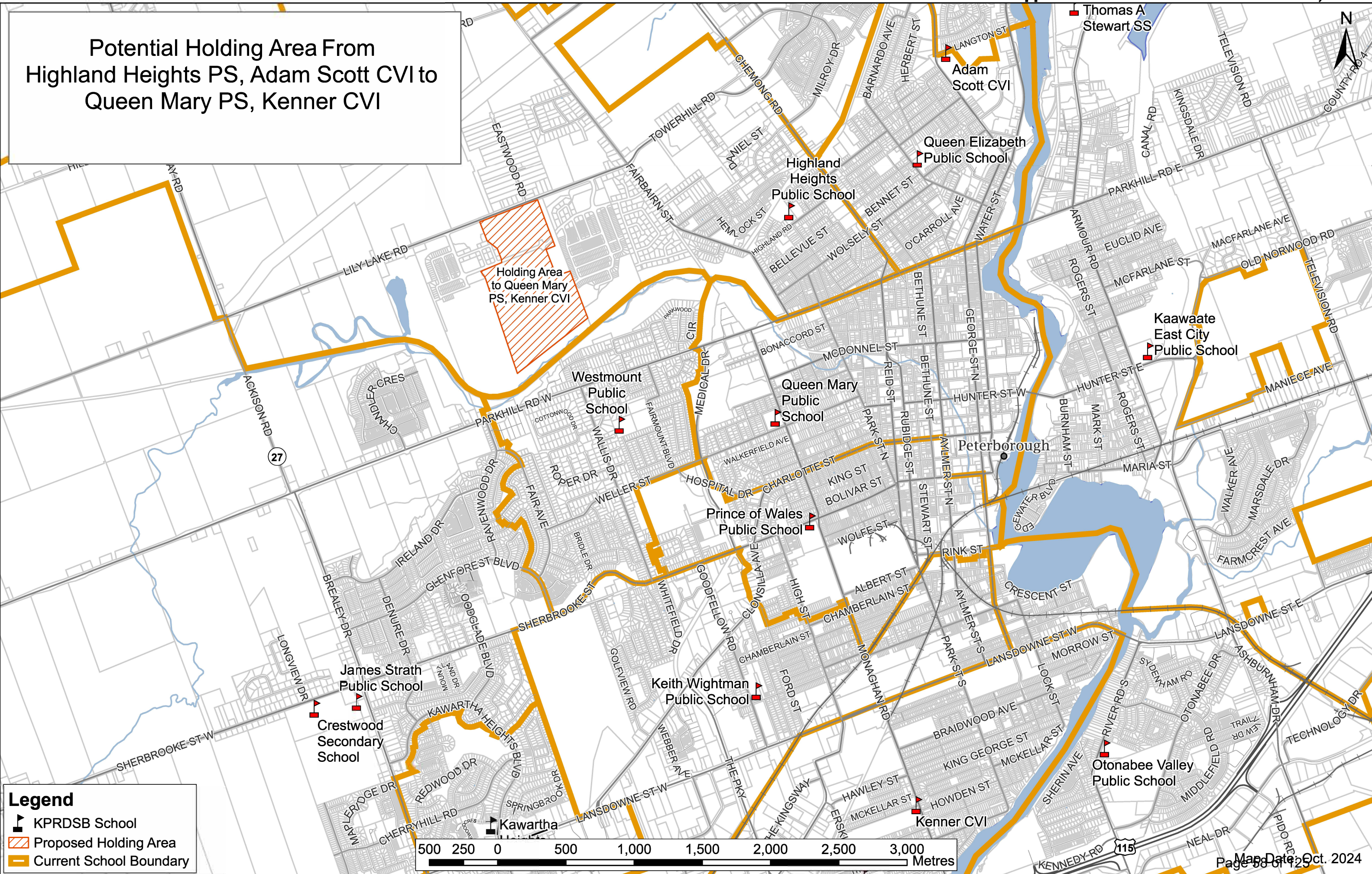
FI = French Immersion

**Concept A.2**

	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031
<b>Chemong PS to Crestwood Secondary School (46/0)</b> Transition Plan (0) Transportation	n/a	n/a	n/a	<b>Grade 9's attend Crestwood (46)</b> 1 large bus required {46 new students} \$78,500	<b>Grades 9-10 attend Crestwood (98)</b> 1 large bus required {52 new students} \$78,500	<b>Grades 9-11 attend Crestwood (144)</b> In years 3 and beyond, do not anticipate any incremental transportation costs for Chemong students going to Crestwood. As students graduate out from Adam Scott, bus routes will be redesigned, and busses reallocated from Adam Scott to Crestwood. 1 small vehicle will likely be needed to transport FI students from Chemong catchment to Adam Scott \$53,000	<b>Grades 9-12 attend Crestwood (197)</b> In years 3 and beyond, do not anticipate any incremental transportation costs. As students graduate out from Adam Scott, bus routes will be redesigned, and busses reallocated from Adam Scott to Crestwood.
<b>Lily Lake Road Subdivision (Phase 2) to Queen Mary P.S and Kenner CVI</b> Transition Plan Transportation	n/a	n/a	n/a	n/a	<b>All registrations to Queen Mary PS or Kenner CVI*</b> Anticipated Elementary Students - 14 Anticipated Secondary Students - 8  Approximately 22 students requiring transportation. Would require a small bus \$53,000	<b>All registrations to Queen Mary PS or Kenner CVI*</b> Anticipated Elementary Students - 28 Anticipated Secondary Students - 16  Approximately 44 students requiring transportation. Would require a large bus. This would replace the small one implemented in Year 1, therefore the incremental cost is \$25,500.	<b>All registrations to Queen Mary PS or Kenner CVI*</b> Anticipated Elementary Students - 42 Anticipated Secondary Students - 24  Approximately 66 students requiring transportation. Would require a large bus and a small bus. The incremental cost is \$53,000.

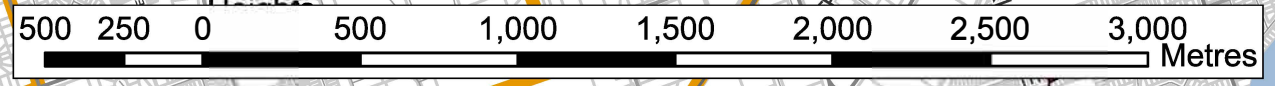
\* - Note that Phase 2 of the Nature's Edge (Lily Lake Road) development is anticipated to have occupants beginning in 2028-2029.

# Potential Holding Area From Highland Heights PS, Adam Scott CVI to Queen Mary PS, Kenner CVI



**Legend**

- KPRDSB School
- Proposed Holding Area
- Current School Boundary



# Kawartha Pine Ridge District School Board

## 2023/24 Year End Surplus (Deficit) and Deferred Revenue Continuity Report

	Balance Aug. 31, 2023	In-Year Increase	In-Year Decrease	Balance Aug. 31, 2024
<b>Internally Appropriated</b>				
General operating	6,304,615	-	(3,049,845)	3,254,770
Facilities improvement	1,334,827	-	-	1,334,827
Committed Capital Projects	3,783,285	-	(99,831)	3,683,454
Field improvements	1,023,720	50,000	-	1,073,720
Information and communications infrastructure	5,703,565	-	-	5,703,565
Retirement gratuities	10,671,642	-	(4,486,031)	6,185,611
Special education	1,047,711	-	-	1,047,711
Workplace Safety and Insurance Board (WSIB)	2,000,000	-	-	2,000,000
Future classroom expenditures	2,888,042	-	(502,572)	2,385,470
Staffing Fluctuations	5,000,000	-	-	5,000,000
Post-Retirement Benefits	199,000	-	(19,200)	179,800
	<b>39,956,407</b>	<b>50,000</b>	<b>(8,157,479)</b>	<b>31,848,928</b>
<b>Externally Appropriated</b>				
Retirement gratuities	(2,985,700)	2,985,700	-	-
Workplace Safety and Insurance Board	(2,346,459)	-	-	(2,346,459)
School generated funds	4,318,291	200,163	-	4,518,454
Revenues recognized for land	20,635,243	-	(84,800)	20,550,443
Asset Retirement Obligations	(27,832,729)	-	(1,542,088)	(29,374,817)
	<b>(8,211,354)</b>	<b>3,185,863</b>	<b>(1,626,888)</b>	<b>(6,652,379)</b>
<b>Total Accumulated Surplus (Deficit)</b>	<b>31,745,053</b>	<b>3,235,863</b>	<b>(9,784,367)</b>	<b>25,196,549</b>
<b>Deferred Revenue - Capital</b>				
Proceeds of Disposition	2,771,112	1,482,794	-	4,253,906
School Renewal	2,308,869	6,675,258	(8,984,127)	-
Temporary Accommodation	81,575	987,826	(118,214)	951,187
Education Development Charges (EDC's)	496,705	720,987	(462,793)	754,899
Renewable Energy	115,468	-	-	115,468
Experiential Learning Envelope	419,934	1,572,402	(1,700,788)	291,548
	<b>6,193,663</b>	<b>11,439,267</b>	<b>(11,265,922)</b>	<b>6,367,008</b>
<b>Deferred Revenue - Operating</b>				
Partnership and Priorities Fund (PPF)	446,685	7,638,753	(7,861,983)	223,455
Indigenous Education Per Pupil Amount	130,599	3,008,920	(2,991,292)	148,227
	<b>577,284</b>	<b>10,647,673</b>	<b>(10,853,275)</b>	<b>371,682</b>
<b>Total Deferred Revenue</b>	<b>6,770,947</b>	<b>22,086,940</b>	<b>(22,119,197)</b>	<b>6,738,690</b>

# Kawartha Pine Ridge District School Board

Schedule of Funds available to address Board priorities as at August 31, 2024

		2024	2023
		\$	\$
<b>General Operating</b>	Internally Appropriated	<u>3,254,770</u>	<u>6,304,615</u>
<b>Facilities</b>			
Facilities improvement	Internally Appropriated	1,334,827	1,334,827
Field improvements	Internally Appropriated	1,073,720	1,023,720
Committed Capital Projects	Internally Appropriated	3,683,454	3,783,285
Proceeds of Disposition	Deferred Revenue	4,253,906	2,771,111
School Renewal	Deferred Revenue	-	2,308,869
Temporary Accommodation	Deferred Revenue	951,187	81,575
Education Development Charges (EDC's)	Deferred Revenue	754,899	496,704
School Condition Improvement	Remaining Allocation	<u>3,374,052</u>	<u>2,138,472</u>
		<u>15,426,045</u>	<u>13,938,563</u>
<b>Information and communications infrastructure</b>	Internally Appropriated	<u>5,703,565</u>	<u>5,703,565</u>
<b>Retirement gratuities</b>	Internally Appropriated	<u>6,185,611</u>	<u>10,671,642</u>
<b>Special education</b>	Internally Appropriated	<u>1,047,711</u>	<u>1,047,711</u>
<b>Workplace Safety and Insurance Board (WSIB)</b>	Internally Appropriated	<u>2,000,000</u>	<u>2,000,000</u>
<b>Other Committed Funds</b>			
Future classroom expenditures	Internally Appropriated	2,385,470	2,888,042
Renewable Energy	Deferred Revenue	115,468	115,468
		<u>2,500,938</u>	<u>3,003,510</u>
<b>Total Internally Appropriated Accumulated Surplus and Deferred Revenue</b>		<u><u>36,118,640</u></u>	<u><u>42,669,606</u></u>

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

**AUDIT COMMITTEE REPORT**

The committee met on November 11, 2024, and reports as follows.

**ATTENDANCE**

Present: Trustees Paul Brown and Terry Brown.

Trustee Sean Conway; Milena Ceglie (Committee Chairperson) and Alison McLaren attended virtually via Microsoft Teams.

Also Present: D. McNaughton, A. Foster, C. McKeen, C. Pike, A. Bhayani, V. Mason, R. Steinginga and M. Williams.

J. Henderson attended virtually via Microsoft Teams.

**AUDITOR REPORTS**

**Draft Financial Statements for the Year Ended August 31, 2024**

R. Steinginga, representing Baker Tilly KDN LLP, presented the draft Consolidated Financial Statements as of August 31, 2024, and explained the purpose of the Independent Auditor's Report, including Statements of Financial Position, Operations and Accumulated Surplus, Cash Flows and Changes in Net Debt. In accordance with the Ministry of Education direction, the Financial Statements were prepared under Regulation 395/11 of the Financial Administration Act.

The Notes to the Financial Statements include a description of the basis of accounting used in the preparation of the Consolidated Financial Statements, and provide information related to trust funds, deferred revenue, employee future benefits, tangible capital assets, long-term debt, accumulated surplus/deficit, deferred capital contributions, and other matters.

The 2023-2024 Draft Audited Consolidated Financial Statements (Appendix A) reflect an annual deficit of \$5.646 million as compared to a budgeted deficit of \$1.298 million. The deficit is the result of a \$0.2 million surplus in School Generated Funds, as well as a \$4.679 million unfavourable variance in School Board Operations. It also includes \$0.375 million of Revenue Recognized for Land, offset by \$1.542 million increase to Asset Retirement Obligations.

V. Mason, representing Baker Tilly KDN LLP, reviewed the highlights of the Management Letter, noting that no misstatements, fraud, illegal acts, or significant weaknesses in internal controls were identified. V. Mason brought to the committee's attention that during the audit process, Baker Tilly identified matters relating to the Qualifications Evaluation Council of Ontario (QECO) documentation with recommendations that all QECO forms be retained in the employee's personnel file. Additionally, six schools were audited for the 2024 fiscal year and no significant



deficiencies were identified. However, it was recommended that management continue to work with the schools to support the retention of supporting documents, proper reporting of HST rebates and ensuring they are coded to the correct categories and that the gain/loss calculations also be reviewed.

V. Mason also reviewed highlights of the Audit Reporting Letter describing the audit of the Consolidated Financial Statements of the Board. The standard letter summarizes aspects of the audit that may be of interest, including auditor independence, evaluation of internal controls and accounting principles and policies.

Following questions of clarification, a motion was adopted that the Detailed Annual Report of the Audit Committee for the Year Ended August 31, 2024, be approved.

#### Internal Audit Update

A. Bhayani, Senior Regional Internal Auditor, provided an update on the work that the Regional Internal Audit Team (RIAT) has recently undertaken including the Information and Communication Technology (ICT) Asset Management Review noting the objective was to assess current processes and practices for the timely recording, effective management and safeguarding of ICT assets. The final report with observations and recommendations will be brought to the next audit committee meeting on February 10, 2025.

An update was provided on the Audit Plan for 2024-2025 including the Expense Reimbursement Audit which will assess the processes and controls for expense reimbursement and to ensure that controls have been effectively incorporated into the application developed for this purpose. This audit is currently in the planning stage. The School Operations Audits - Continuing Education Enrolment Register audit will assess the controls for recording and reporting continuing education enrolment records submitted through ONSIS. This audit will be initiated next year during Spring 2025.

#### DECISION ITEMS

##### Draft Annual Reports of the Audit Committee for the Year Ended August 31, 2024

Superintendent Foster explained that annually, the Audit Committee provides the Board with a Detailed Annual Report of the Audit Committee for the Year Ended August 31, 2024 (Appendix B) of the work done throughout the previous fiscal year. The report follows a template provided by the MOE and is to be completed no later than November 30 of each year.

The Summarized Annual Report of the Audit Committee to the MOE for the Year Ended August 31, 2024 (Appendix C) compares internal audit work performed to planned work and provides the MOE with information regarding use of the internal audit funding allocation. This report is submitted to the MOE by January 15 each year.

Motions were adopted to approve the Detailed Annual Report of the Audit Committee for the Year Ended August 31, 2023, and to approve the Summarized Annual Report of

**AUDIT COMMITTEE REPORT**

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the Audit Committee for Year Ended August 31, 2023, and forward it to the Ministry of Education by January 15, 2024.

**RECOMMENDATIONS**

1. That the Kawartha Pine Ridge District School Board Consolidated Financial Statements for the Year Ended August 31, 2024, be approved.
2. That the Detailed Annual Report of the Audit Committee for the Year Ended August 31, 2024, be approved.
3. That the Summarized Annual Report of the Audit Committee for the Year Ended August 31, 2024, be approved and forwarded to the Ministry of Education by January 15, 2025.
4. That the Audit Committee Report, dated November 26, 2024, be received for information.

Milena Ceglie  
Committee Chairperson

Paul Brown  
Trustee Representative

**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**  
**CONSOLIDATED FINANCIAL STATEMENTS**  
**AUGUST 31, 2024**

*Draft November 15, 2024*

**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**

**CONSOLIDATED FINANCIAL STATEMENTS**

**AUGUST 31, 2024**

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*Draft November 15, 2024*

**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**

**For The Year Ended August 31, 2024**

**MANAGEMENT REPORT**

The accompanying consolidated financial statements of the Kawartha Pine Ridge District School Board are the responsibility of the Board management and have been prepared in accordance with the Financial Administration Act, supplemented by Ontario Ministry of Education Memorandum 2004:B2 and Ontario Regulation 395/11 of the Financial Administration Act, as described in Note 1 to the consolidated financial statements.

The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgement, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Board's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of consolidated financial statements. These systems are monitored and evaluated by management.

The Audit Committee of the Board meets with the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to the Board's approval of the consolidated financial statements.

The consolidated financial statements have been audited by Baker Tilly KDN LLP, independent external auditors appointed by the Board. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the Board's consolidated financial statements.

November 26, 2024

\_\_\_\_\_  
Director of Education

\_\_\_\_\_  
Superintendent of Business and  
Corporate Services

*Draft November 15, 2024*

## INDEPENDENT AUDITOR'S REPORT

### To the Board of Trustees of the Kawartha Pine Ridge District School Board

#### *Opinion*

We have audited the consolidated financial statements of the Kawartha Pine Ridge District School Board (the Board), which comprise the consolidated statement of financial position as at August 31, 2024, the consolidated statements of operations and accumulated surplus, change in net debt and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Board as at August 31, 2024, and the results of its consolidated operations, change in its consolidated net financial debt, and its consolidated cash flows for the year then ended in accordance with the Financial Administration Act supplemented by Ontario Ministry of Education memorandum 2004:B2 and Ontario Regulation 395/11 of the Financial Administration Act.

#### *Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Board in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### *Emphasis of Matter*

Without modifying our opinion, we draw attention to Note 1 to the consolidated financial statements, which describes the basis of accounting used in the preparation of these consolidated financial statements and the significant differences between such basis of accounting and Canadian public sector accounting standards.

#### *Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements*

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with the Financial Administration Act supplemented by Ontario Ministry of Education memorandum 2004:B2 and Ontario Regulation 395/11 of the Financial Administration Act, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Board's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Board or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Board's financial reporting process.

*Auditor's Responsibilities for the Audit of the Consolidated Financial Statements*

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Board's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Board to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the consolidated financial information of the entities or business activities within the Board to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants  
Licensed Public Accountants

Peterborough, Ontario  
November 26, 2024

Draft November 15, 2024

**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**

**CONSOLIDATED STATEMENT OF FINANCIAL POSITION**  
At August 31, 2024

	2024	2023
	\$	\$
<b>FINANCIAL ASSETS</b>		
Cash	16,785,408	43,445,743
Accounts receivable - Provincial approved capital debt support (note 2)	80,905,380	87,786,347
Accounts receivable - other (note 2)	88,873,840	36,191,377
<b>TOTAL FINANCIAL ASSETS</b>	<b>186,564,628</b>	<b>167,423,467</b>
<b>LIABILITIES</b>		
Bank indebtedness (note 3)	9,399,204	12,267,355
Accounts payable and accrued liabilities	70,915,129	39,101,054
Deferred revenue - legislated operating and capital (note 5)	6,738,689	6,770,948
Deferred revenue - other	703,395	1,811,231
Retirement and other employee future benefits (note 7)	13,365,475	12,746,092
Deferred capital contributions (note 4)	320,536,267	310,723,356
Asset retirement obligations (note 6)	46,134,464	44,505,560
Long-term debt (note 8)	63,926,595	68,473,302
<b>TOTAL LIABILITIES</b>	<b>531,719,218</b>	<b>496,398,898</b>
<b>NET DEBT</b>	<b>(345,154,590)</b>	<b>(328,975,431)</b>
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets (schedule)	362,349,180	352,634,083
Prepaid expenses	8,904,950	8,086,401
<b>TOTAL NON-FINANCIAL ASSETS</b>	<b>371,254,130</b>	<b>360,720,484</b>
<b>ACCUMULATED SURPLUS (note 10)</b>	<b>26,099,540</b>	<b>31,745,053</b>

Approved on behalf of the Board:

\_\_\_\_\_, Director of Education \_\_\_\_\_, Chair of the Board

*The accompanying notes are an integral part of these financial statements*

Draft November 15, 2024



**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD****CONSOLIDATED STATEMENT OF OPERATIONS**  
For the Year Ended August 31, 2024

	Budget 2024 \$ (Unaudited)	Actual 2024 \$	Actual 2023 \$
<b>REVENUES</b>			
Provincial grants - Grants for Student Needs (note 17)	463,804,832	490,123,786	459,263,188
Provincial grants - Other	4,927,594	56,903,028	8,049,346
School generated funds	7,500,000	9,692,808	8,545,270
Tuition and other fees - First Nations	2,321,618	2,327,090	2,508,664
Investment income	800,000	2,529,603	1,593,250
Other - school boards	322,116	553,701	611,333
Other	2,784,720	5,655,390	3,850,550
Education development charges	-	462,793	1,080,202
<b>TOTAL REVENUES</b>	<b>482,460,880</b>	<b>568,248,199</b>	<b>485,501,803</b>
<b>EXPENSES</b>			
Instruction	364,870,011	449,410,406	367,009,725
Administration	12,967,977	13,536,327	11,319,330
Transportation (note 16)	28,763,501	29,428,689	28,003,583
Pupil accommodation	63,315,805	69,590,004	64,170,683
School funded activities	7,500,000	9,492,645	8,018,221
Other	6,342,040	2,435,641	1,189,974
<b>TOTAL EXPENSES</b>	<b>483,759,334</b>	<b>573,893,712</b>	<b>479,711,516</b>
<b>ANNUAL SURPLUS/(DEFICIT)</b>	<b><u>(1,298,454)</u></b>	<b>(5,645,513)</b>	<b>5,790,287</b>
<b>ACCUMULATED SURPLUS - beginning of year</b>		<b>31,745,053</b>	<b>25,954,766</b>
<b>ACCUMULATED SURPLUS - end of year</b>		<b>26,099,540</b>	<b>31,745,053</b>

The accompanying notes are an integral part of these financial statements

Draft November 15, 2024

**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD****CONSOLIDATED STATEMENT OF CHANGE IN NET DEBT**  
**For the Year Ended August 31, 2024**

	Actual 2024 \$	Actual 2023 \$
<b>ANNUAL SURPLUS/(DEFICIT)</b>	(5,645,513)	5,790,287
Amortization of tangible capital assets	24,469,199	23,801,140
Purchase of tangible capital assets	(32,640,192)	(34,450,272)
Gain on disposal of tangible capital assets	(1,397,994)	(1,981,653)
Proceeds on sale of tangible capital assets	1,482,794	2,364,782
Addition to tangible capital asset - asset retirement obligation	(1,628,904)	(5,482,710)
Change in prepaid expenses	(818,549)	(245,691)
<b>CHANGE IN NET DEBT</b>	(16,179,159)	(10,204,117)
<b>NET DEBT - beginning of year</b>	(328,975,431)	(318,771,314)
<b>NET DEBT - end of year</b>	(345,154,590)	(328,975,431)

*The accompanying notes are an integral part of these financial statements*

Draft November 15, 2024

**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD****CONSOLIDATED STATEMENT OF CASH FLOWS**  
For the Year Ended August 31, 2024

	2024	2023
	\$	\$
<b>CASH PROVIDED BY (USED IN)</b>		
<b>OPERATING ACTIVITIES</b>		
Annual (deficit)/surplus	(5,645,513)	5,790,287
Items not involving cash		
Amortization of TCA and TCA-ARO	24,469,199	23,801,140
Gain on disposal of tangible capital assets	(1,397,994)	(1,981,653)
Deferred capital contributions	(22,827,282)	(22,467,290)
Change in non-cash assets and liabilities		
Accounts receivable - other	(52,682,463)	8,081,856
Prepaid expenses	(818,549)	(245,691)
Accounts payable and accrued liabilities	31,814,075	11,831,273
Deferred revenue - legislated operating	(205,602)	(327,832)
Deferred revenue - other	(1,107,836)	429,068
Retirement and other employee future benefits	619,383	(585,254)
<b>Net change in cash from operating activities</b>	<b>(27,782,582)</b>	<b>24,325,904</b>
<b>CAPITAL ACTIVITIES</b>		
Purchase of tangible capital assets	(32,640,192)	(34,450,272)
Net proceeds on sale of tangible capital assets	1,482,794	2,364,782
<b>Net change in cash from capital activities</b>	<b>(31,157,398)</b>	<b>(32,085,490)</b>
<b>FINANCING ACTIVITIES</b>		
Long-term debt principal repayment	(4,546,707)	(4,350,976)
Additions to deferred capital contributions	32,640,193	34,091,866
Disposal to deferred capital contributions	-	(360,665)
Provincial approved capital debt support	6,880,967	(2,463,218)
Bank indebtedness	(2,868,151)	1,335,172
Deferred revenue - legislated capital	173,343	1,804,061
<b>Net change in cash from financing activities</b>	<b>32,279,645</b>	<b>30,056,240</b>
<b>NET CHANGE IN CASH</b>	<b>(26,660,335)</b>	<b>22,296,654</b>
<b>CASH - beginning of year</b>	<b>43,445,743</b>	<b>21,149,089</b>
<b>CASH - end of year</b>	<b>16,785,408</b>	<b>43,445,743</b>

The accompanying notes are an integral part of these financial statements

Draft November 15, 2024

**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD****NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
For the Year Ended August 31, 2024****1. SIGNIFICANT ACCOUNTING POLICIES**

The consolidated financial statements are prepared by management in accordance with the basis of accounting described below.

**(a) Basis of Accounting**

The consolidated financial statements have been prepared in accordance with the Financial Administration Act supplemented by Ontario Ministry of Education memorandum 2004:B2 and Ontario Regulation 395/11 of the Financial Administration Act.

The Financial Administration Act requires that the consolidated financial statements be prepared in accordance with the accounting principles determined by the relevant Ministry of the Province of Ontario. A directive was provided by the Ontario Ministry of Education within memorandum 2004:B2 requiring school boards to adopt Canadian public sector accounting standards commencing with their year ended August 31, 2004 and that changes may be required to the application of these standards as a result of regulation.

In 2011, the government passed Ontario Regulation 395/11 of the Financial Administration Act. The Regulation requires that contributions received or receivable for the acquisition or development of depreciable tangible capital assets and contributions of depreciable tangible capital assets for use in providing services, be recorded as deferred capital contributions and be recognized as revenue in the statement of operations over the periods during which the asset is used to provide service at the same rate that amortization is recognized in respect of the related asset. The regulation further requires that if the net book value of the depreciable tangible capital asset is reduced for any reason other than amortization, a proportionate reduction of the deferred capital contribution along with a proportionate increase in the revenue be recognized. For Ontario school boards, these contributions include government transfers, externally restricted contributions and, historically, property tax revenue.

The accounting policy requirements under Regulation 395/11 are significantly different from the requirements of Canadian public sector accounting standards which require that:

- government transfers, which do not contain a stipulation that creates a liability, be recognized as revenue by the recipient when approved by the transferor and the eligibility criteria have been met in accordance with public sector accounting standard PS3410;
- externally restricted contributions be recognized as revenue in the period in which the resources are used for the purpose or purposes specified in accordance with public sector accounting standard PS3100;
- education property taxation revenue be reported as revenue when received or receivable in accordance with public sector accounting standard PS3510; and
- budget figures are presented for the consolidated statement of change in net debt.

As a result, revenue recognized in the statement of operations and certain related deferred revenues and deferred capital contributions would be recorded differently under Canadian Public Sector Accounting Standards.

**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD****NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
For the Year Ended August 31, 2024**1. SIGNIFICANT ACCOUNTING POLICIES, continued****(b) Reporting Entity**

The consolidated financial statements reflect the assets, liabilities, revenues and expenses of the reporting entity. The reporting entity is comprised of all organizations accountable for the administration of their financial affairs and resources to the Board and which are controlled by the Board.

School generated funds, which include the assets, liabilities, revenues and expenses of various organizations that exist at the school level and which are controlled by the Board are reflected in the consolidated financial statements.

**Consolidated Entities**

- Adam Scott Foundation - (2024 - 100%; 2023 - 100%)

Interdepartmental and inter-organizational transactions and balances between these organizations are eliminated.

**(c) Trust Funds**

Trust funds and their related operations administered by the Board amount to \$3,218,226 (2023 - \$3,100,323) are not included in the consolidated financial statements as they are not controlled by the board. Included in the Consolidated Statement of Financial Position is an amount owing to the Trust Funds of \$2,925,176 (2023 - \$2,810,493)

**(d) Cash**

Cash is comprised of cash on hand and balance with banks.

**(e) Investments**

Portfolio investments are investments in organizations that do not form part of the government reporting entity. These are normally in equity instruments or debt instruments issued by the investee. Portfolio investments in equity instruments that are quoted in an active market must be recorded at fair value. Unrealized gains and losses are recorded in the Consolidated Statement of Remeasurement Gains and Losses.

Since school boards are generally not allowed to hold stocks, mutual funds or other equity instruments per Ontario Regulation 41/10: Board Borrowing, Investing and Other Financial Matters, the Board does not have equity instruments that are quoted in an active market that must be recorded at fair value. As such the Board does not have anything to report on the Consolidated Statement of Remeasurement Gains and Losses and therefore, this statement is not presented.

Draft November 15, 2024

**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**For the Year Ended August 31, 2024**

**1. SIGNIFICANT ACCOUNTING POLICIES, continued**

(f) Financial Instruments

Financial instruments are classified as either cost, fair value or amortized cost. The following chart shows the measurement method for each type of financial instrument.

Financial Instrument	Measurement Method
Cash	Cost
Accounts receivable - Provincial approved capital debt support	Amortized Cost
Accounts receivable - other	Amortized Cost
Bank indebtedness	Cost
Accounts payable and accrued liabilities	Amortized Cost
Long-term debt	Amortized Cost

Fair value category: The board manages and reports performance for groups of financial assets on a fair-value basis. Investments traded in an active market are reflected at fair value as at the reporting date. Sales and purchases of investments are recorded on the trade date. Transaction costs related to the acquisition of investments are recorded as an expense. Unrealized gains and losses on financial assets are recognized in the Statement of Remeasurement Gains and Losses until such time that the financial asset is derecognized due to disposal or impairment. At the time of derecognition, the related realized gains and losses are recognized in the Statement of Operations and Accumulated Surplus and related balances reversed from the Statement of Remeasurement Gains and Losses.

Amortized cost is measured using the effective interest rate method. The effective interest method is a method of calculating the amortized cost of a financial asset or a financial liability (or a group of financial assets or financial liabilities) and of allocating the interest income or interest expense over the relevant period, based on the effective interest rate. It is applied to financial assets or financial liabilities that are not in the fair value category and is now the method that must be used to calculate amortized cost.

Cost category: Amounts are measured at cost less any amount for valuation allowance. Valuation allowances are made when collection is in doubt.

Establishing fair value:

The fair value of guarantees and letters of credit are based on fees currently charged for similar agreements or on the estimated cost to terminate them or otherwise settle the obligations with the counterparties at the reported borrowing date. In situations in which there is no market for these guarantees, and they were issued without explicit costs, it is not practicable to determine their fair value with sufficient reliability (if applicable).

Draft November 15, 2024

**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD****NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
For the Year Ended August 31, 2024****1. SIGNIFICANT ACCOUNTING POLICIES, continued**

## Fair value hierarchy

The following hierarchy provides an analysis of financial instruments that are measured subsequent to initial recognition at fair value, grouped into Levels 1 to 3 based on the degree to which fair value is observable:

- Level 1 - fair value measurements are those derived from quoted prices (unadjusted) in active markets for identical assets or liabilities.
- Level 2 - fair value measurements are those derived from inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly (i.e., as prices) or indirectly (i.e., derived from prices); and
- Level 3 - fair value measurements are those derived from valuation techniques that include inputs for the asset or liability that are not based on observable market data (unobservable inputs).

The fair value hierarchy requires the use of observable market inputs whenever such inputs exist. A financial instrument is classified to the lowest level of the hierarchy for which a significant input has been considered in measuring fair value.

## (g) Deferred Revenue

Certain amounts are received pursuant to legislation, regulation or agreement and may only be used in the conduct of certain programs or in the delivery of specific services, performance obligations and transactions. These amounts are recognized as revenue in the fiscal year the related expenditures are incurred, or services are performed.

## (h) Deferred Capital Contributions (DCC)

Contributions received or receivable for the purpose of acquiring or developing a depreciable tangible capital asset for use in providing services, or any contributions in the form of depreciable tangible assets received or receivable for use in providing services, shall be recognized as deferred capital contribution as defined in Ontario Regulation 395/11 of the Financial Administration Act. These amounts are recognized as revenue at the same rate as the related tangible capital asset is amortized. The following items fall under this category:

- Government transfers received or receivable for capital purpose;
- Other restricted contributions received or receivable for capital purpose; and
- Property taxation revenues which were historically used to fund capital assets.

Draft November 15, 2024

**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD****NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
For the Year Ended August 31, 2024****1. SIGNIFICANT ACCOUNTING POLICIES, continued****(i) Retirement and Other Employee Future Benefits**

The Board provides defined retirement and other future benefits to specified employee groups. These benefits include pension, life insurance, health care benefits, dental benefits, retirement gratuity, worker's compensation and long-term disability benefits.

As part of ratified labour collective agreements for unionized employees that bargain centrally and ratified central discussions with the principals and vice-principal associations, the following Employee Life and Health Trusts (ELHTs) were established in 2016-17: Elementary Teachers Federation of Ontario (ETFO), and Ontario Secondary School Teachers' Federation (OSSTF). The following ELHTs were established in 2017-18: Canadian Union of Public Employees (CUPE), and Ontario Non-Union Education Trust (ONE-T) for non-unionized employees including principals and vice-principals.

The ELHTs provide health, dental and life insurance benefits to teachers (excluding daily occasional teachers), education workers (excluding casual and temporary staff), and other school board staff. Currently ONE-T ELHT also provide benefits to individuals who retired prior to the school board's participation date in the ELHT. These benefits are being provided through a joint governance structure between the bargaining/employee groups, school board trustees associations and the Government of Ontario. Boards no longer administer health, life and dental plans for their employees and instead are required to fund the ELHTs on a monthly basis based on a negotiated amount per full-time equivalency (FTE). Funding for the ELHTs is based on the existing benefits funding embedded within the Grants for Student Needs (GSN), including additional ministry funding in the form of a Crown contribution and Stabilization Adjustment.

Depending on prior arrangements and employee groups, the Board continues to provide health, dental and life insurance benefits for retired individuals that were previously represented by the following federations: ETFO, OSSTF, and CUPE.

The Board has adopted the following policies with respect to accounting for these employee benefits:

(i) The costs of self-insured retirement and other employee future benefit plans are actuarially determined using management's best estimate of salary escalation, accumulated sick days at retirement, insurance and health care cost trends, disability recovery rates, long-term inflation rates and discount rates. The cost of retirement gratuities is actuarially determined using the employee's salary, banked sick days (if applicable) and years of service as at August 31, 2012 and management's best estimate of discount rates. Any actuarial gains and losses arising from changes to the discount rate are amortized over the expected average remaining service life of the employee group.

For self-insured retirement and other employee future benefits that vest or accumulated over the periods of service provided by employees, such as life insurance and health care benefits for retirees, the cost is actuarially determined using the projected benefits method prorated on service. Under this method, the benefit costs are recognized over the expected average service life of the employee group.

For those self-insured benefit obligations that arise from specific events that occur from time to time, such as obligations for worker's compensation and long-term disability, the cost is recognized immediately in the period the events occur. Any actuarial gains and losses that are related to these benefits are recognized immediately in the period they arise.



**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**For the Year Ended August 31, 2024**

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**1. SIGNIFICANT ACCOUNTING POLICIES, continued**

(ii) The costs of multi-employer defined pension plan benefits, such as the Ontario Municipal Employees Retirement System pensions, are the employer's contributions due to the plan in the period.

(iii) The costs of insured benefits are the employer's portion of insurance premiums owed for coverage of employees during the period.

(j) Investment Income

Investment income is reported as revenue in the period earned.

When required by the funding government or related Act, investment income earned on externally restricted funds such as pupil accommodation, education development charges and special education forms part of the respective deferred revenue balances.

(k) Government Transfers

Government transfers, which include legislative grants, are recognized in the consolidated financial statements in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amount can be made. If government transfers contain stipulations which give rise to a liability, they are deferred and recognized in revenue when the stipulations are met.

Government transfers for capital are deferred as required by Regulation 395/11, recorded as deferred capital contributions (DCC) and recognized as revenue in the consolidated statement of operations at the same rate and over the same periods as the asset is amortized.

*Draft November 15, 2024*

**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD****NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
For the Year Ended August 31, 2024****1. SIGNIFICANT ACCOUNTING POLICIES, continued****(l) Tangible Capital Assets**

Tangible capital assets are recorded at historical cost less accumulated amortization. Historical cost includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset, as well as interest related to financing during construction and legally or contractually required retirement activities. When historical cost records were not available, other methods were used to estimate the costs and accumulated amortization.

Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

Tangible capital assets, except land, are amortized on a straight-line basis, over their expected useful lives, as follows:

Land improvements with finite lives	15 years
Buildings and building improvement	40 years
Portable structures	20 years
Other buildings	20 years
First-time equipping of schools	10 years
Furniture	10 years
Equipment	5 - 15 years
Computer hardware	3 years
Computer software	5 years
Vehicles	5 - 10 years

Assets under construction and assets that relate to pre-acquisition and pre-construction costs are not amortized until the asset is available for productive use.

Land permanently removed from service and held for resale is recorded at the lower of cost and estimated net realizable value. Cost includes amounts for improvements to prepare the land for sale or servicing. Buildings permanently removed from service and held for resale cease to be amortized and are recorded at the lower of carrying value and estimated net realizable value. Tangible capital assets which meet the criteria for financial assets are reclassified as "assets held for sale" on the consolidated statement of financial position.

Works of art and cultural and historic assets are not recorded as assets in these consolidated financial statements.

**(m) Budget Figures**

Budget figures have been provided for comparison purposes and have been derived from the budget approved by the Trustees. The budget approved by the Trustees is developed in accordance with the provincially mandated funding model for school boards and is used to manage program spending within the guidelines of the funding model. The budget figures presented have been adjusted to reflect the same accounting policies that were used to prepare the consolidated financial statements. The budget figures are unaudited.

**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD****NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
For the Year Ended August 31, 2024****1. SIGNIFICANT ACCOUNTING POLICIES, continued**

## (n) Use of Estimates

The preparation of consolidated financial statements in conformity with the basis of accounting described in Note 1(a) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the year. The principal estimates used in the preparation of these financial statements are the determination of the liability for post-retirement benefits and the estimated useful life of tangible capital assets. Actual results could differ from these estimates, as additional information becomes available in the future.

There is measurement uncertainty surrounding the estimation of liabilities for asset retirement obligations of \$46,134,464. These estimates are subject to uncertainty because of several factors including but not limited to incomplete information on the extent of controlled materials used (e.g. asbestos included in inaccessible construction material), indeterminate settlement dates, the allocation of costs between required and discretionary activities and/or change in the discount rate.

## (o) Non-Financial Assets

Tangible capital and other non-financial assets are accounted for as assets by the Board because they can be used to provide services in future periods. These assets do not normally provide resources to discharge the liabilities of the Board unless they are sold.

## (p) Education Property Tax Revenue

Under Canadian Public Sector Accounting Standards, the entity that determines and sets the tax levy records the revenue in the financial statements, which in the case of the Board, is the Province of Ontario. As a result, education property tax revenue received from the municipalities is recorded as part of Grants for Student Needs under Education Property Tax.

## (q) Other Revenues

Other revenues from transactions with performance obligations, for example, fees or royalties from the sale of goods or rendering of services, are recognized as the Board satisfies a performance obligation by providing the promised goods or services to the payor. Other revenue from transactions with no performance obligation are recognized when the Board has the authority to claim or retain an inflow of economic resources and when a past transaction or event is an asset. Amounts received prior to the end of the year that will be recognized in subsequent fiscal year are deferred and reported as a liability. The majority of Board revenues do not fall under the new PS 3400 accounting standard.

Draft November 15, 2024

**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**For the Year Ended August 31, 2024**

**2. ACCOUNTS RECEIVABLE - GOVERNMENT OF ONTARIO**

The Province of Ontario replaced variable capital funding with a one-time debt support grant in 2009-10. Kawartha Pine Ridge School Board received a one-time grant that recognizes capital debt as of August 31, 2010 that is supported by the existing capital programs. The Board receives this grant in cash over the remaining term of the existing capital debt instruments. The Board may also receive yearly capital grants to support capital programs which would be reflected in this account receivable.

The Board has an account receivable from the Province of Ontario of \$80,905,380 as at August 31, 2024 (2023 - \$87,786,347) with respect to capital grants.

The Ministry of Education introduced a cash management strategy effective September 1, 2018. As part of the strategy, the Ministry delays part of the grant payment to school boards where the adjusted accumulated surplus and deferred revenue balances are in excess of certain criteria set out by the Ministry. The balance of delayed grant payments included in the accounts receivable - other balance from the Government of Ontario at August 31, 2024 is \$17,093,125 (2023 - \$18,754,345).

**3. BANK INDEBTEDNESS**

The Board has lines of credit available to the maximum of \$90,000,000 to address operating requirements and to bridge capital expenditures.

Interest on these credit facilities are at the bank's prime lending rate. Interest on the capital facility is daily simple CORRA rate plus 1.25%. All loans are unsecured, due on demand and are in the form of bank overdrafts.

As at August 31, 2024 the amount drawn under these facilities was \$9,399,204 (2023 - \$12,267,355) at an annual interest rate of 6.05%.

**4. DEFERRED CAPITAL CONTRIBUTIONS**

Deferred capital contributions include grants and contributions received that are used for the acquisition of tangible capital assets in accordance with regulation 395/11 that have been expended by year end. The contributions are amortized into revenue over the life of the asset acquired.

	2024	2023
	\$	\$
Balance, beginning of year	310,723,356	299,459,445
Additions to deferred capital contributions	32,640,193	34,091,866
Revenue recognized in the period	(22,827,282)	(22,467,290)
Write-offs due to tangible capital asset disposal	-	(360,665)
	320,536,267	310,723,356

Draft November 15, 2024

**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD****NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**For the Year Ended August 31, 2024****5. DEFERRED REVENUE - LEGISLATED OPERATING AND CAPITAL**

Revenues received and that have been set aside for specific purposes by legislation, regulation or agreement are included in deferred revenue and reported on the Consolidated Statement of Financial Position.

Deferred revenue set-aside for specific purposes by legislation, regulation or agreement as at August 31, 2024 is comprised of:

	Balance August 31, 2023 \$	Externally Restricted Revenue and Investment Income 2024 \$	Revenue Recognized in the Period 2024 \$	Transferred to DCC 2024 \$	Balance August 31, 2024 \$
Deferred Revenue - Operating:					
Priorities and Partnerships Funding	446,685	7,638,753	7,861,983	-	223,455
Indigenous Education - Board Action Plan	130,599	3,008,920	2,991,292	-	148,227
	577,284	10,647,673	10,853,275	-	371,682
Deferred Revenue - Capital:					
Education Development Charges	496,706	720,986	462,793	-	754,899
Renewable Energy	115,468	-	-	-	115,468
Proceeds of Disposition	2,771,112	1,482,794	-	-	4,253,906
School Renewal	2,308,869	6,675,259	6,283,964	2,700,164	-
Temporary Accommodation	81,575	987,826	-	118,214	951,187
Experiential Learning	419,934	1,572,401	1,700,788	-	291,547
	6,193,664	11,439,266	8,447,545	2,818,378	6,367,007
<b>Total Deferred Revenue</b>	<b>6,770,948</b>	<b>22,086,939</b>	<b>19,300,820</b>	<b>2,818,378</b>	<b>6,738,689</b>

**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**For the Year Ended August 31, 2024**

**6. ASSET RETIREMENT OBLIGATIONS**

The Board discounts significant obligations where there is a high degree of confidence on the amount and timing of cash flows and the obligation will not be settled for at least five years from the reporting date. The discount and inflation rate is reflective of the risks specific to the asset retirement liability.

As at August 31, 2024, all liabilities for asset retirement obligations are reported at current costs in nominal dollars without discounting.

	2024	2023
	\$	\$
<b>Liabilities for Asset Retirement Obligations at Beginning of year</b>	44,505,560	39,022,850
<b>Increase in liabilities reflecting changes in the estimate of liabilities</b>	1,628,904	5,482,710
<b>Liabilities for Asset Retirement Obligations at End of Year</b>	46,134,464	44,505,560

The Board made an inflation adjustment increase in estimates of 3.66% as at March 31, 2024, in line with the Provincial government fiscal year end, to reflect costs as at that date. The Board did not make any inflation adjustment as of August 31, 2024.

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**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD****NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
For the Year Ended August 31, 2024**7. RETIREMENT AND OTHER EMPLOYEE FUTURE BENEFITS**

Liability	Retirement Gratuities \$	Retirement Benefits \$	Other Employee Future Benefits \$	2024 Total \$	2023 Total \$
Accrued employee benefit obligations at August 31	6,185,611	277,902	6,779,895	13,243,408	12,655,424
Unamortized actuarial gains (losses) at August 31	122,067	-	-	122,067	90,668
<b>Employee Future Benefits Liability at August 31</b>	<b>6,307,678</b>	<b>277,902</b>	<b>6,779,895</b>	<b>13,365,475</b>	<b>12,746,092</b>
Change in retirement and other employee future benefit obligations	\$	\$	\$	\$	\$
Current year benefit cost	-	-	3,539,537	3,539,537	1,915,512
Interest on accrued benefit obligation	287,951	12,135	-	300,086	329,758
Amortized actuarial (gain) loss	146,372	12,631	-	159,003	209,099
Cost of (gain on) plan amendment	32,487	-	-	32,487	-
<b>Employee Future Benefits Expenses<sup>(1)</sup></b>	<b>466,810</b>	<b>24,766</b>	<b>3,539,537</b>	<b>4,031,113</b>	<b>2,454,369</b>

(1) Excluding pension contributions to the Ontario Municipal Employees Retirement System, a multi-employer pension plan, described below.

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**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**For the Year Ended August 31, 2024**

**7. RETIREMENT AND OTHER EMPLOYEE FUTURE BENEFITS , continued**

**Actuarial Assumptions**

The accrued benefit obligations for employee future benefit plans as at August 31, 2024 are based on the most recent actuarial valuations completed for accounting purposes as at August 31, 2024. These valuations take into account the plan changes outlined above and the economic assumptions used in these valuations are the Board’s best estimates of expected rates of:

	2024	2023
Inflation	2.0%	2.0%
Wage and salary escalation	n/a	n/a
Insurance and health care cost escalation	5.00%	3.00- 5.00%
Discount on accrued benefit obligations	3.8%	4.4%

**Retirement Benefits**

(a) Ontario Teacher's Pension Plan

Teachers and related employee groups are eligible to be members of Ontario Teachers Pension Plan. Employer contributions for these employees are provided directly by the Province of Ontario. The pension costs and obligations related to this plan are a direct responsibility of the Province. Accordingly, no costs or liabilities related to this plan are included in the School Board's consolidated financial statements.

(b) Ontario Municipal Employees Retirement System

All non-teaching employees of the Board are eligible to be members of the Ontario Municipal Employees Retirement System (OMERS), a multi-employer pension plan. The plan provides defined pension benefits to employees based on their length of service and rates of pay. The Board contributions equal the employee contributions to the plan. During the year ended August 31, 2024, the Board contributed \$8,331,401 (2023 - \$6,113,382) to the plan. As this is a multi-employer pension plan, these contributions are the Board’s pension benefit expenses. No pension liability for this type of plan is included in the Board’s consolidated financial statements.

(c) Retirement Gratuities

The Board provides retirement gratuities to certain groups of employees hired prior to specified dates. The amount of the gratuities payable to eligible employees at retirement is based on their salary, accumulated sick days, and years of service at August 31, 2012. The Board provides these benefits through an unfunded defined benefit plan. The benefit costs and liabilities related to this plan are included in the Board’s consolidated financial statements.

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**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD****NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
For the Year Ended August 31, 2024****7. RETIREMENT AND OTHER EMPLOYEE FUTURE BENEFITS , continued****(d) Retirement Life Insurance and Health Care Benefits**

The Board continues to provide life insurance, dental and health care benefits to certain employee groups after retirement until the members reach 65 years of age. The premiums for certain classes of retirees are based on the School Board's experience and retirees' premiums may be subsidized by the Board. The premiums for retiree groups that have transitioned to the One-T ELHT are based on the trust retiree premium and may be subsidized by the Board. The benefit costs and liabilities related to the plan are provided through an unfunded defined benefit plan and are included in the Board's consolidated financial statements. Effective September 1, 2013, employees retiring on or after this date, will no longer qualify for School Board subsidized premiums or contributions.

**(e) Compensated Absences**

A maximum of eleven unused sick leave days from the current year may be carried forward into the following year only, to be used to top-up salary for illnesses paid through the short-term leave and disability plan in that year. The benefit costs increase expenses in the consolidated financial statements by \$18,866 (2023 – decrease by \$52,388).

**(f) Workplace Safety and Insurance Board Obligations**

The Board is a Schedule 2 employer under the Workplace Safety and Insurance Act and, as such, assumes responsibility for the payment of all claims to its injured workers under the Act. The Board does not fund these obligations in advance of payments made under the Act. The benefit costs and liabilities related to this plan are included in the Board's consolidated financial statements. Plan changes made in 2012 require school boards to provide salary top-up to a maximum of 4 1/2 years for employees receiving payments from the Workplace Safety and Insurance Board, where previously negotiated collective agreement included no such provision. The payments to the Workplace Safety and Insurance Board (WSIB) during the year ended August 31, 2024 amounted to \$1,584,663 (2023 - \$939,485).

**(g) Other Benefits**

Certain Board employees are permitted to accumulate vacation time and overtime. Unused vacation time and overtime are recorded as liabilities at the end of the year at current salary rates.

As detailed in Note 10 - Accumulated Surplus, the Board has appropriated funds for certain employee future benefit obligations. The balance of the appropriated funds at August 31 is as follows: retirement gratuity \$6,307,678 (2023 - \$10,671,641) and WSIB \$2,000,000 (2023 - \$2,000,000).

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**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD****NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
For the Year Ended August 31, 2024****8. LONG-TERM DEBT**

- (a) The balance of debenture debt and capital loans reported on the Consolidated Statement of Financial Position is made up of the following:

	2024	2023
	\$	\$
GPL Stage 1, borrowed \$20,246,679 Ontario Financing Authority loan repayable in blended semi-annual instalments of \$676,070, interest rate of 4.56%, due November 17, 2031	8,507,763	9,439,949
GPL Stage 2, borrowed \$3,887,889 Ontario Financing Authority loan repayable in blended semi-annual instalments of \$136,288, interest rate of 4.90%, due March 3, 2033	1,928,921	2,100,643
Dr. G.J. MacGillivray PS, borrowed \$5,445,660 Ontario Financing Authority loan repayable in blended semi-annual instalments of \$221,157, interest rate of 5.054%, due November 15, 2028	1,762,000	2,102,308
GPL Stage 2 Phase 2, borrowed \$5,141,116 Ontario Financing Authority loan repayable in blended semi-annual instalments of \$183,043, interest rate of 5.062%, due March 13, 2034	2,806,222	3,022,029
GPL Stage 2 Phase 2, borrowed \$2,548,311 Ontario Financing Authority loan repayable in blended semi-annual instalments of \$92,109, interest rate of 5.232%, due April 14, 2035	1,516,556	1,617,452
GPL Stage 3, borrowed \$6,026,605 Ontario Financing Authority loan repayable in blended semi-annual instalments of \$217,833, interest rate of 5.232%, due April 14, 2035	3,586,566	3,825,178
Waverly PS, borrowed \$1,537,795 Ontario Financing Authority loan repayable in blended semi-annual instalments of \$55,584, interest rate of 5.232%, due April 14, 2035	915,176	976,062
Ridpath Junior PS, borrowed \$1,364,981 Ontario Financing Authority loan repayable in blended semi-annual instalments of \$49,337, interest rate of 5.232%, due April 14, 2035	812,330	866,374
GPL Stage 3, borrowed \$8,475,837 Ontario Financing Authority loan repayable in blended semi-annual instalments of \$294,979, interest rate of 4.833%, due March 11, 2036	5,265,461	5,589,160
Apsley PS, Waverly PS, Ganaraska Trail PS, borrowed \$4,297,280 Ontario Financing Authority loan repayable in blended semi-annual instalments of \$149,555, interest rate of 4.833%, due March 11, 2036	2,669,608	2,833,724

**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD****NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**For the Year Ended August 31, 2024****8. LONG-TERM DEBT, continued**

	2024	2023
	\$	\$
Apsley PS, borrowed \$2,966,172 Ontario Financing Authority loan repayable in blended semi-annual instalments of \$103,230, interest rate of 4.833%, due March 11, 2036	1,842,681	1,955,961
Apsley PS, Ganaraska Trail PS, borrowed \$5,931,661 Ontario Financing Authority loan repayable in blended semi-annual instalments of \$206,436, interest rate of 4.833%, due March 11, 2036	3,684,938	3,911,472
GPL Stage 3, borrowed \$3,698,293 Ontario Financing Authority loan repayable in blended semi-annual instalments of \$112,892, interest rate of 3.564%, due March 9, 2037	2,306,213	2,446,056
GPL Stage 4, borrowed \$4,599,242 Ontario Financing Authority loan repayable in blended semi-annual instalments of \$140,394, interest rate of 3.564%, due March 9, 2037	2,868,035	3,041,945
Apsley PS, Ganaraska Trail PS, borrowed \$1,046,995 Ontario Financing Authority loan repayable in blended semi-annual instalments of \$31,960, interest rate of 3.564%, due March 9, 2037	652,894	692,484
Charles Bowman PS, borrowed \$7,326,679 Ontario Financing Authority loan repayable in blended semi-annual instalments of \$223,651, interest rate of 3.564%, due March 9, 2037	4,568,834	4,845,875
Northumberland Hills PS, borrowed \$1,031,559 Ontario Financing Authority loan repayable in blended semi-annual instalments of \$31,489, interest rate of 3.564%, due March 9, 2037	643,268	682,274
Northumberland Hills PS, borrowed \$6,363,646 Ontario Financing Authority loan repayable in blended semi-annual instalments of \$194,254, interest rate of 3.564%, due March 9, 2037	3,968,297	4,208,924
GPL Stage 4, borrowed \$1,865,945 Ontario Financing Authority loan repayable in blended semi-annual instalments of \$58,359, interest rate of 3.799%, due March 19, 2038	1,247,299	1,314,705
Brighton PS, borrowed \$1,029,939 Ontario Financing Authority loan repayable in blended semi-annual instalments of \$32,212, interest rate of 3.799%, due March 19, 2038	688,467	725,673

**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
For the Year Ended August 31, 2024

**8. LONG-TERM DEBT, continued**

	2024	2023
	\$	\$
Brighton PS, Charles Bowman PS, borrowed \$6,006,470 Ontario Financing Authority loan repayable in blended semi-annual instalments of \$187,857, interest rate of 3.799%, due March 19, 2038	4,015,048	4,232,028
Brighton PS, borrowed \$4,308 Ontario Financing Authority loan repayable in blended semi-annual instalments of \$135, interest rate of 3.799%, due March 19, 2038	2,879	3,035
Brighton PS, borrowed \$3,974 Ontario Financing Authority loan repayable in blended semi-annual instalments of \$124, interest rate of 3.799%, due March 19, 2038	2,656	2,800
Duke of Cambridge PS, borrowed \$10,802,956 Ontario Financing Authority loan repayable in blended semi-annual instalments of \$345,371, interest rate of 4.003%, due March 11, 2039	7,664,483	8,037,191
	<b>63,926,595</b>	<b>68,473,302</b>

(b) Interest paid during the year on long term debt amounted to \$2,941,931 (2023 - \$3,137,663).

(c) The net debenture debt and capital loans reported in (a) of this note is repayable as follows:

	Principal	Interest	Total
	\$	\$	\$
2025	4,751,401	2,737,237	7,488,638
2026	4,965,475	2,523,163	7,488,638
2027	5,189,365	2,299,273	7,488,638
2028	5,423,530	2,065,408	7,488,938
2029	5,449,422	1,820,191	7,269,613
2030 and subsequent years	38,147,402	6,731,284	44,878,686
	<b>63,926,595</b>	<b>18,176,556</b>	<b>82,103,151</b>

**9. DEBT CHARGES AND CAPITAL LOAN INTEREST**

	2024	2023
	\$	\$
Principal payments on long-term liabilities	4,546,707	4,350,975
Interest payments on long-term liabilities	2,941,931	3,137,663
	<b>7,488,638</b>	<b>7,488,638</b>

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**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD****NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
For the Year Ended August 31, 2024**10. ACCUMULATED SURPLUS/(DEFICIT)**

	2024	2023
	\$	\$
<b>Surplus</b>	-	-
<b>Internally Appropriated</b>		
Retirement gratuities	6,307,678	10,671,641
WSIB	2,000,000	2,000,000
Information and communications infrastructure	5,703,567	5,703,567
General operations/strategic initiatives	3,576,057	6,304,614
Staffing fluctuations	5,000,000	5,000,000
Post-retirement benefits	179,800	199,000
School activities	2,385,470	2,888,042
Field improvements	1,073,720	1,023,720
Special education	1,047,711	1,047,711
Facilities improvement	1,334,827	1,334,827
Committed capital projects	3,683,455	3,783,284
<b>Total Internally Appropriated</b>	<b>32,292,285</b>	<b>39,956,406</b>
<b>Externally Appropriated</b>		
Retirement gratuities	-	(2,985,700)
Workplace Safety and Insurance Board	(2,346,459)	(2,346,459)
School generated funds	4,518,454	4,318,291
Asset retirement obligations	(29,374,817)	(27,832,729)
Revenues recognized for land	21,010,077	20,635,244
<b>Total Externally Appropriated</b>	<b>(6,192,745)</b>	<b>(8,211,353)</b>
<b>Total Accumulated Surplus</b>	<b>26,099,540</b>	<b>31,745,053</b>

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**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**For the Year Ended August 31, 2024**

**11. EXPENSES BY OBJECT**

The expenses for the year reported on the Consolidated Statement of Operations and Accumulated Surplus by object are as follows:

	Budget 2024 \$ (Unaudited)	Actual 2024 \$	Actual 2023 \$
Salary and wages	315,303,785	403,341,605	318,171,269
Employee benefits	58,718,772	63,785,371	57,545,790
Staff development	843,945	815,126	573,758
Supplies and services	33,743,002	30,413,292	32,334,349
Interest charges on capital	3,121,931	3,838,422	3,739,443
Rentals	84,706	110,289	130,058
Fees and contract services	33,900,272	34,747,472	33,748,434
School funded activities	7,500,000	9,492,645	8,018,221
Other	6,477,259	2,880,291	1,649,054
Amortization of tangible capital assets and TCA-ARO	24,065,662	24,469,199	23,801,140
	<b>483,759,334</b>	<b>573,893,712</b>	<b>479,711,516</b>

**12. REPAYMENT OF 55 SCHOOL BOARD TRUST FUNDING**

On June 1, 2003, the board received \$15,044,574 from The 55 School Board Trust for its capital related debt eligible for provincial funding support pursuant to a 30-year agreement it entered into with the trust. The 55 School Board Trust was created to refinance the outstanding not permanently financed (NPF) debt of participating boards who are beneficiaries of the trust. Under the terms of the agreement, The 55 School Board Trust repaid the board's debt in consideration for the assignment by the board to the trust of future provincial grants payable to the board in respect of the NPF debt.

As a result of the above agreement, the liability in respect of the NPF debt is no longer reflected in the board's financial position. The flow-through of \$1,120,831 (2023 - \$1,120,831) in grants in respect of the above agreement for the year ended August 31, 2024, is recorded in these consolidated financial statements.

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**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD****NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
For the Year Ended August 31, 2024****13. ONTARIO SCHOOL BOARD INSURANCE EXCHANGE (OSBIE)**

The School Board is a member of the Ontario School Board Insurance Exchange (OSBIE), a reciprocal insurance company licensed under the Insurance Act of Ontario. OSBIE insures general liability, property damage and certain other risks. Liability insurance is available to a maximum of \$27,000,000 per occurrence. Premiums paid to OSBIE for the policy year ending December 31, 2024 were \$705,233 (2023 - \$761,147). There are ongoing legal cases with uncertain outcomes that could affect future premiums paid by the School Board.

Any school board wishing to join OSBIE must execute a reciprocal insurance exchange agreement whereby every member commits to a five-year subscription period, the current one of which will end on December 31, 2026.

OSBIE exercises stewardship over the assets of the reciprocal, including the guarantee fund. While no individual school board enjoys any entitlement to access the assets of the reciprocal, the agreement provides for two circumstances when a school board, that is a member of a particular underwriting group, may receive a portion of the accumulated funds of the reciprocal.

1) In the event that the Board of Directors determines, in its absolute discretion, that the exchange has accumulated funds in excess of those required to meet the obligations of the Exchange, in respect of claims arising in prior years in respect of the underwriting group, the Board of Directors may reduce the actuarially determined rate for policies of insurance or may grant premium credits or policyholder dividends for that underwriting group in any subsequent underwriting year.

2) Upon termination of the exchange of reciprocal contracts of insurance within an Underwriting Group, the assets related to the Underwriting Group, after payment of all obligations, and after setting aside an adequate reserve for further liabilities, shall be returned to each Subscriber in the Underwriting Group according to its subscriber participation ratio and after termination the reserve for future liabilities will be reassessed from time to time and when all liabilities have been discharged, any remaining assets returned as the same basis upon termination.

In the event that a board or other board organization ceases to participate in the exchange of contracts of insurance within an Underwriting Group or within the Exchange, it shall continue to be liable for any assessment(s) arising during or after such ceased participation in respect of claims arising prior to the effective date of its termination of membership in the Underwriting Group or in the exchange, unless satisfactory arrangements are made with in the Board of Directors to buy out such liability.

**14. CONTINGENT LIABILITIES**

The Board, in the course of its operations, has been named in several lawsuits that outcomes of which are indeterminable at this time. No amounts in connection with these items have been reflected in these financial statements.

Draft November 15, 2024

**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**For the Year Ended August 31, 2024**

**15. COMMITMENTS**

As part of the Board's capital plan, schools are constructed/reconstructed over a number of years. As part of this process the Board has committed to:

	Approved Amount \$	Actual Remaining Commitment \$
Northglen Neighbourhood School - New Construction	36,790,281	28,945,751
Murray Centennial PS - Addition	11,110,265	10,701,037

The amounts presented include the non-refundable portion of any commodity taxes.

**16. TRANSPORTATION CONSORTIUM**

On March 30, 2007, the Board entered into an agreement with Peterborough Victoria Northumberland and Clarington Catholic District School Board and MonAvenir Conseil Scolaire Catholique in order to provide common administration of student transportation in its service region. This agreement was executed in an effort to increase delivery efficiency and cost effectiveness of student transportation for each of the Boards. Under the agreement, decisions related to the financial and operating activities of Student Transportation Services of Central Ontario (STSCO) are shared. No partner is in a position to exercise unilateral control.

The Board's consolidated financial statements reflect its pro-rata share of revenues and expenses. Expenses are shared on the basis of student ridership for transportation costs and a pro-rata sharing of administrative costs.

Through the Student Transportation Services of Central Ontario the Board shares the costs for the service in the following manner: operational administrative cost - 69.349% (2023 - 69.529%); shared contractual services 67.479% (2023 - 67.556%)

The following provides condensed financial information:

	2024		2023	
	Total \$	Board Share \$	Total \$	Board Share \$
Net transportation expenses	43,480,884	29,428,689	41,601,631	28,003,583

Draft November 15, 2024



**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**For the Year Ended August 31, 2024**

**17. GRANTS FOR STUDENT NEEDS**

School boards in Ontario receive the majority of their funding from the provincial government. This funding comes in two forms: provincial legislative grants and local taxation in the form of education property tax. The provincial government sets the education property tax rate. Municipalities in which the Board operates collect and remit education property taxes on behalf of the Province of Ontario. The Province of Ontario provides additional funding up to the level set by the education funding formulas. 86.3% (2023 - 94.6%) of the consolidated revenues of the Board are directly controlled by the provincial government through the grants for student needs. The payment amounts of this funding are as follows:

	2024	2023
	\$	\$
Provincial Legislative Grants	370,761,906	343,463,621
Education Property Tax	96,534,599	93,332,277
Amortization of Deferred Capital Contributions	22,827,281	22,467,290
<b>Grants for Student Needs</b>	<b>490,123,786</b>	<b>459,263,188</b>

**18. FINANCIAL INSTRUMENTS**

The Board is exposed to a variety of financial risks including credit risk, liquidity risk and market risk. The Board's overall risk management program focuses on the unpredictability of financial markets and seeks to minimize potential adverse effects on the Board's financial performance.

(a) Credit risk

The Board's principal financial assets are cash and accounts receivable, which are subject to credit risk. The carrying amounts of financial assets on the Consolidated Statement of Financial Position represent the Board's maximum credit exposure as at the Consolidated Statement of Financial Position date.

(b) Market risk

The Board is exposed to interest rate risk with regard to its long-term debt. Interest rate risk exposure to the Board is low as amounts are fixed and funded through identified sources.

(c) Liquidity risk

Liquidity risk is the risk that the Board will not be able to meet all cash flow obligations as they come due. The Board mitigates the risk by monitoring cash activities and expected outflows through extensive budgeting and maintaining sufficient cash on hand if unexpected cash outflows arise.

The Board's financial instruments consist of cash, accounts receivable, bank indebtedness, accounts payable and accrued liabilities and long-term debt. It is the Board's opinion that the Board is not exposed to significant interest rate or currency risks arising from these financial instruments except as otherwise disclosed.

Draft November 15, 2024

**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**For the Year Ended August 31, 2024**

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**19. CHANGE IN ACCOUNTING POLICY - ADOPTION OF NEW ACCOUNTING STANDARDS**

The Board adopted the following standards concurrently beginning September 1, 2023 retroactively with restatement: PS 3160 Public Private Partnerships, PS 3400 Revenue and adopted PSG-8 Purchased Intangibles prospectively.

PS 3400 Revenue establishes standards on how to account for and report on revenue, specifically differentiating between transactions that include performance obligations (i.e. the payor expects a good or service from the public sector entity), referred to as exchange transactions, and transactions that do not have performance obligations, referred to as non-exchange transactions. For exchange transactions, revenue is recognized when a performance obligation is satisfied. For non-exchange transactions, revenue is recognized when there is authority to retain an inflow of economic resources and a past event that gave rise to an asset has occurred.

The adoption of PS 3400 did not have any impact on the financial statements.

PSG-8 Purchased Intangibles provides guidance on the accounting and reporting for purchased intangible assets that are acquired through arm's length exchange transactions between knowledgeable, willing parties that are under no compulsion to act.

The adoption of PSG-8 did not have any impact on the financial statements.

PS 3160 Public Private Partnerships (P3s) provides specific guidance on the accounting and reporting for P3s between public and private sector entities where the public sector entity procures infrastructure using a private sector partner.

The adoption of PS 3160 did not have any impact on the financial statements.

*Draft November 15, 2024*

**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD****NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
For the Year Ended August 31, 2024****20. FUTURE ACCOUNTING STANDARD ADOPTION**

The Board is in the process of assessing the impact of the upcoming new standards and the extent of the impact of their adoption on its financial statements.

The following are applicable for fiscal years beginning on or after April 1, 2026 (in effect for the Board for the year ending August 31, 2027). Standards must be implemented at the same time:

New Public Sector Accounting Standards (PSAS) Conceptual Framework

This new model is a comprehensive set of concepts that underlie and support financial reporting. It is the foundation that assists:

- preparers to account for items, transactions and other events not covered by standards;
- auditors to form opinions regarding compliance with accounting standards;
- users in interpreting information in financial statements; and
- Public Sector Accounting Board (PSAB) to develop standards grounded in the public sector environment.

The main changes are:

- Additional guidance to improve understanding and clarity;
- Non-substantive changes to terminology/definitions;
- Financial statement objectives foreshadow changes in the Reporting Model;
- Relocation of recognition exclusions to the Reporting Model; and
- Consequential amendments throughout the Public Sector Accounting Handbook

The framework is expected to be implemented prospectively.

Draft November 15, 2024

**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**For the Year Ended August 31, 2024**

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**20. FUTURE ACCOUNTING STANDARD ADOPTION, continued**

Reporting Model - PS 1202 - Financial Statement Presentation:

This reporting model provides guidance on how information should be presented in the financial statements and will replace PS 1201- Financial Statement Presentation. The model is expected to be implemented retroactively with restatement of prior year amounts.

The main changes are:

- Restructured Statement of Financial Position
- Introduction of financial and non-financial liabilities
- Amended non-financial asset definition
- New components of net assets- accumulated other and issued share capital
- Relocated net debt to its own statement
- Renamed the net debt indicator
- Revised the net debt calculation
- Removed the Statement of Change in Net Debt
- New Statement of Net Financial Assets/Liabilities
- New Statement of Changes in Net Assets Liabilities
- Isolated financing transaction in the Cash Flow Statement

*Draft November 15, 2024*

**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD****NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
For the Year Ended August 31, 2024****21. MONETARY RESOLUTION TO BILL 124, THE PROTECTING A SUSTAINABLE PUBLIC SECTOR FOR FUTURE GENERATIONS ACT**

A monetary resolution to Bill 124 was reached between the Crown and the following education sector unions the Ontario Secondary School Teachers' Federation (OSSTF) Teachers, OSSTF Education Workers, the Elementary Teachers' Federation of Ontario Education Workers (ETFO-EW) and the Canadian Union of Public Employees Ontario School Board Council of Unions (CUPE OSBCU). This agreement provides a 0.75% increase for salaries and wages on September 1, 2019, a 0.75% increase for salaries and wages on September 1, 2020, and a 2.75% increase in salaries and wages on September 1, 2021, in addition to the original 1% increase applied on September 1 in each year during the 2019-22 collective agreements. The same increases also apply to non-unionized employee groups (excluding Principals and Vice-Principals and school board executives).

The Crown has funded the monetary resolution for these employee groups to the applicable school boards through the appropriate changes to the Grants for Student Needs benchmarks and additional Priorities and Partnerships Funding (PPF).

Subsequent to the financial statement date, a monetary resolution to Bill 124 was reached between the Crown and the associations representing principals and vice-principals (Ontario Principals Council). This agreement provides a 0.75% increase for salaries and wages on September 1, 2020, 2.75% increase for salaries and wages on September 1, 2021, and a 2.00% increase in salaries and wages on September 1, 2022, in addition to the original 1% income applied on September 1 in each year during the 2020-23 collective agreements. The memorandum of settlement was reached on August 10, 2024 and was ratified on September 30, 2024.

Due to this resolution, there is an impact on salary and wages expenses of \$45.6 million in the 2023-24 fiscal year. The portion related to 2019-20 to 2022-23 is \$22.8 million, with the remainder of \$22.8 million related to 2023-24.

The Crown intends to fund the monetary resolution for principals and vice-principals to the applicable school boards through the appropriate changes to the GSN benchmarks.

*Draft November 15, 2024*

# KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

## CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS For the Year Ended August 31, 2024

	Cost				Accumulated Amortization		Net Book Value	
	Opening Balance	Additions	Disposals	TCA-ARO	Closing Balance	Opening Balance	Amortization	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Tangible Capital Assets</b>								
Land	21,572,197	-	84,800	-	21,487,397	-	-	21,487,397
Land Improvements	3,820,354	-	-	-	3,820,354	-	-	3,820,354
Buildings	592,607,542	21,913,205	-	1,628,904	616,149,651	18,481,203	221,036	1,105,178
Portable Structures	15,184,954	452,006	-	-	15,636,960	721,687	299,826,869	316,322,782
First time equipping	3,764,231	-	-	-	3,764,231	170,267	7,337,220	8,299,740
Furniture and equipment	3,063,497	-	-	-	3,063,497	41,240	3,247,473	516,758
Computer hardware	23,973,054	3,718,716	-	-	27,691,770	4,699,783	2,981,082	82,415
Vehicles	1,233,633	442,250	-	-	1,675,883	133,983	22,122,144	5,569,626
Construction in progress	2,301,545	6,114,015	-	-	8,415,560	992,176	1,126,159	549,724
<b>Total</b>	<b>667,521,007</b>	<b>32,640,192</b>	<b>84,800</b>	<b>1,628,904</b>	<b>701,705,303</b>	<b>24,469,199</b>	<b>339,356,123</b>	<b>362,349,180</b>

### a) Assets under construction

Assets under construction have a value of \$8,415,560 (2023 - \$2,301,545) and have not been amortized. Amortization of these assets will commence when the asset is put into service.

### b) Write-down of tangible capital assets

The write-down of tangible capital assets during the year was \$Nil (2023 - \$Nil)

Draft November 15, 2024<sup>31</sup>

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

**Detailed Annual Report of the Audit Committee**

This report summarizes the Audit Committee's actions for the year ending August 31, 2024.

1. Audit Committee Members

The following Audit Committee members served for the period September 1, 2023 to August 31, 2024:

Paul Brown	Trustee representative (Committee Chairperson from April 3, 2023 to December 4, 2024)
Terry Brown	Trustee representative
Sean Conway	Trustee representative
Milena Ceglie	External member* (commencing February 27, 2017 and Committee Chairperson from, December 4, 2024 to present)
Alison McLaren	External member* (commencing November 26, 2019)

\*In accordance with Ontario Regulation # 361/10, Audit Committees, the external Committee members were re-appointed/appointed for a three-year term, effective February 27, 2023 and November 26, 2022.

In addition, regular attendees at the committee meetings were:

Richard Steiginga, External Auditor  
Veronica Mason, External Auditor  
Jeff Henderson, Regional Internal Audit Manager  
Amyr Bhayani, Senior Regional Internal Auditor  
April Foster, Superintendent, Business and Corporate Services  
Colin McKeen, Senior Manager, Finance  
Merry Tran, Finance Manager  
Connor Pike, Finance Manager  
Michelle Williams, Executive Assistant

2. Assessment

At the beginning of the year and, in accordance with recommended good practice, various administrative tasks were completed. These included:

- Establishing a meeting schedule and agendas for the year
- Completion of annual Audit Committee Self-assessment for prior year
- Approved Annual Audit Committee Report for Year Ending August 2023, and submitted Summarized Report to Ministry of Education

3. Meetings

Five meetings were held throughout the year. Members were in attendance at each meeting as follows:

Member's Name	September 11, 2023	November 13, 2023	December 4, 2023	February 12, 2024	June 3, 2024
Alison McLaren	X	X	X	X	X
Terry Brown	X	X	X	X	X
Paul Brown	X	X	X	X	X
Sean Conway	X	X		X	
Milena Ceglie	X	X	X	X	X

4. Governance

The Audit Committee operated throughout the fiscal year ending August 31, 2024. All committee members satisfied the eligibility requirements of Ontario Regulation 361/10, Audit Committees.

5. External Auditors

The relationship with the external auditors has been satisfactory, and no private meetings were requested by the auditors during the year. The external auditors confirmed their independence in the letter dated April 3, 2024. The Audit Committee recommended approval of the annual Audited Financial Statements on November 11, 2024.

6. Internal Auditors

The relationship with the internal auditors has been satisfactory, and no private meetings were requested by the auditors during the year. The committee reviewed the results of updated risk assessments, and the Annual Audit Plan for the 2023-2024 fiscal year.

The internal auditors performed the following work since the last annual report of the committee:

Approved Audits on Annual Audit Plan

- School Enrolment and Attendance Processes Audit
- Information and Communications Technology Asset Management Review



Other Internal Audit Work

- Shared information regarding regional internal audit initiatives
- Met with management, as required
- Responded to Audit Committee and management requests

Summary of audits and findings made by the internal auditor

School enrolment and attendance processes audits were conducted to provide management with an independent and objective evaluation of controls within the student enrolment process, focusing on the October 31, 2023 and March 31, 2024 count dates. The RIAT visited three elementary and three secondary schools. Reviewed were four areas including retirement and external transfers, prolonged absences, external admissions and English as a Second Language (ESL) documentation. Sample findings determined varying levels of deficiencies and findings with recommendations were shared with management.

7. Summary of the Work Performed

In addition to items noted above, the following is other work performed by the Audit Committee in the last 12 months.

- Recommended Board approval of the Kawartha Pine Ridge District School Board Consolidated Financial Statements for Year Ended August 31, 2024.
- Reviewed External Audit Reporting Letter.
- Reviewed 2023-2024 External Audit Plan.
- Reviewed External Auditor Engagement Letter for Year Ending August 31, 2024.
- Reviewed External Auditor Management Letter.
- Completed annual Evaluation of External Auditor Performance.
- Recommended Board approval of appointment of External Auditors for fiscal year September 1, 2023 to August 31, 2024.
- Reviewed Internal Audit Mandate.
- Reviewed 2023-2024 Internal Audit Plan.
- Completed annual Evaluation of Regional Internal Audit Team Performance and Committee Self-Assessment.

We attest that we have discharged our duties and responsibilities respecting Ontario Regulation # 361/10, Audit Committees.

On behalf of the Audit Committee

Milena Ceglie  
Audit Committee Chairperson  
November 11, 2024

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

**Summarized Annual Report of the Audit Committee  
to the Ministry of Education  
For Year Ended August 31, 2024  
as per Ontario Regulation 361/10**

During the 2023-2024 fiscal year:

- Audits conducted by internal audit were completed by August 31, 2024. Internal audit will continue to follow-up with management on outstanding recommendations from audits completed from 2011-2012 to 2022-2023.

In addition, the following audits were completed in the 2023-2024 fiscal year:

- School Enrolment and Attendance Processes Audit.
- Information and Communications Technology Asset Management Review.

An Expense reimbursement and School Operations – Continuing Education Enrolment Audits are planned by the Regional Internal Audit Team for 2024-2025.

On behalf of the Audit Committee

Milena Ceglie  
Audit Committee Chairperson  
November 11, 2024

TO: Kawartha Pine Ridge District School Board

TOPIC: **Report of the Striking Committee – Board Committees**

INITIATOR: Jaine Klassen Jeninga, Chairperson of the Board

**BACKGROUND**

1. Board Policy B-2.2, Annual Meetings and Committees of the Board, states that the Striking Committee consisting of the Board Chairperson, Vice-chairperson, Past Chairperson and two other trustees review trustee preferences. The mandate of the Striking Committee is to endeavour to give preference to trustees who have not been members of a committee for two or more consecutive years. Emphasizing the value of a variety of committee experiences for both trustees and the committees, in consultation with the Director of Education and Secretary, the committee shall prepare a list of committee members for approval by the Board.
2. At the November 19, 2024 Organizational Board meeting, Trustees A. Lloyd and D. Lloyd were appointed as members of the Striking Committee to fulfill the complement to the committee.
3. The report of the Striking Committee may be revised and the recommendations are dealt with annually at the first regular Board meeting.

**STATUS**

4. Trustees completed a committee preference form prior to the Striking Committee meeting.
5. Following the Organizational Board meeting, the Striking Committee met to review trustee preferences for committee membership for 2025.
6. The Committee Membership List for 2025, Appendix A, is attached.
7. As part of their deliberations, the Striking Committee requested that administration review the process for selecting committee membership, based on principles of equity and trustee interest. This review is to include a jurisdictional scan of other school boards.

**RECOMMENDATIONS**

1. That the 2025 Board Committee Membership List, dated November 26, 2024, be approved.

2. That Board Policy B-2.2 Annual Meetings and Committees of the Board, section 6.2.2.4 Striking Committee be reviewed to ensure the process for the selection of committee members upholds principles of procedural fairness and equity while also considering the interests of individual trustees.

Jaine Klassen Jeninga  
Chairperson of the Board

**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**

**2025 Board Committee Membership**

**A. STANDING COMMITTEES:**

**Program Review Committee (5)**

1. Trustee Abraham
2. Trustee Conway
3. Trustee Dickson
4. Trustee Flynn
5. Trustee Russell  
(D. McNaughton – Resource Staff)

**Resource Committee (5)**

1. Trustee T. Brown
2. Trustee Flynn
3. Trustee Kitney
4. Trustee A. Lloyd
5. Trustee D. Lloyd  
(A. Foster – Resource Staff)  
(M. Loya – Resource Staff)

**B. ADVISORY COMMITTEES:**

**Indigenous Education Advisory Committee (1)**

1. Trustee Conway – Chairperson  
(J. Brake – Resource Staff)

**Chairpersons' Committee (5)**

1. Trustee Klassen Jeninga, Chairperson of the Board
2. Trustee P. Brown, Vice-chairperson of the Board
3. Trustee Russell, Past Chairperson of the Board
4. To Be Determined, Chairperson of Program Review Committee
5. To Be Determined, Chairperson of the Resource Committee  
(R. Russo – Resource Staff)

**Employee Recognition Committee (2)**

1. Trustee Russell, Past Chairperson of the Board
2. Trustee Dickson  
(M. Loya – Resource Staff)

**Special Education Advisory Committee (2 + 1A)**

1. Trustee Klassen Jeninga
2. Trustee A. Lloyd
3. Trustee D. Lloyd (Alternate)  
(J. Sepkowski – Resource Staff)

**Striking Committee (5)**

1. Trustee Klassen Jeninga, Chairperson of the Board
2. Trustee P. Brown, Vice-chairperson of the Board
3. Trustee Russell, Past Chairperson of the Board
4. Trustee A. Lloyd
5. Trustee D. Lloyd  
(R. Russo – Resource Staff)

**KPR Ontario Public School Boards' Association (1)**  
**(Term July 2024 to June 2025**  
**appointed at each May Board Meeting)**

1. D. Lloyd (Director and Delegate Member)

**Supervised Alternative Learning (2)**

1. Trustee Abraham
2. Trustee Klassen Jeninga  
(D. McNaughton – Resource Staff)

**Suspension Committee (3)**

1. Trustee T. Brown
2. Trustee Kitney
3. Trustee Russell  
(S. Gohil – Resource Staff)

**Expulsion Committee (5 + 1A)**

1. Trustee P. Brown
2. Trustee T. Brown
3. Trustee Dickson
4. Trustee Kitney
5. Trustee D. Lloyd
6. Trustee Flynn (Alternate)  
(S. Gohil – Resource Staff)

**Trustee Development Committee (3)**

1. Trustee Klassen Jeninga, Chairperson of the Board
2. Trustee P. Brown, Vice-chairperson of the Board
3. Trustee Russell, Past Chairperson of the Board  
(R. Russo – Resource Staff)

**Parent Involvement Committee (1)**

1. Trustee Russell  
(R. Russo – Resource Staff)

**Audit Committee (3)**

1. Trustee P. Brown
2. Trustee T. Brown
3. Trustee Conway  
(A. Foster – Resource Staff)

**Director’s Performance Appraisal Committee (3-7 members)  
(Term July 2024 to June 2025  
appointed at each May Board Meeting)**

1. Trustee Klassen Jeninga, Chairperson of the Board
2. Trustee P. Brown, Vice-chairperson of the Board
3. Trustee Abraham
4. Trustee Conway
5. Trustee A. Lloyd
6. Trustee D. Lloyd  
(J. Klassen Jeninga – Committee Chairperson)

**C. COMMUNITY COMMITTEE APPOINTMENT:**

**Kenner Collegiate Vocational Institute Foundation (1)**

1. Trustee A. Lloyd

**D. STAFF COMMITTEES:**

**Equity, Diversity and Inclusion Committee (2)**

1. Trustee Abraham
2. Trustee A. Lloyd  
(J. Maliha – Resource Staff)

**Real Estate Disposal Committee (1)**

1. Trustee D. Lloyd  
(A. Foster – Resource Staff)

**Accessibility Advisory Committee (1)**

1. Trustee Abraham  
(A. Anirud – Resource Staff)

- E. **OTHER: Not applicable for 2024-2025 / if further meetings are required trustees from the 2024 committee membership will continue as they are familiar with the bargaining process.**

**TRUSTEE REPRESENTATIVES ON BOARD NEGOTIATING TEAMS**

(M. Loya – Resource Staff)

**Secondary Teachers (1)**

1. Trustee A. Lloyd

**Elementary Teachers (1)**

1. Trustee P. Brown

**Occasional Teachers – Secondary (1)**

1. Trustee Dickson

**Occasional Teachers – Elementary (1)**

1. Trustee Kitney

**CUPE 5555 (1)**

1. Trustee Conway

**STUDENT TRANSPORTATION SERVICES OF CENTRAL ONTARIO (STSCO) GOVERNANCE COMMITTEE (1 + 1A)**

1. Trustee Klassen Jeninga, Chairperson of the Board
2. Trustee P. Brown, Vice-chairperson of the Board (Alternate)  
(A. Foster – Resource Staff)

**FIRST NATIONS EDUCATION SERVICES AGREEMENT COMMITTEE (1)**

1. Trustee Conway – Chairperson  
(A. Foster – Resource Staff)  
(J. Brake – Resource Staff)



TO: Kawartha Pine Ridge District School Board

TOPIC: **Naming of Northglen School – Ad Hoc Committee**

INITIATOR: Glen Payne, Superintendent, Student Achievement and Facilities Services

### **BACKGROUND**

1. During the Regular Board Meeting of December 14, 2021, the Kawartha Pine Ridge District School Board approved a new school be built in Bowmanville at the Northglen property.

### **STATUS**

2. Board Policy BA-6.1, and Administrative Regulation BA-6.1.1 Naming/Re-naming of Schools and Opening Ceremonies of Schools and Board Facilities note guiding principles that support: an inclusive, transparent and equitable approach to the naming or renaming of a school or Board facility. They will ensure that the impacted school community is involved in the request of the formation an ad hoc naming committee while also ensuring that the wider KPR community has input.
3. For the naming of each school or building, the appropriate superintendent will bring forward to the Board of Trustees a recommendation that an ad hoc naming committee be formed.
4. The committee, whose membership will be approved by the Board of Trustees, will include:
  - the trustee(s) representing the area in which the school will be located,
  - one trustee from another part of the jurisdiction, that trustee being chosen by the Board of Trustees,
  - one student trustee, with superintendent support, who will collect and share student voice and perspective from each existing school which will be affected by the new school attendance areas,
  - the superintendent for the Family of Schools (FOS) who will act as chairperson,
  - the principal, or principal designate, of the school,
  - the Communications Officer, or designate,
  - one parent representative, to be chosen by the school council, from each existing school which will be affected by the new school's attendance areas, and

- one community member, to be chosen by the school council(s), representing the school community(ies) which will be affected by the new school's attendance areas.
3. The FOS Superintendent will invite the principals and the school councils from the existing schools to submit names of chosen representatives to sit on the Ad Hoc Committee.

### **BUDGET IMPLICATIONS**

4. There are no budget implications associated with the creation of this committee.

### **RECOMMENDATION**

1. That the Kawartha Pine Ridge District School Board, in accordance with Board Policy BA-6.1, Naming/Re-naming of Schools and Board Facilities, approve the establishment of a Naming of Northglen School – Ad Hoc Committee, whose membership will be as follows:
- i) Cathy Abraham, Trustee Representative (area in which the school will be located)
  - ii) Paul Brown, Trustee Representative (area in which the school will be located)
  - iii) Kathleen Flynn, Trustee Representative (area in which the school will be located)
  - iv) \_\_\_\_\_, Trustee Representative (from another part of the Board's jurisdiction)
  - v) \_\_\_\_\_, Student Trustee, with superintendent support, who will collect and share student voice and perspective from each existing school which will be affected by the new school attendance areas,
  - vi) the superintendent for the Family of Schools (FOS) who will act as chairperson,
  - vii) Nicholas Shea, Principal of Clarington Intermediate School, designate of the school
  - viii) Greg Kidd, Executive Officer, Corporate Affairs
  - ix) one parent representative, to be chosen by the school council, from each of Charles Bowman Public School, Harold Longworth Public School, Hampton Junior Public School and M.J. Hobbs Public School
  - x) one community member, to be chosen by the school councils for each of Charles Bowman Public School, Harold Longworth Public School, Hampton Junior Public School and M.J. Hobbs Public School

Glen Payne  
Superintendent, Student Achievement and Facilities Services

TO: Kawartha Pine Ridge District School Board

TOPIC: **Awards and Scholarships – Norwood District High School**

INITIATOR: Drew McNaughton, Associate Director of Education

### **BACKGROUND**

1. Board Policy ES-4.2, Recognition of Student Success, indicates that Board approval, consistent with its values, purposes and mandate, will be necessary for the initial offerings at graduation ceremonies of any bursary, scholarship, or other incentive with a monetary value.

### **STATUS**

2. Diane Graham, retired educator would like to establish a Learning and Life Skills (LLS) Award to be called The Diane Graham Award for Courage, Determination, and Commitment to Follow Your Dream, to be presented annually in the amount of \$200.00 to one graduating LLS student at Norwood District High School (HS).
3. The criteria for the recipient of the award will be as follows:
  - a graduating LLS student from Norwood District HS, and
  - who is furthering their education through an apprenticeship or post-secondary program.
4. Selection of the successful applicant will be made by the Commencement Committee at Norwood District HS.
5. The award will be presented at the commencement ceremony annually until the donor and the school mutually agree to terminate the award.

### **BUDGET IMPLICATIONS**

6. There are no budget implications associated with the approval of this award.

### **RECOMMENDATION**

1. That the Kawartha Pine Ridge District School Board approve the establishment of the Diane Graham Award for Courage, Determination and Commitment to Follow Your Dream, to be presented annually in the amount of \$200.00 to one graduating Learning and Life Skills student at Norwood District High School, who has met the award criteria.

Drew McNaughton  
Associate Director of Education

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

**PARENT INVOLVEMENT COMMITTEE MEETING REPORT**

The committee met on November 4, 2024, and reports as follows.

**ATTENDANCE**

Present: Angela Hand (Committee Chairperson), Trustee Steve Russell, Aaron Huizinga, Alle Laguna van den Hoek, Somer Marontate, Jayme Nielsen and Dani Stillaway.

Aleesha Hunter and Salma Jaffer attended virtually via Microsoft Teams.

Regrets: Elizabeth Ward.

Also Present: R. Russo, S. Rhodes and J. Juszczynski.

**Review of Role of Committee and Election of Chairperson**

S. Rhodes, Manager, Community Outreach, reviewed for committee members the role of the Parent Involvement Committee (PIC), its activities, and the committee's mandate as established by Board policy and within the provincial Parent Engagement Policy and the Education Act.

It was noted that, in accordance with board policy and provincial directives, the committee also has community representatives for the current term. After a public call for interested people in this volunteer position, Elizabeth Ward (Northumberland) was noted as the representative for the new term. KPR continues to advertise for representation from the Clarington and Peterborough areas.

S. Rhodes continued by outlining the specific role of the Chairperson and then opened the floor for nominations. Angela Hand was elected as chairperson of the committee.

**Director's Updates**

Director Russo outlined the student voice project created with Elder Melody Crowe to understand and amplify student experiences at Kawartha Pine Ridge District School Board (KPR). In 2024-2025, students from each secondary school will select a key theme from the Student Voice Matters report and develop an Action Plan. A video and transcript of the student panel from the 2024-2025 Leaders' Launch will be given to secondary school leaders for continued engagement. This year, a number of elementary schools from each region will join the project to broaden its scope.

Director Russo discussed the accommodation planning process and its purpose to balance enrolment through attendance boundary reviews. Following spring and fall community engagements to gather feedback, concepts to address Peterborough City and County accommodation pressures will be reviewed at the Resource Committee meeting in November 2024, with a final decision being made in December 2024.

Attendance boundaries for Clake High School, Newcastle Public School, and The Pines Senior Public School will be reviewed in November 2024. The Northumberland region review is scheduled for 2025.

R. Russo highlighted that at the Annual Organizational Board meeting in November, Trustees are appointed to committees for the upcoming year. Trustee Steve Russell was sincerely thanked for his service and leadership on the Parent Involvement Committee.

#### Fall Events and Committee Initiatives

S. Rhodes, Manager, Community Outreach, reviewed recent and upcoming fall events and initiatives.

On October 24, 2024, a webinar titled Engaging in Your Child's Educational Journey was held. It covered parental involvement benefits, communication with teachers, volunteering, supporting school programs, and leadership roles in School Council and committees. Over 100 people attended, and the session recording is available on the parent section of the KPR website.

The annual Parent Conference is scheduled for Saturday, November 23, 2024, with keynote speaker Dr. Robyne Hanley-Dafoe. Dr. Hanley-Dafoe will deliver a virtual presentation titled Everyday Resiliency: Strong Kids and Well Families. Following thorough discussions, the Committee decided to provide registrants with a \$5.00 Tim Horton's gift card to enjoy coffee or a snack during the presentation.

Parents Reaching Out (PRO) Grant funding opportunities were discussed, and it was shared that applications will be accepted until mid-December. Opportunities for group applications were discussed for hosting larger regional events.

#### Progress of Goals and Agenda Planning

S. Rhodes asked the committee to submit topics of interest via email for future meeting presentations. Examples of presentations available were provided such as departmental leadership, system initiatives and/or superintendent portfolio reviews.

### **RECOMMENDATION**

1. That the Parent Involvement Committee Report, dated November 26, 2024, be received for information.

Steve Russell  
Trustee Representative

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

**SPECIAL EDUCATION ADVISORY COMMITTEE REPORT**

The committee met on November 5, 2024 and reports as follows.

**ATTENDANCE**

Present:	Melanie Brynaert	Frontenac Youth Services (Committee Chairperson)
	Jaine Klassen Jeninga	Trustee (Chairperson of the Board)
	Diane Lloyd	Trustee (Alternate)
	Jeanette Hunter	Curve Lake First Nation
	Stefanie Powers	Down Syndrome Association of Peterborough
Present via Microsoft Teams:	Kia Mead	Alternatives Community Program Services Incorporated
	Stacey Martin	Developmental Services Ontario
	Barbara McIlmoyle	Autism Ontario (Alternate)
	Sam Micieli	Grandview Kids
	Alison Rodriguez	Community Living Peterborough
Regrets:	Angela Lloyd	Trustee (Committee Vice-chairperson)
	Jennifer Camenzuli	Five Counties Children’s Centre
	Kim Hill	Canopy Support Service
	Julie McIntyre	Kinark Child and Family Services
	Marilyn Robinson	Autism Ontario
Also Present:	J. Sepkowski, D. Crawford and L. Hull.	

Also, Present via  
Microsoft Teams: D. Henry, K. Koster-Lilley and J. Shuttleworth

**Board Report**

Trustees D. Lloyd and J. Klassen Jeninga updated the committee on events and initiatives being undertaken by the board.

**Student Success**

D. Henry, Speech and Language Pathologist provided a student success story to the committee, highlighting a primary communication classroom student. The following information was shared:

- the student is new to Kawartha Pine Ridge District School Board (KPR), lives with significant medical needs and resides in a local group home,
- the student is in Grade 1 and until joining KPR in September had not attended school,

- student is already exploring a communication device (iPad) that utilizes the application called Language Acquisition Through Motor Planning (LAMP). This software contains up to 4000 words and models verbalization and assists with communication,
- the student's school and KPR staff are already witnessing progress as the student has started to sign symbols, access the iPad and trying to vocalize sounds,
- the student has started to ride a bike, and
- the student has started to giggle while interacting with staff and students.

### Presentation

K. Koster-Lilley, Senior Manager of Professional Services, provided a presentation on a problem of practice addressing breaking down barriers to student attendance in KPR. Information regarding the following was shared:

- chronic absenteeism and prolonged absenteeism,
- why school attendance is important and the consequences of absenteeism,
- what are the roots of chronic absenteeism,
- KPR chronic absenteeism data collected from 2018-2019 school year to the 2023-2024 school year,
- KPR prolonged absenteeism data collected from 2018-2019 school year to the 2023-2024 school year, and
- a tiered approach to addressing student attendance that includes interventions, early intervention and specialized supports.

The Special Education Department asked for assistance in utilizing community partnerships in developing programs to help KPR support and promote students to attend school on a regular basis.

### Special Education Plan Activity

The committee, in groups of two, reviewed and discussed the following Special Education Plan standards:

- Standard 3: Special Education Placement Provided by the Board
- Standard 9: Roles and Responsibilities
- Standard 10: Categories and Definitions of Exceptionalities
- Standard 11: Provincial and Demonstration Schools in Ontario
- Standard 12: Consultation Process
- Standard 13: KPR Special Education Advisory Committee

Committee members provided feedback and suggestions. The remaining Special Education Plan standards will be emailed to committee members for review at future dates.

### Administrative Updates

Superintendent Sepkowski welcomed KPR's Director of Education, R. Russo.

R. Russo expressed appreciation to the Special Education Advisory Committee (SEAC) for the ongoing dedication and leadership. The advisory role of this committee is crucial in supporting special education and the collaborative work with community partners. Additionally, committee members are invited to join the Parent Involvement Committee that is supported by the KPR Director of Education's office.

Superintendent Sepkowski invited committee members to sign up for the remainder of the 2024-2025 school year SEAC meetings to read the Land Acknowledgement and share their personal connection to the land.

Superintendent Sepkowski reported that Friday November 22, 2024, is a secondary school professional activity (PA) day and secondary Learning and Life Skills (LLS) teachers will be receiving the following professional learning:

- reviewing the resources that were provided by this committee that will support teaching LLS students about sexual health,
- meeting with KPR psychologists to learn about developmental disabilities, fetal alcohol syndrome and student living with autism spectrum disorder, and
- learning from the Teaching and Learning Department about assessment, math and the Readers Now program.

Superintendent Sepkowski presented the Non-Violent Crisis Intervention (NVCI) pilot program. Currently, there are seven pilot schools across KPR taking part in training teachers in non-violent crisis intervention. In collaboration with the Elementary Teachers' Federation of Ontario (ETFO) and the Ontario Secondary School Teachers' Federation (OSSTF) this training will enhance staffs' ability to manage challenging and potentially harmful student behaviour through safe de-escalation practices and non-violent interventions. The program aims to foster more inclusive and supportive school culture by involving both the teachers and support staff in managing student behaviour. This pilot is being done through an inquiry and feedback approach which will include adjusting training specific to each school's context.

Superintendent Sepkowski reported that on Wednesday October 23, 2024, the Special Education and Teaching and Learning Departments hosted a Special Education Resource Teacher (SERT) learning day at the Kirby Education Centre. The following sessions were available:

- demystifying the psychoeducational report,
- Empower training,
- multi-focus team meeting training,
- language development and strategies, presented by speech and language pathologists,
- learning about KPR approved assessments, and
- writing individual education plans.



Superintendent Sepkowski announced a program called, Peterborough Youth Substance Abuse Program Community Partnership. Peterborough Public Health received funding through a grant and in collaboration with KPR, Peterborough Victoria Northumberland and Clarington Catholic District School Board and community agencies will focus on working together to improve the social environment for children and youth in the Peterborough community, with the aim to prevent or reduce substance use harms among youth.

### Special Education Plan Update

Superintendent Sepkowski presented five of the updated and finalized Special Education Plan standards that will be submitted to the Ministry of Education in July 2025. The following Special Education Plan standards have been completed and approved by the committee:

- Standard 1: Model of Special Education
- Standard 2: Identification, Placement, and Review Committee (IPRC) Process
- Standard 3: Special Education Placements Provided by the Board
- Standard 7: Transportation for Students with Special Education Needs
- Standard 8: Transition Planning

### Association Updates

Verbal reports that included updates on upcoming meetings, in-services, projects and various events were provided by the following associations:

- Grandview Kids
- Community Living Peterborough
- Alternatives Community Program Services Incorporate
- Autism Ontario
- Developmental Services Ontario
- Curve Lake First Nation
- Down Syndrome Association of Peterborough
- Frontenac Youth Services

### **RECOMMENDATION**

1. That the Special Education Advisory Committee Report, dated November 26, 2024, be received for information.

Jaine Klassen Jeninga  
Acting Committee Vice-chairperson

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

**PROGRAM REVIEW COMMITTEE REPORT**

The committee met on November 5, 2024 and reports as follows.

**ATTENDANCE**

Present: Trustees Paul Brown (Committee Chairperson), Terry Brown, Cyndi Dickson, Kathleen Flynn and Steve Russell.

Trustee Diane Lloyd attended virtually via Microsoft Teams.

Also Present: D. McNaughton, D. Crawford, V. Ernst, T. Kolodzinski, J. McIlmoyle Parsons, and M. Nowee.

**Draft Board Policy ES-6.1, Home Education: Home Schooling and Home Instruction**

Drew McNaughton, Associate Director of Education, reported that in accordance with Board Policy B-1.1, Board Operation and Policy Development and Management and Board Policy ES-1.1, Safe and Caring Schools was reviewed and approved in June of 2023. In the course of that review, senior administration removed Administrative Regulation ES-1.1.7, Safe, Caring, and Restorative Schools: Home Education, from Board Policy ES-1.1, Safe and Caring Schools, with the aim of developing a new policy.

D. McNaughton reported that updated formatting, language, current practice and legislation were used in the development of Draft Board Policy ES-6.1, Home Education: Home Schooling and Home Instruction and its companion Administrative Regulation ES-6.1.1, Home Education: Home Schooling and Home Instruction. It was reported that former Administrative Regulation ES-1.1.7, Safe and Caring and Restorative Schools: Home Education, is to be rescinded.

Discussion was held and questions of clarification were addressed. A recommendation was adopted that Draft Board Policy ES-6.1, Home Education: Home Schooling Home Instruction return to the January 14, 2025 Program Review Committee meeting for approval as minor revisions are required.

**Student Achievement Report**

Associate Director McNaughton shared that the Better Schools and Student Outcomes Act, 2023 establishes authority for the Ontario Government to set education priorities on student achievement. In response to this act, the Ministry of Education (MOE) developed the Student Achievement Plan, 2023 that identifies provincial education priorities and goals including achievement of learning outcomes in core academic skills, preparation of students for future success and enhancing student engagement and well-being. The Student Achievement Plan, 2023 also outlines the performance indicators that must be used to measure each goal. The MOE provides a template for each school district's Student Achievement Plan, which includes provincial priorities and school

board-wide student achievement data. It's the school board's duty to review, analyze, and establish actions based on this data.

D. McNaughton shared that as per the MOE requirements, school boards must embed provincial priorities into their trustee-approved multi-year plans. As a result, the Student Achievement Plan helped to inform the development of the 2023-2026 Kawartha Pine Ridge District School Board (KPR) Strategic Plan.

At the Board Meeting held March 26, 2024, Director Russo presented the Student Achievement Plan: Kawartha Pine Ridge DSB and noted that it would be posted on the KPR website as per the MOE requirements.

In addition to the actions listed in the Student Achievement Plan: Kawartha Pine Ridge DSB, some of the system-level moves made include:

- incorporating KPR Board Achievement Plan (BAP) system action SA-EL1, establishing a strong foundation for student achievement in literacy and math, in all school improvement plans,
- focusing on literacy and math during superintendent school visits,
- aligning professional activity days with Student Achievement Plan priorities, and
- emphasizing these priorities in principal and vice-principal professional learning.

A second Student Achievement report will be presented to the Program Review Committee in the spring.

#### October 25, 2024 Professional Activity Day Report

Associate Director McNaughton reported that the September 27, 2024 Professional Activity Day focused on mental health professional learning for all schools with a primary focus on social emotional learning. Elementary schools had time dedicated to mathematics with a specific focus on composing and decomposing numbers and assessment for learning strategies. At the secondary level, the focus was on assessment and evaluation. The remainder of the day allowed for schools to engage in school improvement planning.

#### **RECOMMENDATION**

1. That the Program Review Committee Report, dated November 26, 2024, be received for information.

Paul Brown,  
Committee Chairperson

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

**INDIGENOUS EDUCATION ADVISORY COMMITTEE REPORT**

The committee met on November 6, 2024, at Alderville First Nation and reports as follows.

**ATTENDANCE**

Present: Sean Conway Trustee, Committee Chair  
Gayelyn Heffernan Métis Nation of Ontario  
Jeanette Hunter Manager of Provincial and Special Education,  
Curve Lake First Nation  
Allana McDougall Education Counsellor, Hiawatha First Nation  
April Smoke Education Manager, Alderville First Nation

Regrets: Nicole Bell Professor, Trent University

Also Present: J. Brake, D. Beaton, B. Brown, D. Callahan, M. Crowe, M. Jones, P. Knierim, M. LaPointe, M. Masterson, M. Robitaille, B. Stephenson, J. Walas, and C. Honey.

**Supporting Teacher Performance Appraisal in Anishinaabemowin**

Indigenous Education Consultant, M. LaPointe discussed the challenges and plans for evaluating teachers in Indigenous language programs, highlighting the need for community input and collaboration to ensure high-quality education and cultural relevance.

**Indigenous Education Coach Pilot Program**

The Indigenous Education Department introduced a coach pilot program at Lakefield District Public School in September. The committee heard details of the role and how it is supporting staff and students through culturally relevant teaching practices and professional development.

**Indigenous Peoples Awareness Month Plan Showcase**

Indigenous Education Consultants, B. Stephenson and M. Robitaille outlined the events and initiatives that are occurring during Indigenous Peoples Awareness Month. These events include workshops, resources and activities to promote Indigenous excellence and reconciliation in schools.

**Circle**

Each attendee, from the perspective of their individual role, shared items of interest with the group that highlighted an awareness and understanding of Indigenous culture and inclusionary practices, new educational programs and activities that support families and students, and pertinent information from the broader Indigenous community.

**RECOMMENDATION**

1. That the Indigenous Education Advisory Committee Report, dated November 26, 2024, be received for information.

Sean Conway  
Committee Chairperson

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD  
**Future Meeting Dates**  
**2024-2025**

	November 27, 2024	Equity, Diversity and Inclusion Committee	9:30 a.m.	Room 157
*	November 27, 2024	Resource Committee	7:00 p.m.	Roy H. Wilfong Boardroom
	November 28, 2024	Accessibility Advisory Committee	9:00 a.m.	Room 158
*	November 28, 2024	Special Education Advisory Committee	3:30 p.m.	Room 158

*	December 10, 2024	Regular Board	IC 6:15 p.m. / OS 7:00 p.m.	Roy H. Wilfong Boardroom
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	January 8, 2025	STSCO Governance Committee	3:00 p.m.	STSCO Office
*	January 8, 2025	Resource Committee	7:00 p.m.	Roy H. Wilfong Boardroom
*	January 14, 2025	Special Education Advisory Committee	3:30 p.m.	Room 158
*	January 14, 2025	Program Review Committee	7:00 p.m.	Roy H. Wilfong Boardroom
*	January 15, 2025	Chairpersons' Committee	6:00 p.m.	Roy H. Wilfong Boardroom
	January 20, 2025	Parent Involvement Committee	6:30 p.m.	Room 158
*	January 28, 2025	Regular Board	IC 6:15 p.m. / OS 7:00 p.m.	Roy H. Wilfong Boardroom

	February 3, 2025	Student Trustee Elections	3:30 p.m.	TBD
*	February 4, 2025	Special Education Advisory Committee	3:30 p.m.	Room 158
	February 5, 2025	Equity, Diversity & Inclusion Committee	9:30 a.m.	Room 157
*	February 5, 2025	Resource Committee	7:00 p.m.	Roy H. Wilfong Boardroom
	February 10, 2025	Audit Committee	3:00 p.m.	Roy H. Wilfong Boardroom
	February 11, 2025	Program Review Committee	7:00 p.m.	Roy H. Wilfong Boardroom
	February 12, 2025	First Nations Education Services Agreement Cmte	9:30 a.m.	Room 158
	February 12, 2025	Indigenous Education Advisory Committee	10:30 a.m.	Room 158
	February 19, 2025	Accessibility Advisory Committee	9:00 a.m.	Room 158
*	February 20, 2025	Budget Committee	5:00 p.m.	Roy H. Wilfong Boardroom
	February 24, 2025	Parent Involvement Committee	6:30 p.m.	Room 158
*	February 25, 2025	Regular Board	IC 6:15 p.m. / OS 7:00 p.m.	Roy H. Wilfong Boardroom
*	February 26, 2025	Resource Committee	7:00 p.m.	Roy H. Wilfong Boardroom

IC – In-camera Session; OS – Open Session

\* Asterisk denotes meetings that are live streamed via the [KPR YouTube Channel](#)

## Future Meeting Dates

*	March 4, 2025	Special Education Advisory Committee	3:30 p.m.	Room 158
*	March 4, 2025	Program Review Committee	7:00 p.m.	Roy H. Wilfong Boardroom
	March 5, 2025	STSCO Governance Committee	3:00 p.m.	STSCO Office
*	March 5, 2025	Chairpersons' Committee	6:00 p.m.	Roy H. Wilfong Boardroom
*	March 24, 2025	Budget Committee	7:00 p.m.	Roy H. Wilfong Boardroom
*	March 25, 2025	Regular Board	IC 6:15 p.m. / OS 7:00 p.m.	Roy H. Wilfong Boardroom
	March 28, 2025	Strategic Planning	9:00 a.m. to 3:30 p.m.	Baxter Creek Golf Club
*	April 1, 2025	Special Education Advisory Committee	3:30 p.m.	Room 158
*	April 2, 2025	Resource Committee	7:00 p.m.	Roy H. Wilfong Boardroom
	April 7, 2025	Parent Involvement Committee	6:30 p.m.	Room 158
*	April 8, 2025	Program Review Committee	7:00 p.m.	Roy H. Wilfong Boardroom
	April 9, 2025	Equity, Diversity & Inclusion Committee	9:30 a.m.	Room 157
*	April 22, 2025	Regular Board	IC 6:15 p.m. / OS 7:00 p.m.	Roy H. Wilfong Boardroom
*	April 28, 2025	Budget Committee	7:00 p.m.	Roy H. Wilfong Boardroom
*	May 6, 2025	Special Education Advisory Committee	3:30 p.m.	Room 158
*	May 6, 2025	Program Review Committee	7:00 p.m.	Roy H. Wilfong Boardroom
	May 7, 2025	First Nations Education Services Agreement Cmte	9:30 a.m.	Room 158
	May 7, 2025	Indigenous Education Advisory Committee	10:30 a.m.	Room 158
*	May 7, 2025	Resource Committee	7:00 p.m.	Roy H. Wilfong Boardroom
	May 8, 2025	Trustee/School Council Dialogue	5:00 p.m.	Kirby Prof. Learning Centre
	May 14, 2025	Accessibility Advisory Committee.	9:00 a.m.	Room 158
	May 14, 2025	Chairpersons' Committee	6:00 p.m.	Roy H. Wilfong Boardroom
*	May 20, 2025	Regular Board	IC 6:15 p.m. / OS 7:00 p.m.	Roy H. Wilfong Boardroom
	May 21, 2025	MPP/Trustee Dialogue	6:00 p.m.	Roy H. Wilfong Boardroom
*	May 26, 2025	Budget Committee	7:00 p.m.	Roy H. Wilfong Boardroom
*	May 28, 2025	Budget Committee	7:00 p.m.	Roy H. Wilfong Boardroom

IC – In-camera Session

OS – Open Session

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## Future Meeting Dates

*	June 2, 2025	Budget Committee	7:00 p.m.	Roy H. Wilfong Boardroom
*	June 3, 2025	Special Education Advisory Committee	3:30 p.m.	Room 158
*	June 3, 2025	Program Review Committee	7:00 p.m.	Roy H. Wilfong Boardroom
	June 4, 2025	STSCO Governance Committee	3:00 p.m.	STSCO Office
*	June 4, 2025	Resource Committee	7:00 p.m.	Roy H. Wilfong Boardroom
	June 9, 2025	Audit Committee	3:00 p.m.	Roy H. Wilfong Boardroom
	June 11, 2025	Employee Recognition Dinner	5:30 p.m.	TBD
*	June 17, 2025	Regular Board	IC 6:15 p.m. / OS 7:00 p.m.	Roy H. Wilfong Boardroom

IC – In-camera Session

OS – Open Session

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